

**Brookline School
District
Deliberative Session
(First Session)**

February 7, 2022

Captain Samuel Douglass Academy

Brookline School Board

Chair – Ken Haag

Vice Chair – Erin Sarris

Secretary – Karen Jew

Member – Rebecca Howie

Member – Alison Marsano

SAU Administration

Superintendent – Andrew Corey

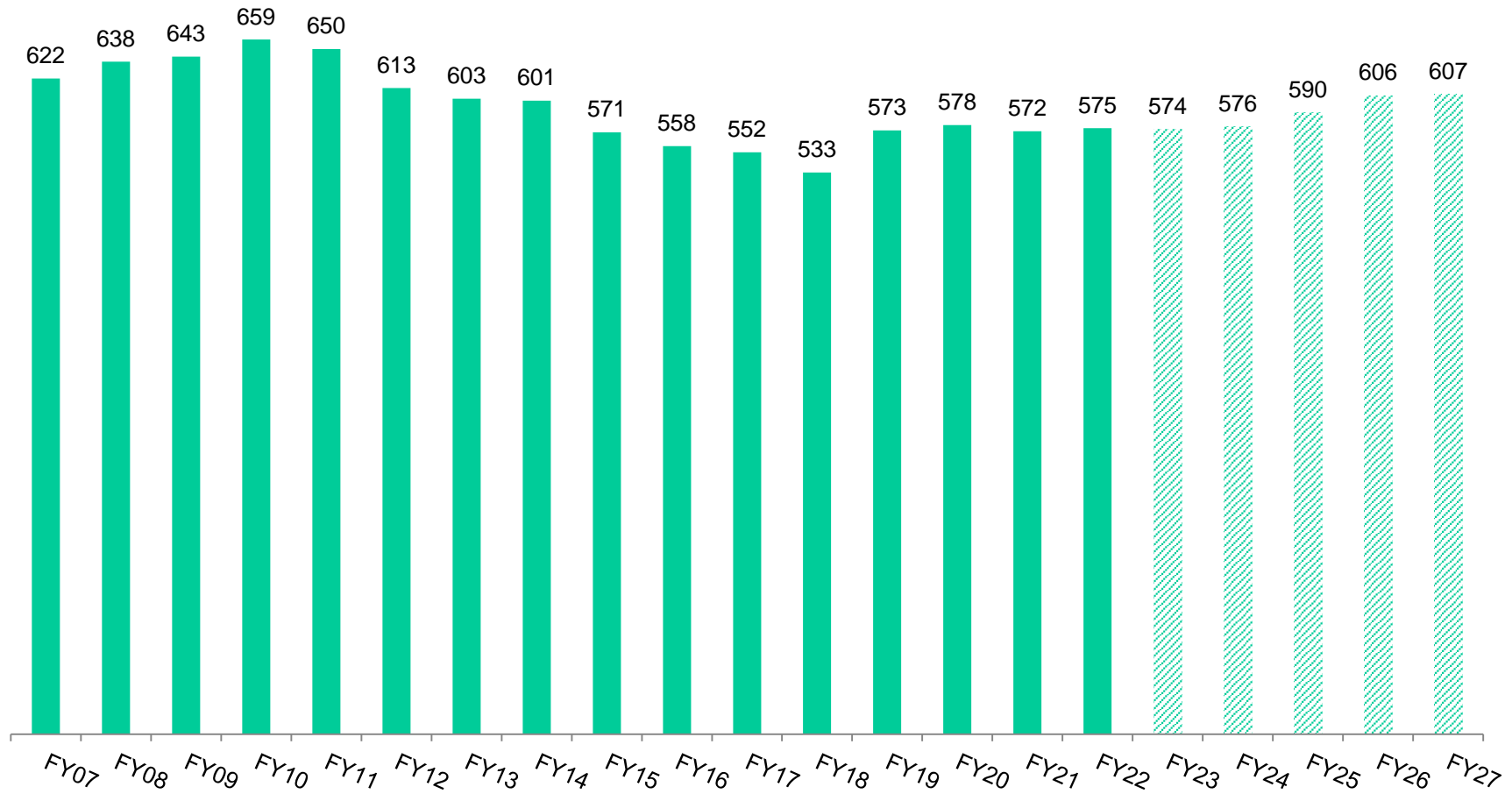
Assistant Superintendent – Gina Bergskaug

