

HOLLIS SCHOOL BOARD

JUNE 6, 2018

**PUBLIC HEARING
MEETING MINUTES**

A Public Hearing was conducted by the Hollis School Board on Wednesday, June 6, 2018 at 6:37 p.m. at the Hollis Upper Elementary School.

Tammy Fareed, Vice Chairman presided:

Members of the Board Present: Amy Kellner, Secretary
Tom Enright
Michelle St. John

Members of the Board Absent: Robert Mann, Chairman

Also in Attendance: Andrew Corey, Superintendent
Gina Bergskaug, Assistant Superintendent
Kristen Maher, Assistant Business Administrator

PUBLIC HEARING

**SCHOOL BUILDING MAINTENANCE
EXPENDABLE TRUST FUND**

**4 LUND LANE AND ASSOCIATED STRUCTURES
EXPENDABLE TRUST FUND**

In accordance with [RSA 198:20-c](#), Superintendent Corey provided an explanation of proposed expenditure(s) from the Hollis School Building Maintenance Expendable Trust Fund and the 4 Lund Lane and Associated Structures Expendable Trust Fund.

School Building Maintenance Expendable Trust Fund

Superintendent Corey noted the items were identified by the building Principals during the budget process. At the 2018 Public Hearing, the Hollis Budget Committee along with the Hollis School Board recommended the funding source for these particular items be the Hollis School Building Maintenance Expendable Trust Fund.

FY19 Requested Items/Estimated Cost HUES

Hallway Flooring	\$ 10,000
Freezer Condensing Unit	\$ 7,250
Stair Treads	\$ 9,000
Playground Surface Update	\$ 25,000 (\$50,000)
HPS Playground Maintenance	\$ 7,200
Playground Equipment	\$ 14,000
Door Replacement	\$ <u>27,550</u> (District's 20% share)

Total **\$100,000**

Hollis School Building Expendable Trust Current Balance: \$ 91,451

To be add in FY19: \$ 90,000

FY19 Expenditures: \$100,000

Resulting Balance: **\$ 81,451**

Superintendent Corey noted, once approved, the projects would go through the competitive bidding process. The Business Administrator will work with the maintenance crew of each of the buildings to select a vendor and move the process forward.

Vice Chairman Fareed commented she reviewed Article IV from the Warrant to see if the District stuck to the numbers that were discussed during the District Meeting, and they are identical.

The floor was opened for public testimony.

TESTIMONY IN FAVOR - None

TESTIMONY IN OPPOSITION - None

TESTIMONY IN FAVOR - None

TESTIMONY IN OPPOSITION - None

4 Lund Lane and Association Structures Expendable Trust Fund

Superintendent Corey remarked part of the Hollis School District is ownership of the SAU building. There exists a separate Expendable Trust Fund for that building. The Trust is funded through rental income charged to each of the districts.

FY19 Requested Items/Estimated Cost

1. Heating/Cooling (est. cost): \$ 20,485
 - Install ductless heat pumps; 3 for the second floor and one for the first floor
 - Removes the annual need for window A/C removal and installation
 - Reduces electrical costs
 - Improves heating and cooling efficiencies

2. Parking lot sealing (est. cost): \$ 6,000
 - Parking lot is showing signs of cracking and crumbling

Total Proposed Expenditure: \$ 26,485

SAU Building Expendable Trust Current Balance	\$ 46,356
To be added in FY19	\$ 18,970
FY19 Expenditures	<u>\$ 26,485</u> (Heating/Cooling Solution)
Resulting Balance	\$ 38,841

Additional detail was provided with the [agenda](#) (copy attached).

The floor was opened for public testimony.

TESTIMONY IN FAVOR - None

TESTIMONY IN OPPOSITION - None

TESTIMONY IN FAVOR - None

TESTIMONY IN OPPOSITION - None

MOTION BY MEMBER ENRIGHT TO CLOSE THE PUBLIC HEARING

MOTION SECONDED BY MEMBER ST. JOHN

MOTION CARRIED

4-0-0

The Public Hearing was declared closed at 6:44 p.m.

