

**HOLLIS SCHOOL BOARD
JANUARY 29, 2019
MEETING MINUTES**

A meeting of the Hollis School Board was conducted on Tuesday, January 29, 2019 at 5:00 p.m. at the Hollis Town Hall.

Robert Mann, Chairman presided:

Members of the Board Present: Tammy Fareed, Vice Chairman
 Amy Kellner, Secretary

Members of the Board Absent: Tom Enright

Also in Attendance: Andrew Corey, Superintendent
 Gina Bergskaug, Assistant Superintendent

AGENDA ADJUSTMENTS

Superintendent Corey noted an error on the agenda, which should have indicated the Board would recess until the conclusion of the “joint meeting with the Hollis Budget Committee”.

A request was made to add a non-public session.

MOTION BY MEMBER FAREED TO AMEND THE AGENDA, AS REQUESTED

MOTION SECONDED BY MEMBER KELLNER

MOTION CARRIED

3-0-0

DISCUSSION

- SAU Barn Proposal

Superintendent Corey reviewed the proposal submitted by Windy Hill Associates regarding design development and construction drawings to be included in the warrant article for the barn renovation. He provided the Board with the cost for the architectural, structural, mechanical, and electrical costs for both phases of the project. The cost for renovation plans for the two phases (entire SAU building) totaled \$59,500. Superintendent Corey then went on to explain that the article would also include \$5,100 for the study of further energy components related to the HSTEP project to be completed. This brought the total SAU Barn renovation article to \$64,600.

Asked for clarification, Superintendent Corey indicated the sum would allow for review of the barn, SAU bathrooms, the potential reconfiguration of offices, and any other items related to the building.

Kelly Seeley, Business Manager, informed the Board that the Budget Committee had requested she review the Capital Improvements Plan and incorporate items into the SAU renovation; energy completion that she felt was appropriate. The Budget Committee requested a total cost to complete several maintenance items. The Board supported the concept and expressed a desire to learn more should the voters pass the article.

- Special Education Trust

Superintendent Corey reviewed the special education trust article (\$25,000). He discussed the volatility related to special education services and the need to establish the fund. Ms. Seeley informed the Board that she provided the Budget Committee with a cap number for this fund at their last meeting. The cap (\$280,000) was discussed regarding how it relates to out-of-district placements as well as in-house programming. The cap

would not be part of the warrant article. The Board discussed the dollar amount, but eventually decided to move forward with the Administration's recommendation noting that it could be adjusted by a motion from the floor at Annual Meeting.

DELIBERATIONS

- To see what action the Board will take regarding the Fiscal Year 2020 budget and proposed Warrant Articles.

Article 1

To see if the Hollis School District will vote to approve the cost of items included in the three-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Association for the 2019-2020, 2020-2021 and 2021-2022 school years, which calls for the following increase in professional staff salaries and benefits at the current staffing levels:

<u>Fiscal Year</u>	<u>Estimated Increase</u>	<u>Fiscal Year</u>	<u>Estimated Increase</u>	<u>Fiscal Year</u>	<u>Estimated Increase</u>
2019-20	\$196,649	2020-21	\$220,879	2021-22	\$223,724

and further to raise and appropriate a sum of **\$196,649** for the first fiscal year (2019-2020 school year), such sum representing the negotiated increase over the 2018-19 salaries and fringe benefits.

MOTION BY MEMBER FAREED TO RECOMMEND ARTICLE 1, AS PRESENTED
MOTION SECONDED BY MEMBER KELLNER
MOTION CARRIED
3-0-0

Article 2

To see if the Hollis School District will vote to approve the cost items included in the three-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Support Staff Association for the 2019-20 school year, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

<u>Fiscal Year</u>	<u>Estimated Increase</u>
2019-20	\$51,240

and further to raise and appropriate the sum of **\$51,240** for the fiscal year, such sum representing the negotiated increase over the 2018-19 salaries and fringe benefits.

MOTION BY MEMBER FAREED TO RECOMMEND ARTICLE 2, AS PRESENTED
MOTION SECONDED BY MEMBER KELLNER
MOTION CARRIED
3-0-0

Article 3

To see if the Hollis School District will vote to raise and appropriate the sum of **\$64,600** to create the design development of the proposed renovation primarily of the School Administrative Unit 41 barn and secondarily of the associated building at 4 Lund Lane and to provide estimated costs for additional energy saving projects in the school buildings. This is a special warrant article pursuant to RSA 32:3, VI (d).