Director of Student Services – Lauren DiGennaro

Business Administrator – Kelly Seeley

Student Demographics

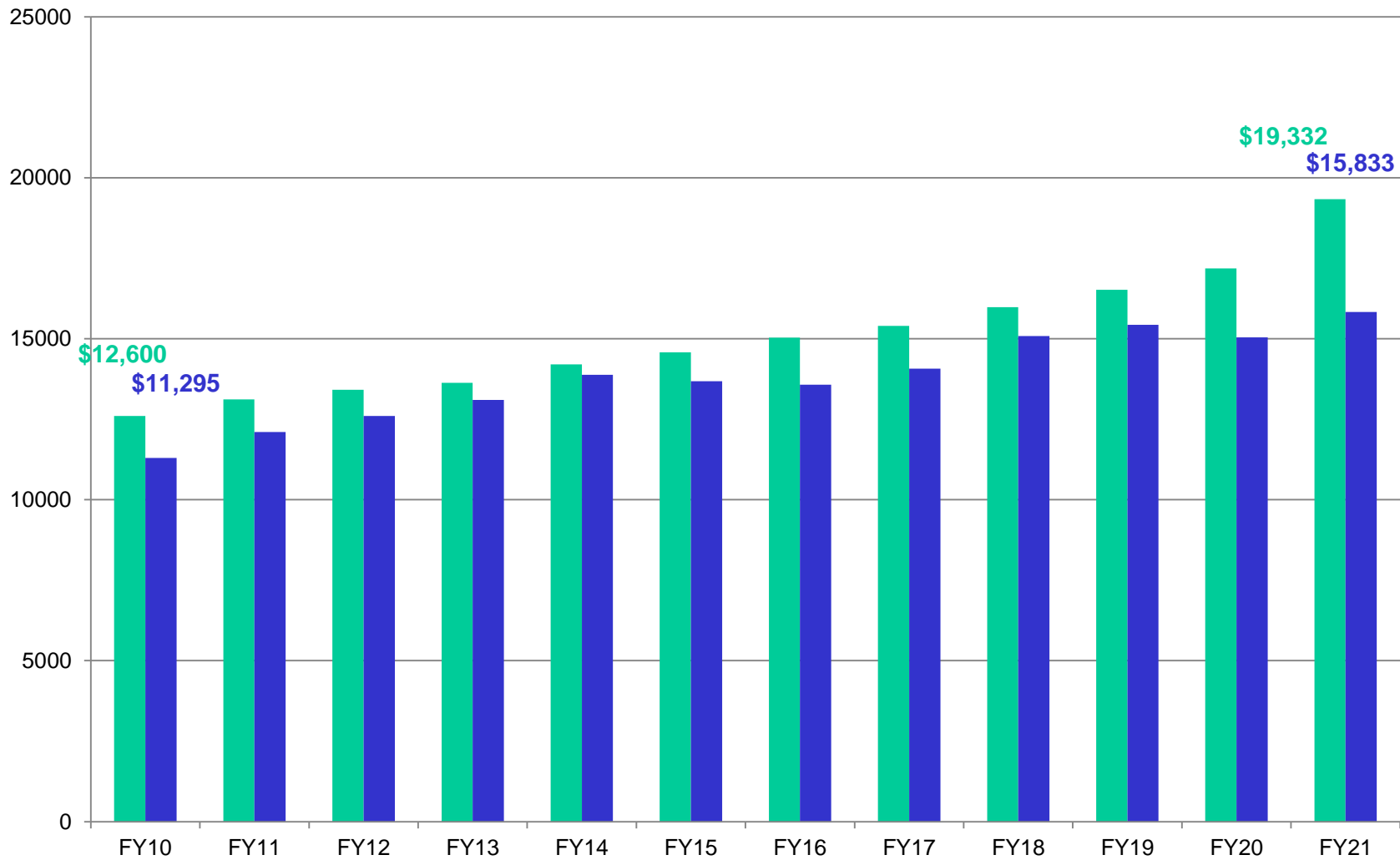
BSD Enrollment History & Forecast



 **Actual**

 **5-Year Projection**

BSD Cost Per Pupil (CPP) vs NH Avg. CPP



Brookline CPP

NH Avg Elem CPP

FY23 Warrant & Tax Info

Tax Cap Calculation

Tax Rate Components	Tax Year 2021 (BSD FY22)	Tax Year 2022 (BSD FY23)	% Diff
Operating Budget	\$ 10,025,776	\$10,429,549	4.0%
Warrant Articles	\$ 501,236	\$ 743,007	48.2%
Total Warrant	\$ 10,527,012	\$ 11,172,556	6.1%
-Local Revenue	\$ 822,708*	\$ 906,000	10.1%
-State Aid Grant	\$ 2,178,666	\$ 2,427,947	11.4%
-Retained State Tax	\$ 619,234	\$ 465,676	-24.8%
= Total Tax Effort	\$ 6,906,404	\$ 7,372,933	6.8%**