Date _____ Signed _____

Hollis School District
Expendable Trust: Public Hearing
June 6, 2018

Hollis School Buildings Expendable Trust

Background

Principals Paula Izbicki and Candi Fowler identified several needed repairs/improvements for their respective buildings during the budget process. At the 2017 Budget Hearing, the Hollis Budget Committee recommended along with the Hollis School Board that the funding source for these particular items be the Hollis School Building Expendable Trust.

H-STEP

The construction management firm, Structure Tone, will again be consulted to decide how, when and if these projects can be scheduled this summer so as not to interfere with the H-STEP work.

FY19 Requested Items/Estimated Cost

HUES Hallway Flooring	\$ 10,000
Freezer Condensing Unit	\$ 7,250
Stair Treads	\$ 9,000
Playground Surface Update	\$ 25,000
	(\$50,000)
HPS Playground Maintenance	\$ 7,200
Playground Equipment	\$ 14,000
Door Replacement	\$ 27,550
Total	\$100,000

Hollis School Building Expendable Trust

Current Balance: \$ 91,451

To be add in FY19: \$ 90,000

FY19 \$100,000

Expenditures:

Resulting Balance: \$ 81,451

HPS

Playground Maintenance - Total replacement for broken bumper ladder, one trailer load of playground covering, spread, and groom existing (\$6955.10).

HPS Playground Equipment - Preschool Structure, this structure is to replace equipment that needed to be removed per Primex. The structure is age appropriate and provides much needed shade in the playground area.

HPS Door Replacement - This will be the district's portion of the \$125,000 State Public School Infrastructure grant. The grant funding will replace many of the interior doors within HPS that, along with the HSTEP projects, will result in energy savings and increased safety and security.

HUES Hallway Flooring - This is the cost of replacing the flooring tiles on the lowest level of the HUES building. The flooring tiles have been replaced as they have cracked over the years and we are getting to the point where there are just too many old worn broken tiles for us to replace.

HUES Freezer Condensing Unit - The current condensing unit has failed on several occasions. Many times this has resulted in having to replace the contents of the freezer. Repairs are becoming more and more frequent and costly.

HUES Stair Treads - This is the cost of replacing the main staircase (off the foyer) stair treads. They are very old and worn - making them slippery instead of preventing slipping as they were designed to do. We would like to replace all of the treads from the top floor to the bottom. At this time, the other two stairway treads are in better shape and do not need replacing.

HUES Playground Surface - Phase 1 - The pea stone on the HUES playground has been questioned by our insurance company for safety purposes. By using pea stone we open ourselves up to claims for injuries that Primex may not cover. HUES would like to use rubber "mulch" as the pea stone replacement as it has the safety certification recommended to ensure insurance coverage. The total cost is \$50,000 to redo the playground surface at HUES. HUES would like to request that the Board approves Phase I coverage and allow the funds to remain in the Expendable Trust until FY20. In FY20 Phase II, another \$25,000, will be requested and, if approved, will allow total replacement in the summer of 2019.

SAU Building Expendable Trust

Background

The three most pressing needs for the SAU property are:

- Heating and Cooling-Finish the second year of the two year project (FY19)
- Parking lot sealing (FY19)
- Security upgrades (Planned for FY20 and FY21)

FY19 Requested Items/Estimated Cost

1. Heating/Cooling: Estimated Cost: \$20,485

Install ductless heat pumps — 3 for the second floor and one for the first floor

- Removes the annual need for window A/C removal and installation
- Reduces electrical costs
- Improves heating and cooling efficiencies

2. Parking lot sealing: Estimated Cost: \$6,000

- Parking lot is showing signs of cracking and crumbling

SAU Building Expendable Trust

Current Balance: \$ 46,356

To be added in \$ 18,970

FY19:

FY19 Expenditures: \$ 26,485 (Heating/Cooling Solution)

Resulting Balance: \$ 38,841

The SAU Sub-Committee will evaluate all future requests to include those earmarked for FY20 and FY21.