

**HOLLIS-BROOKLINE COOP BUDGET COMMITTEE**  
**Regular Meeting**  
**WEDNESDAY, January 24, 2018**  
**HBMS Library, Hollis, NH**  
**6:30 pm**  
**AGENDA**

**6:30p I. Call to Order**

- Pledge of Allegiance
- Agenda Adjustments
- Appointment of Meeting Observer
- Approval of Minutes
- Public Input

**6:35p II. General Business**

- Review of Draft Warrant
  - Update on Facilities Expansion (student presentation, funding)
  - HESSA Contract Review
  - FY19 Budget Update
- Preliminary tax impact overview
- Metrics for public hearing
- FY18 YTD results
- Pending legislation

**8:50p III. Announcements**

- Review of district meeting calendar

**8:55p IV. Process Observer Readout**

**9:00p V. Adjournment**

### **Meeting Observer Schedule:**

<b>Month</b>	<b>Process Observer/Time Keeper</b>
<b>Apr</b>	Raul
<b>May</b>	Tom
<b>Jun</b>	Brian
<b>Jul</b>	n/a
<b>Aug</b>	Dave
<b>Sep</b>	Jim
<b>Oct</b>	Raul
<b>Nov</b>	Krista
<b>Dec</b>	Dave
<b>Jan</b>	Lorin
<b>Feb</b>	Tom

### **Meeting Norms**

**Start/End on time - unless an extension motion is made and passed, meeting ends at the stated adjournment time as posted in agenda**

**Attendance is expected at all regular meetings - Chair should be notified of absences, late arrivals, and early departures**

**Follow agenda - Chair will provide “draft” agenda for committee review no later than 3 days before scheduled meeting**

**All members’ voices are heard**

**One person speaks at a time--no side conversations**

**Assume positive intent**

**Comments should be generally limited to the agenda topic under discussion**

**Everyone does their homework and comes prepared**

**Members who miss meetings are responsible for material missed**

**Participants are encouraged to use “Point-of-Order” request of the Chair for procedural challenges**