*Prior year fund balance has been removed per RSA 32:5-b I-a

**Must be 8% or less

Overview of Warrant

Article 1 Elections	Clerk, Treasurer, Moderator – 1yr Two School Board Members – 3yr	Filing Dates: 1/19/22 – 1/28/22
Article 2 Lease Contingency Bond	\$37,500	If Article 3 doesn't pass, this ensures ADA compliance
Article 3 Capital Lease	\$177,500	Energy/Enrollment/ EOL Renovations
Article 4 Support Staff Contract	\$58,299	Four-Year Contract

Overview of Warrant

Article 5 Operating Budget	\$10,429,549	Increase of 4.1%
Article 6 Special Ed Trust	\$25,000	Funded from UFB; Reserve for unexpected expense
Article 7 Maintenance Trust	\$75,000	Funded from UFB; Reserve for unexpected expense
Article 8 SAU Budget	\$407,208	Pending Voter Approval at District Meetings
Total FY 2023 Proposed	\$11,172,556	Increase of 6.1%

FY22 vs. FY23

Article	Description	FY22	FY23	
2/3	Capital Lease/Bond	\$0	\$177,500 OR \$37,500	
4	Support Staff Contract	\$0	\$58,299	
5	Operating Budget	\$10,025,776	\$10,429,549	
6	Special Ed Trust	\$25,000	\$25,000	
7	Maintenance Trust	\$75,000	\$75,000	
8	SAU Budget	\$361,236	\$407,208	
	Contingency	\$40,000	\$0	
	Total Proposed Budget	\$10,527,012	\$11,172,556	

FY23 Local Revenue

Description	FY22 (Estimate)	FY23 (Proposed)	\$ Diff	% Diff
Tuition-Preschool	\$ 13,000	\$ 14,000	\$ 1,000	7.7 %
Earnings	\$ 2,000	\$ 2,000	\$0	0 %
Food Service	\$ 165,000	\$ 165,000	\$0	0 %
Special Ed Aid	\$ 122,546	\$ 165,000	\$42,454	34.6 %
Grants	\$ 190,000	\$ 190,000	\$0	0%
Voted Fund Balance	\$ 140,000	\$ 100,000	-\$40,000	-28.6%
Medicaid	\$ 21,500	\$ 20,000	-\$ 1,500	-7.0 %
Kindergarten Aid-One Time	\$ 131,662	\$ 0	-\$131,662	-100 %
Fund Bal. to Reduce Taxes	\$ 517,582	\$ 200,000	-\$317,582	-61.4%
Other	\$ 37,000	\$ 50,000	\$ 13,000	35.1%
Total	\$1,340,290	\$ 906,000	-\$434,290	-32.4%

FY23 State Aid Estimates

Description	FY22	FY23	\$ Diff	% Diff
Adequacy Aid	\$ 2,178,666	\$ 2,427,947	\$249,281	11.4%
Retained Tax	\$ 619,234	\$ 465,676	-\$153,558	-24.8%
Total State Aid	\$ 2,797,900	\$ 2,893,623	\$ 95,723	3.4%

BSD Tax Rate Info

Assumes all Articles Approved as Written	Tax Year 2021 (BSD FY22)	Tax Year 2022 (BSD FY23)	% Diff
Operating Budget	\$10,025,776	\$10,429,549	
Warrant Articles	\$ 501,236	\$ 743,007	
-Local Revenue	\$ 1,340,290	\$ 906,000	
-State Aid Grant	\$ 2,178,666	\$ 2,427,947	
-Retained State Tax	\$ 619,234	\$ 465,676	
= Total Tax Effort	\$ 6,388,822	\$ 7,372,933	
BSD Tax Rate	\$ 9.33	\$ 10.56	13.1%
BSD State Tax Rate	\$ 0.92	\$ 0.68	-26.0%
Total BSD Rate	\$ 10.25	\$ 11.24	9.7%

