

**HOLLIS SCHOOL BOARD  
JUNE 6, 2018  
MEETING MINUTES**

A regular meeting of the Hollis School Board was conducted on Wednesday, June 6, 2018 at 6:00 p.m. at the Hollis Upper Elementary School.

Tammy Fareed, Vice Chairman presided:

Members of the Board Present:                   Amy Kellner, Secretary  
  Tom Enright  
  Michelle St. John

Members of the Board Absent:                   Robert Mann, Chairman

Also in Attendance:                               Andrew Corey, Superintendent  
  Gina Bergskaug, Assistant Superintendent  
  Kristen Maher, Assistant Business Administrator  
  Paula Izbicki, Principal, Hollis Primary School  
  Candice Fowler, Principal, Hollis Upper Elementary School  
  Nicole Tomaselli, Curriculum and Assessment Administrator  
  Colleen Micavich, Special Education Administrator

AGENDA ADJUSTMENTS

Superintendent Corey requested the agenda be adjusted to allow for discussion of the General Assurances, Terms, and Requirements for Participation in Federal Programs.

In addition, he would like to add a discussion around a Communications Committee.

There is the need for a non-public session. The request was that be added just prior to adjournment.

*There being no objection, the agenda was adjusted as requested.*

APPROVAL OF MINUTES

Hollis School Board . . . . . May 9, 2018

**MOTION BY MEMBER ENRIGHT TO ACCEPT, AS PRESENTED  
MOTION SECONDED BY MEMBER ST. JOHN  
MOTION CARRIED  
4-0-0**

NOMINATIONS/ RESIGNATIONS/CORRESPONDENCE

Superintendent Corey informed the Board of a resignation received from Cole Etten. In his letter, he states, his time with the District didn't start when he was hired three years ago, it started 20 years ago when he was just a Kindergarten student in Mrs. Young's class. It was there where he was embedded in a tremendous community. It continued, the Staff at the Hollis Primary School (HPS) is what makes it a special place; the support and care the staff gives is what separates HPS from other school districts.

He thanked the school, staff, community, parents and students for allowing him to be part of a successful school.

Superintendent Corey noted Mr. Etten is moving over to the middle and high schools to become a Special Education Teacher/Math Teacher along with his coaching responsibilities for basketball.

**MOTION BY MEMBER KELLNER TO ACCEPT, WITH REGRET, THE LETTER OF RESIGNATION RECEIVED FROM COLE ETTEN  
MOTION SECONDED BY MEMBER ENRIGHT  
MOTION CARRIED  
4-0-0**

Superintendent Corey spoke of the memorandum received from Joseph Hoebeke, Chief of Police, which was provided to the Board at its previous meeting. He met with the Chief earlier in the day, and he reiterated when an officer responds to an incident, he/she automatically enters the building. The first on site is the first in. They are going in to apprehend the intruder. The Chief is very excited and very open to a series of short presentations (beginning in the fall) around safety. The first presentation will be with the Chief and the School Resource Officer (SRO) and will cover safety protocols. From there the Chair would like to go over the safety pieces that have been added in the past few years. That will also include discussion of whether there are items needed to be addressed in the FY20 budget.

Superintendent Corey commented the Police and Fire Chiefs recently worked with him in a review of the door changes being proposed at HPS. Additional information will be brought forward in the coming months regarding those safety/security changes.

Superintendent Corey informed the Board the yearly well inspection has been completed. The results of the Sanitary Survey were positive. The only recommendation was to move the location where samples are taken for lead and copper. It is believed good practice to move the testing location around every couple of years. There were no issues with the wells, across the SAU.

PUBLIC INPUT - None

DISCUSSION

- Revenue and Expense Report

Kristen Maher, Assistant Business Administrator, stated the most recent report has not changed much from the report provided last month. The changes result from scrubbing of open purchase orders. Last month the anticipated balance to be returned to the tax base was \$51,188. As of May 29, 2018 the anticipated balance is \$78,367.26.

Ms. Maher noted she has been informed of the potential for another \$11,000 resulting from a miscalculation of the Adequacy Aid from the school year 2015/2016. That would go directly back to the tax base given the age of the miscalculation.

Vice Chairman Fareed questioned the meaning of “service agreements”, which appears as part of the explanation provided on line 2400 - School Administration and was informed it refers to contracts with vendors.

Vice Chairman Fareed noted, under line 2700 - Transportation, the balance is listed as \$70,227.95 as a result of savings in special education in-district transportation. She questioned if this is an unusual disparity, and how

the District would cover it in an instance where the disparity was an increase over what had been budgeted for. Ms. Maher stated that would be an issue where the Board would have to consider utilizing contingency, etc. Vice Chairman Fareed spoke of the special education trust established at the COOP School District and questioned if the Hollis School District would be looking to do the same.

Under line 4200 - Building Improvements, there is a negative balance of \$44,981.50 with an explanation of "consulting". Ms. Maher stated that to be a result of the amount from last month; there were a few items that were apportioned that funding was requested for. The additional amount from last month to this month is that we have applied and will be doing those for this year. That is our portion for the projects. Vice Chairman Fareed commented it is not new or unexpected, it is a matter of this coming online as expected. Ms. Maher stated agreement.