MOTION BY MEMBER FAREED TO RECOMMEND ARTICLE 3, AS PRESENTED

MOTION SECONDED BY MEMBER KELLNER

MOTION CARRIED

3-0-0

Article 4

Shall the District vote to raise and appropriate the sum of **\$534,271** as the Hollis School District's portion of the SAU budget of **\$1,719,314** for the forthcoming fiscal year? This year's adjusted budget of **\$1,691,711** with **\$525,670** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit.

MOTION BY MEMBER FAREED TO RECOMMEND ARTICLE 4, AS PRESENTED

MOTION SECONDED BY MEMBER KELLNER

MOTION CARRIED

3-0-0

Article 5

To see if the school district will vote to raise and appropriate up to the sum of **\$23,970** to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2, from rental proceeds and unexpended maintenance funds to be received from SAU 41 available for transfer on July 1, 2019.

MOTION BY MEMBER FAREED TO RECOMMEND ARTICLE 5, AS PRESENTED

MOTION SECONDED BY MEMBER KELLNER

MOTION CARRIED

3-0-0

Article 6

To see if the school district will vote to raise and appropriate up to the sum of **\$120,000** to be added to the previously established School Buildings Maintenance Fund from the Hollis School District's June 30, 2019 unanticipated revenues (unassigned fund balance) available for transfer on July 1, 2019 and further to name the Hollis School Board as agents to expend from the previously named fund.

MOTION BY MEMBER FAREED TO RECOMMEND ARTICLE 6, AS PRESENTED

MOTION SECONDED BY MEMBER KELLNER

MOTION CARRIED

3-0-0

Article 7

To see if the Hollis School District will vote to establish a Special Education Expendable Trust Fund per RSA 198:20-c, to be used for unanticipated special education expenses and to raise and appropriate up to the sum of **\$25,000** to be put in said fund, with this amount to come from the Hollis School District's June 30, 2019 unassigned fund balance available for transfer on July 1, 2019; further, to name the Hollis School Board as agents to expend from this fund. (Majority vote required).

MOTION BY MEMBER FAREED TO RECOMMEND ARTICLE 7, AS PRESENTED

MOTION SECONDED BY MEMBER KELLNER

MOTION CARRIED

3-0-0

Article 8

To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of **\$95,000** to go into the fund. This sum to be raised by taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund.

MOTION BY MEMBER FAREED TO RECOMMEND ARTICLE 8, AS PRESENTED

MOTION SECONDED BY MEMBER KELLNER

MOTION CARRIED

3-0-0

Article 9

To see if the school district voters will authorize the Hollis School District to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations.

MOTION BY MEMBER FAREED TO RECOMMEND ARTICLE 9, AS PRESENTED

MOTION SECONDED BY MEMBER KELLNER

MOTION CARRIED

3-0-0

Article 10

To see if the school district will vote to raise and appropriate a sum of **\$12,145,453** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles.

MOTION BY MEMBER FAREED TO RECOMMEND ARTICLE 10, AS PRESENTED

MOTION SECONDED BY MEMBER KELLNER

MOTION CARRIED

3-0-0

Article 11

To transact any other business which may legally come before said meeting.

MOTION BY MEMBER FAREED TO RECOMMEND ARTICLE 11, AS PRESENTED

MOTION SECONDED BY MEMBER KELLNER
MOTION CARRIED
3-0-0

MOTION BY MEMBER FAREED THAT THE BOARD, BY ROLL CALL, GO INTO NON-PUBLIC SESSION PURSUANT TO RSA 91-A:3 II (k) CONSIDERATION BY A SCHOOL BOARD OF ENTERING INTO A STUDENT OR PUPIL TUITION CONTRACT AUTHORIZED BY RSA 194 OR RSA 195-A
MOTION SECONDED BY MEMBER KELLNER

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Tammy Fareed, Amy Kellner, Rob Mann
3
Nay: 0

MOTION CARRIED

The Board entered non-public session at 5:32 p.m.
The Board came out of non-public session at 5:36 p.m.

MOTION BY MEMBER FAREED THAT THE BOARD RECESS UNTIL THE CONCLUSION OF THE JOINT MEETING WITH THE HOLLIS BUDGET COMMITTEE
MOTION SECONDED BY MEMBER KELLNER
MOTION CARRIED
3-0-0

The Board recessed at 5:50 p.m.
The Board reconvened at 9:11 p.m.

ADJOURNMENT

MOTION BY MEMBER KELLNER TO ADJOURN
MOTION SECONDED BY MEMBER FAREED
MOTION CARRIED
3-0-0

The January 29, 2019 meeting of the Hollis School Board was adjourned at 9:11 p.m.

Date _____

Signed _____