Assumes 2% increase in Brookline tax base

FY23
Warrant Articles

Article 2: Contingent Article: ADA Elevator/Security Improvements

This article will be null and void if Article 3 passes, To see if the Brookline School District will vote to raise and appropriate the sum of **\$1,500,000** for the purchase and installation of an ADA compliant elevator and related entry-way/security improvements for Richard Maghakian Memorial School as recommended by the Brookline School District Facilities Committee; and to authorize the issuance of \$1,500,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33); and to authorize the School Board to issue and negotiate such bonds or notes; and to raise and appropriate and additional sum of **\$37,500** for the first year's principal and interest payment from taxation for debt service payments payable on such bonds or notes issued during the 2022-2023 fiscal year. (3/5 ballot vote required). **The school board recommends the appropriation 5-0-0. The finance committee recommends the appropriation 3-0-0.**

Estimated Net Tax Impact - \$0.05/\$1,000

Article 2: Contingent Article: ADA Elevator/Security Improvements

Project Description	Estimated Cost
RMMS	
Elevator, Lower Level: Security, Room Renovations & Ventilation	\$1,500,000

Discussion

Article 3: Capital Lease

To see if the Brookline School District will vote to authorize the School Board to enter into a 18-year lease purchase agreement for **\$2,485,280** to finance the acquisition and installation of energy conservation equipment and related energy, ADA and security improvements at Richard Maghakian Memorial School and Captain Samuel Douglass Academy as recommended by the Brookline School District Facilities Committee; and to raise and appropriate the sum of **\$177,500** for payments due under the lease purchase agreement during the 2022-2023 fiscal year. This lease purchase agreement will contain an escape (non-appropriation) clause. Article 2 will be null and void if this Article passes. (Majority vote required.) **The school board recommends the appropriation 5-0-0. The finance committee recommends the appropriation 1-2-0.**

Estimated Net Tax Impact - \$0.25/\$1,000

Article 3: Capital Lease

Project Description	Estimated Cost	Energy Savings	Potential Rebates
RMMS			
LED Lighting	\$ 155,610	\$12,500	\$35,000
Efficiency Controls (DDC)	\$ 234,910	\$ 5,500	\$34,000
Elevator, Lower Level: Security, Room Renovations & Ventilation	\$1,500,000		
Ceilings	\$ 25,000		
RMMS Subtotal	\$1,915,520	\$18,000	\$69,000
CSDA			
LED Lighting	\$ 134,850	\$12,500	\$35,000
Efficiency Controls (DDC)	\$ 34,000	\$ 5,500	\$15,000
Central Boiler System LP	\$ 400,000	\$12,000	\$40,000
CSDA Subtotal	\$ 569,760	\$30,000	\$90,000
Total for RMMS and CSDA	\$2,485,280	\$50,500	\$171,000

Discussion

Article 4: Support Staff Contract

To see if the Brookline School District will vote to approve the cost of items included in a four-year collective bargaining agreement reached between the Brookline School Board and the Brookline Education Support Staff Association for the 2022-2023, 2023-2024, 2024-2025 and 2025-2026 school years, which calls for the following increase in support staff salaries and benefits at the current staffing levels:

<u>Fiscal Year</u>	<u>Estimated Increase</u>
2022-2023	\$58,299
2023-2024	\$58,520
2024-2025	\$38,616
2025-2026	\$46,043
Total: \$201,478	

and further to raise and appropriate a sum of **\$58,299** for the first fiscal year (2022-2023 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Estimated Net Tax Impact - \$0.08/\$1,000

Article 4: Support Staff Contract

Financial Impact of Support Staff Negotiations

Financial Changes to CBA	Year One	Year Two	Year Three	Year Four
Wages-Step Increase + Targeted Table Adjustments	\$54,424			
Wages-Step Increase + 5% Table Increase		\$51,056		
Wages-Step Increase + 4% Table Increase			\$37,141	\$46,043
RBT Certification Stipend	\$ 2,400			
One Add'l Para Day Prior to Student First Day	\$ 1,475		\$ 1,475	
One Add'l Holiday		\$ 3,464		
Longevity Bonus		\$ 4,000		
Totals	\$58,299	\$58,520	\$38,616	\$46,043

Article 4: Support Staff Contract

- Increased Management Rights
 - Clarified language regarding the work week, probationary period, time log submission and requirements, vacation accrual, sick bank submission
- Increased Incentives for Paraprofessionals to obtain certifications
- Created Incentives for Custodian/Maintenance Certifications