Under Revenue, and the category of Federal, there is roughly a quarter of a million dollars budgeted. Vice Chairman Fareed questioned and was told that is the sum total of all monies received from Federal sources.

Ms. St. John questioned if the difference from last month on line 2400 - School Administration, is also related to phone contracts, which had been noted last month. Ms. Maher stated the reference had been incorrect. She has gone through, reevaluated and found discrepancies. Some things were miscoded and have been reorganized.

- Budget Committee - Update

Vice Chairman Fareed stated Kelly Seeley, Business Administrator, submitted the FY18 audit to the Budget Committee. During a discussion she had with her, Ms. Seeley indicated the auditors look at our finances from an entirely different perspective than the Business Office. The document they produce has a different paradigm than the documents the SAU uses day to day. There are questions about the audit that only the Auditor can answer as the objective third party. The Auditor will be in attendance, when requested, to answer questions the Budget Committee may have. Vice Chairman Fareed commented on having an interest in comparing the District audits to the Town's audits. She commented on receiving questions from reps to the Budget Committee from outside the Budget Committee that show that folks don't really recognize some of the critical differences between the Town and School with respect to what the law allows the District to do and not to do, which is very different than on the Town side.

The next meeting is scheduled for June 12<sup>th</sup>.

- Hollis Schools Thermal Electric Project (HSTEP) Update - Sprinkler System

Superintendent Corey stated Phase II construction would begin June 18<sup>th</sup>. Staff at HPS will be doing their final days of Professional Development at the Hollis Upper Elementary School (HUES). The District has gone through the process of working with the local Fire Chief and the State Fire Marshall to gain approval for the work that will be done. A topic that came up in discussion is a sprinkler system at HPS. It is not required for the HSTEP project, but the local Fire Chief would like that to be made a priority over the coming years.

Superintendent Corey stated he would be working with local companies and the Fire Chief to bring to the Board cost proposals and a timeline for consideration.

He commented he has worked closely with the Chief on a door replacement cycle as that will allow HPS to be compartmentalized, which will help with fire ratings. Many of the existing wooden doors are from the '50s and have a fire rating of about 20 minutes. Many of the doors that will be put in that exit to corridors or between different levels will have the 1 hour requirement.

Mr. Enright questioned the recommendation of the Fire Chief. Superintendent Corey stated the Fire Chief strongly suggested the sprinkler system. He spoke of the compartmentalization being discussed noting that discussion was had back in 1999 and is something that is able to be brought forward through grant funding received. There is a fire sprinkler system in HUES, which is a little unique. Because the school does not have municipal water, a large tank (about 30,000 gallons) had to be inserted into the ground. That could be done at HPS. He stated he would agree with the Chief that this is another way we could make our building much safer. Since the work being done with HSTEP will probably take us through at least 2 or 3 decades with our buildings, it is something strong consideration should be given to and a timeline developed to see if that can be executed in the next couple of years.

Mr. Enright commented, once seeing the cost, he would need persuasion with the cost. Superintendent Corey stated his belief that is why it has been discussed over the years. This is the first time it has come up during his tenure.

Vice Chairman Fareed commented the Superintendent and Project Manager (HSTEP) have spent the past 3 months with this on the Fire Marshall's desk, and the sprinkler system did not come back as a requirement or even relevant to our requirements going forward. It is the local Fire Chief, who of course has our best interests at heart, and is urging us to consider this step. It will be studied carefully. She stressed the students are not in danger. The State does not recognize the building as being the least bit unsafe.

Superintendent Corey noted in his conversation with the Chief he conveyed that he would discuss it with the Board, would obtain quotes and timelines and bring the information back to the Board.

Ms. St. John questioned how the discussion came about. Superintendent Corey stated when changing the front façade of HPS (insulating), we're changing the configuration, e.g., windows, etc. Everything gets discussed because of mechanical issues being addressed. Sprinkling was one of the pieces that came up. It was referred to the State Fire Marshall who then referred it back to the local Fire Chief. The Fire Chief has indicated it is something he has wanted to happen for a number of years. He wants the Board and District to look at it again. It has to be looked at in multiple ways, e.g., is it a project that could be phased in. He reiterated the building is completely safe and is being made better every day.

Ms. St. John questioned if this issue has been before the Board previously. Vice Chairman Fareed stated it has not in the 15 years she has resided here.

Vice Chairman Fareed commented this issue has been discussed at HSTEP meetings multiple times over the past several months. The Architect has extensive experience with schools and has stated it to be typical for buildings the age of HPS to not have sprinklers. It was not within code and has not been required until relatively recently.

- Transportation

Superintendent Corey spoke of an issue being experienced concerning bus drivers; as bus drivers become scarce, they become a commodity that is very valuable. We are starting to face issues with companies in the area looking to increase drivers' rates to steel drivers away. He and the Business Administrator will meet with Hollis Transportation in the coming week to discuss contract language. It may be that he brings back to the boards a cost element to potentially increase the rate that drivers are compensated at in order to guarantee that we have the best fleet available.