Discussion

Article 5: Operating Budget

To see if the Brookline School District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$10,429,549**. Should this article be defeated, the default budget shall be **\$10,397,099** which is the same as last year, with certain adjustments required by previous action of the school district or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Estimated Net Tax Impact - \$9.49/\$1,000

Article 5: Operating Budget

Key Budget Changes

	FY22 Budget	FY23 Budget	\$ Change	% Change
Op Budget	10,025,776	\$10,429,549	\$403,772	4.0%

FY23 New Items Requests:

(See New Items Spreadsheet)

- Academics: \$2,500
- Regular Ed Personnel: \$51,074
- Special Ed Personnel: \$40,400
- Copier Replacement: \$5,000
- Shared Services/Software: \$12,146
- Facilities/Safety: \$20,200

Total: \$131,320

Article 5: Operating Budget

Description	Major Changes	% Change from FY22 Op Budget	Reason
Teacher Salaries	-\$61,656		Contractual
Retirement Benefit	-\$67,805		No Retirements in FY23
Contingency	-\$40,000		Replaced by Retained Fund Balance
Special Ed-Contracted Services/Transportation/Materials	\$528,790		Program Needs
Special Ed-New Positions	\$40,400		Program Needs
Discretionary/Other	\$4,043		Academic, CIP, Maint
Net Budget Change	\$403,772	4.0%	

Article 5: Operating Budget

FY23 Default Budget Summary

FY22 Adopted Operating Budget	\$10,025,776
Required by law OR Contracted Increases/Reductions	\$479,079
One-Time FY22 Expenses	-\$107,757
FY23 Default Budget	\$10,397,099

FY23 Default Budget Details

Required by Law OR Contracted Increases/Decreases:

Wages/Benefits	\$ 10,338
Special Ed Services/Transportation	\$471,968
Health/Dental/FICA/NHRS	-\$13,487
Reg Ed Transportation	\$10,960
Various other small amounts	-\$700

Discussion

Article 6: Special Education Reserve Trust

To see if the school district will vote to raise and appropriate a sum of up to **\$25,000** from the June 30 unassigned fund balance available for transfer on July 1, 2023 to be added to the previously established SPECIAL EDUCATION EXPENDABLE TRUST FUND. No amount to be raised from taxation. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Estimated Net Tax Impact

- No rate increase in FY22. The Unassigned Fund Balance is the sum of unspent taxes and revenues. Expending \$25,000, that could *potentially* be returned as revenue, equates to foregoing a *potential* rate **reduction**: **\$0.04/\$1,000**

Article 6: Special Education Reserve Trust

Special Ed Trust Status

FY22 Current Balance	\$225,000
FY22 Anticipated Use	\$200,000
FY22 Anticipated Ending Balance	\$ 25,000
FY23 Replenishment	\$ 25,000
FY23 Anticipated Ending Balance	\$ 50,000

Goal: Maintain Balance at \$225,000

Discussion

Article 7: Maintenance Trust

To see if the school district will vote to raise and appropriate a sum of up to **\$75,000** from the June 30 unassigned fund balance (surplus) available for transfer on July 1, 2023 to be added to the previously established SCHOOL FACILITIES MAINTENANCE FUND. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Estimated Net Tax Impact

- No rate increase in FY22. The Unassigned Fund Balance is the sum of unspent taxes and revenues. Expending \$75,000, that could *potentially* be returned as revenue, equates to foregoing a *potential* rate **reduction**: **\$0.11/\$1,000**

Article 7: Maintenance Trust

Maintenance Trust Status

FY22 Ending Balance	\$ 89,497
FY23 Replenishment	\$ 75,000
FY23 Proposed Use	\$102,800
FY23 Anticipated Ending Balance	\$ 61,697

Article 7: Maintenance Trust

FY23 Proposed Use

Description	Estimated Cost
RMMS/CSDA Parking Lot Reseal	\$ 40,500
RMMS Push-Bar Replacement-Phase I	\$ 5,000
RMMS Gutter, Storm Drains, Trim	\$ 11,600
RMMS Classroom Flooring	\$ 17,000
CSDA Exterior Doors – Phase II	\$ 6,700
CSDA Specialist’s Rooms Flooring	\$ 17,000
CSDA Window Balances – Final Phase	\$ 5,000
Total	\$102,800

Discussion

Article 8: SAU Budget

Shall the voters of the Brookline School District adopt a school administrative unit budget of \$2,107,176 for the forthcoming fiscal year in which \$407,208 is assigned to the school budget of this school district? This year's adjusted budget of \$2,018,210 with \$389,983 assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Estimated Net Tax Impact - \$.58/\$1,000

Article 8: SAU Budget

FY22 Budget	FY23 Proposed Budget	\$ Change	% Change	FY23 Adjusted Budget
\$1,957,257	\$2,107,176	\$149,919	7.7%	\$2,018,210

Budget Drivers	Increase over FY22 Budget	Details
Salaries	+\$70,192	<ul style="list-style-type: none"> • \$45,000 New Compliance & Communications Specialist Position • \$16,000 Board Approved Salary Adjustments • All Staff @ 3.0% Increase
Benefits	+\$64,042	<ul style="list-style-type: none"> • \$32,555 Benefits for New Compliance & Communications Specialist Position • Health Insurance Rates +3.9% • Health Insurance Membership Changes
Equipment/Software	+\$5,025	<ul style="list-style-type: none"> • Including \$3,700 for 4 Desktops, 1 Laptop

Article 8: SAU Budget

Proposed “Compliance & Communications Specialist”

Identified Need: The increasing demands for compliance documentation and other communication matters is absorbing significant time of senior district leadership and cutting into the time needed to carry out their primary functions of educational and fiscal management.

Salary and Benefits = \$77,555

\$45,000 salary + \$32,555 benefits

Position Goal: To generate compliance documentation and to provide assistance to the Superintendent and Assistant Superintendent in conveying important/required information regarding the school district to the Department of Education, school boards, the school community, and the members of the public.

Discussion

Article 9: Petitioned Warrant Article Textbooks, etc. for Public Inspection

Shall the Brookline School District direct the Brookline School Board to adopt and implement a policy to ensure that each textbook or other assigned book used in the Brookline School District as well as a copy of all professional training materials provided to teachers, administrators and staff of the district paid with school district funds be made available to the public at the Brookline Public Library in hardcopy or electronic form, organized by grade or teacher? **The School Board recommends this article 0-5-0.**

Discussion

Article 10: Petitioned Warrant Article

Equality, Justice, Unity

Shall the Brookline School District hereby affirm our support for each student's growth and enrichment? In doing so, we the Legislative Body, hereby state the following as general principles:

- A. The Brookline School District values all students as individuals and welcomes students of all races.
- B. We affirm that no race or sex is inherently superior or inferior to another race or sex.
- C. No individual or group, by virtue of race or sex, is inherently racist, sexist, or oppressive consciously or unconsciously.
- D. No individual or group should be discriminated against or receive preferential treatment based on race or sex.
- E. Each person should be treated and respected as a unique individual, without respect to race, sex, political or religious affiliation.

Article 10: Petitioned Warrant Article

Equality, Justice, Unity

F. An individual's moral character shall not be assumed because of race or sex.

G. Each individual is responsible for his or her own actions. Assignment of fault, blame, bias or accusations of oppression, upon individuals, races or sexes due to actions of others in the present or in the past is unjust.

H. Virtues such as punctuality, accountability and hard work are not racist nor were they created by a particular race or sex to oppress another race or sex.

I. The Brookline Schools shall provide equality of opportunity, not equality of outcome, to each of our students regardless of race, sex national origin, religion or disability.

Therefore, WE the legislative body of the Brookline School District, with our vote, hereby direct that these principles be incorporated into the relevant policies, resolutions and curricula of our school district. **The School Board recommends this article 0-5-0.**

Discussion

Article 11: Petitioned Warrant Article Rescind Retained Fund Balance Authorization

Shall the Brookline School District rescind authorization under RSA 198:4-b II so that the Brookline School District returns 100% of the year-end unassigned general funds to the tax payers? **The School Board recommends this article 0-5-0.**

Discussion

Article 12: Petitioned Warrant Article Withdrawal from the SAU, Study Committee

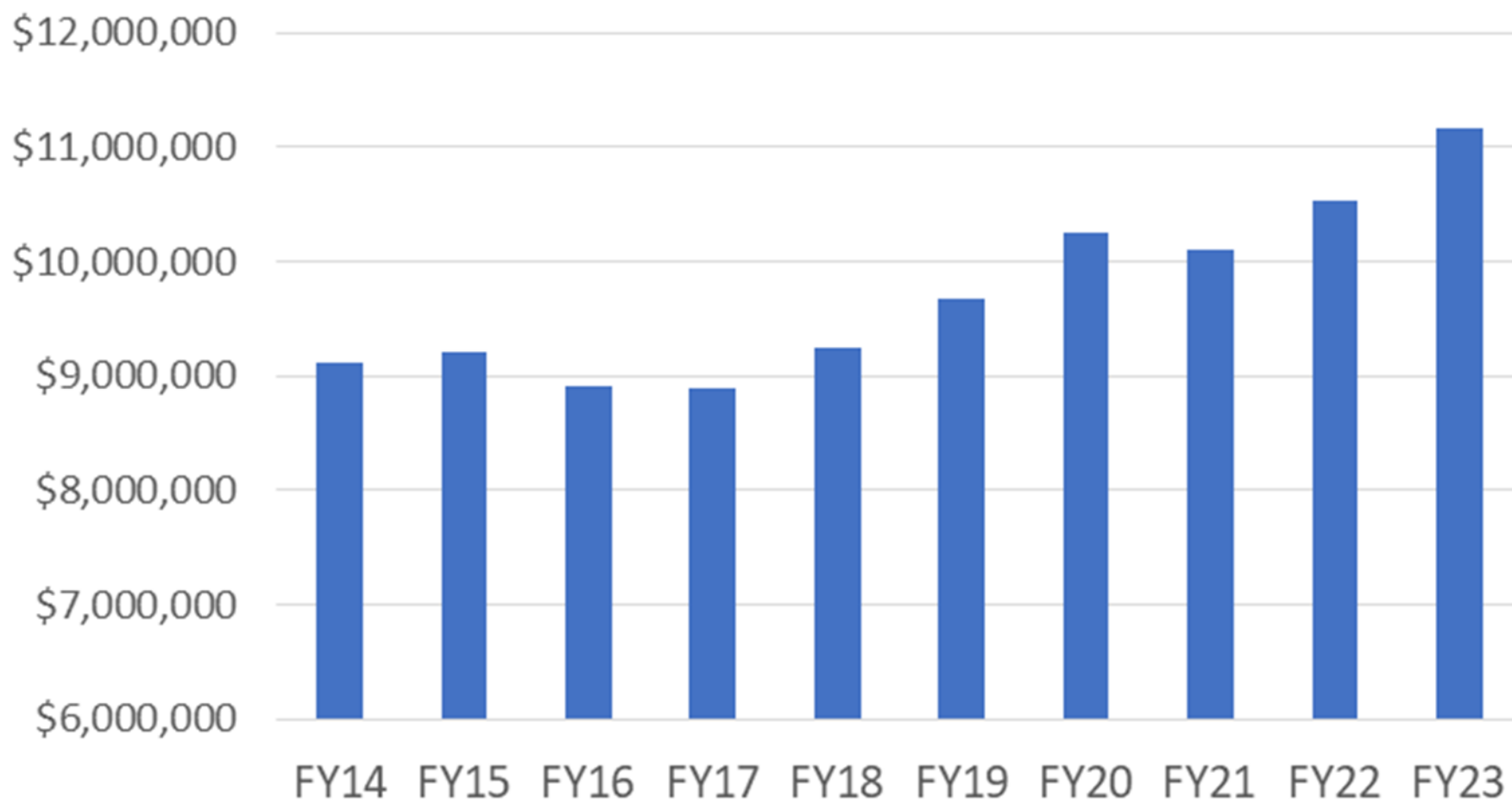
Shall the Brookline School District pursuant to RSA 194-C, I, create a planning committee to study the advisability of the withdrawal of the Brookline School District from SAU 41 in accordance with RSA 194-C:2, IV (1), for its organization, operation and control, and the advisability of constructing, maintaining, and operating a School Administrative Unit to serve the needs of the Brookline School District. **The School Board recommends this article X-X-X.**

Discussion

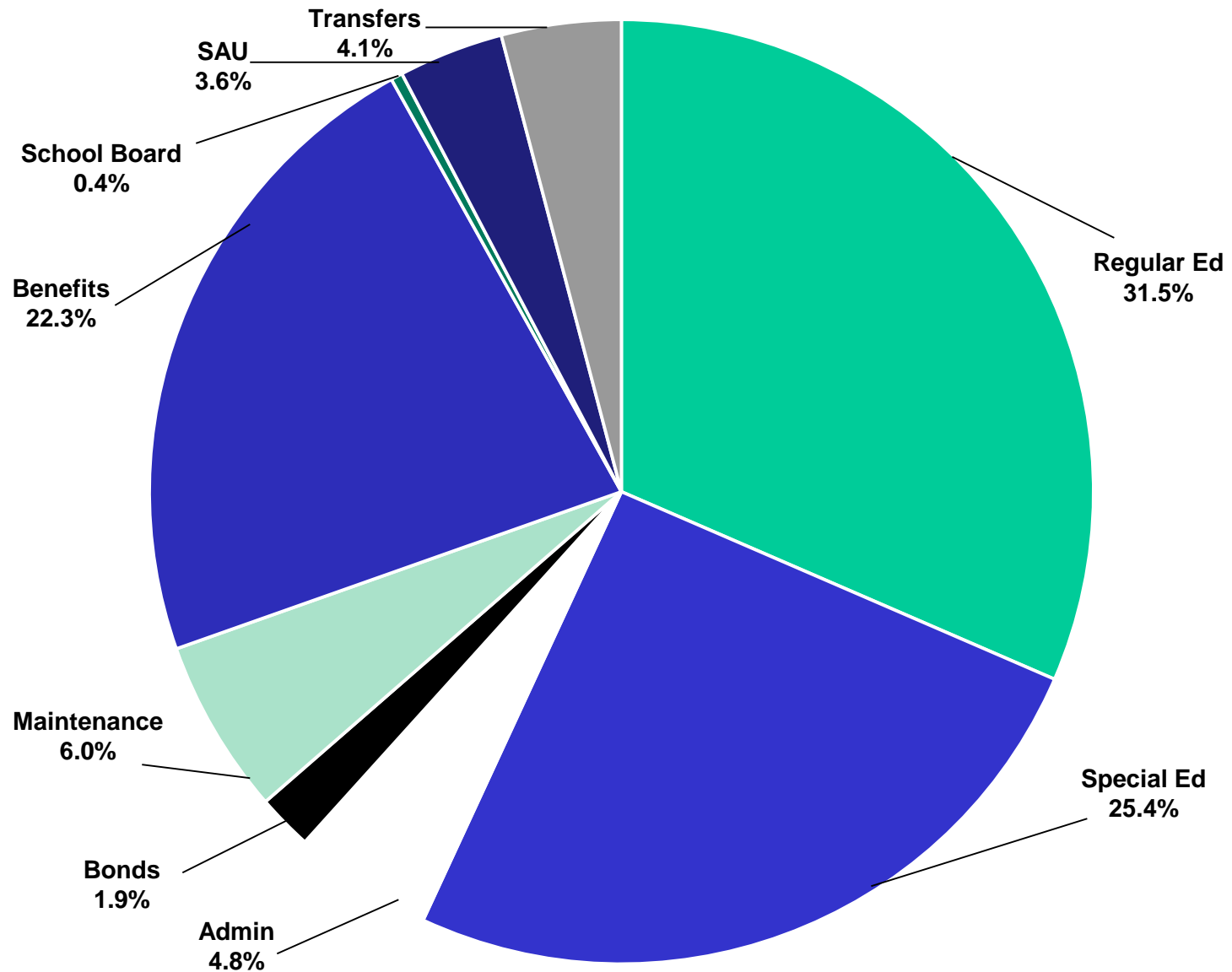


THANK YOU!

Ten Year Gross Appropriations



Distribution of Expenses



Budget Summary

Categories	FY21 Actual	FY22 Budget	FY23 Proposed	% Change FY22 vs FY23
Regular Ed	\$3,350,174	\$3,606,586	\$3,520,025	-2.4%
Special Ed	\$1,830,432	\$2,283,025	\$2,839,842	24.4%
Admin	\$474,924	\$499,174	\$534,447	7.1%
Bonds	\$38,500	\$36,400	\$213,200	485.7%
Maintenance	\$653,234	\$654,845	\$672,047	2.6%
Benefits	\$2,308,681	\$2,556,562	\$2,489,051	-2.6%
School Board	\$35,896	\$34,185	\$41,735	22.1%
SAU Assessment	\$ 319,460	\$361,236	\$407,208	12.7%
Contingency	\$0	\$40,000	\$0	-100%
Transfers	\$617,772	\$455,000	\$455,000	0%
	\$9,629,073	\$10,527,012	\$11,172,556	6.1%

Teacher/Support Warrant Articles incorporated into category totals

Budget Process

1. Principals' Needs Assessment: July-September
2. Superintendent's Revisions: October-November
3. School Board/Finance Committee Revisions: December
4. Tax Effort Determination Using Final Budget & Revenue Estimates: January
5. Compare Tax Effort % to Tax Cap % - Adjust as Needed: January
6. Public Hearing Presentation: January