Ms. St. John commented the District has 1 less bus and questioned if that will continue into the fall. If that is the plan she expects the transportation company will take a real look at the bus routes in an attempt to gain

efficiencies. Superintendent Corey responded that is all part of the discussion that will occur. Simply based on drivers, if having to give an answer at this time, he would say that route would not come back in the fall. More will be known as we get closer to August 1<sup>st</sup>.

Ms. St. John stated her opinion it would be beneficial for the transportation company to do that review of the routes. Superintendent Corey stated agreement. He spoke of the number of people that now need to pick up their children to get to their events. That creates some concerns on the main road.

- Communications Committee

Ms. St. John stated a desire for the Board to consider creating a Communications Committee for the District that would be comprised of representation from the Board, community-at-large, parents, and the Administration. She believes it would be helpful to conduct a communications audit to ascertain what does and does not work in today's day and age. She is of the belief the District could become more effective in meeting communication needs. A survey and research could identify if the District could benefit from outside professional support.

She applauded the Principals on their efforts in this regard. She would like to identify what can be done to augment those efforts and reach all residents.

Her preference was to continue the discussion to allow the Chairman an opportunity to contribute. Ms. St. John suggested she could provide examples of what other districts are doing.

- General Assurances, Terms, and Requirements for Participation in Federal Programs

Superintendent Corey spoke of an email received after the agenda was posted. The communication, from the Commissioner of Education informed of a change being made at the DOE regarding the Federal Assurances. The Assurances are the guidelines and rules followed when receiving Federal funds. Historically, the Assurances have required the signature of the Superintendent. The Commissioner has requested that Board Chairs also sign off on the required paperwork and that school boards be made aware of the Assurances.

Board members were provided a copy (copy attached). The additional signature is the only change. Superintendent Corey noted the District receives Federal Dollars through the Individuals with Disabilities Education Act (IDEA), Food Services, E-Rate Funds for communications, etc. The mechanism for acceptance has the Superintendent accepting the grants, working with the individuals that develop them, and then certifying them. Once certified, they are distributed to those who run the individual areas for which funding was received. The Business Administrator provides management of those funds, e.g., submitting for reimbursement from the State. The Auditors then review the items to ensure the District is compliant. There are a number of safeguards in place.

PUBLIC HEARING - Maintenance Trust Fund requests

**MOTION BY MEMBER ENRIGHT TO RECESS UNTIL THE CONCLUSION OF THE PUBLIC HEARING**

**MOTION SECONDED BY MEMBER ST. JOHN**

**MOTION CARRIED**

**4-0-0**

*The Board recessed at 6:37 p.m.*

*The Board reconvened at 6:44 p.m.*

## PRINCIPALS' REPORT

- Update Google Classroom - First Grade Pilot

Paula Izbicki, Principal, HPS, spoke of having approached the Board at the start of the year with a request of a first grade teacher to pilot Google Classroom. She introduced the teacher, Jennifer Goldthwaite.

Ms. Goldthwaite provided a presentation (can be viewed [here](#) (tape counter 43:26)). The presentation addressed the proposal objectives, what the pilot looked like at the onset and what it evolved into, how it was used, a reflection of how it worked, and feedback received as well as future steps.

Ms. Goldthwaite commented as many things do in 1<sup>st</sup> grade, it involved a lot of practicing and support. Students learned how to log in/out, how to access an assignment, and how to submit an assignment. It became a way for her to differentiate morning work for her students. It was a quick and easy way for her to send her students a template using Google Docs. Students had created games and needed to write the directions to the games. They were able to type those in. It was also used as a digital journal. When it came to informational writing, students were able to log into Google Classroom and see the link that had been sent, which directed them right to the Learning Commons that provided resources. They could click on that and research the topic of their interest. Most importantly, it was a choice. Students had the choice of communicating with her through the computer. This opportunity helped students connect the Internet world with the classroom.

Looking forward, the initial support to get started is something that should be planned for. She got off to a bit of a late start (March), which meant that she was not able to use it in Readers' Workshop Model like she had anticipated. She had a student that had no internet permission. Because it was a choice it worked out as that student joined others who utilized the Learning Common books and the books in the Library.

Ms. Goldthwaite stated the pilot was successful and she is grateful for the opportunity to have had it in her classroom.

Vice Chairman Fareed questioned if 1<sup>st</sup> grade students have email and was informed it is not email; it was something that was just used in the classroom. It was their student I.D. #@SAU41.org. Students did not have access to email but did have access to Google apps. It was noted none of the students have access to email.

Ms. St. John spoke of having been skeptical. What she really liked was it being a choice and the fact that it assists with differentiating. She believes it to be a great way of allowing students to have an individual approach to learning what works best for them.

Mr. Enright questioned the ratio of students who chose to utilize the computer and if Ms. Goldthwaite was pleased with what she witnessed. Ms. Goldthwaite responded the first time the journal entries were available on the computers she had all of the students do it that way. When it became a choice what she saw was about a 50/50 ratio. However, most of the students who utilized the computer changed from week to week.

Principal Izbicki commented it is a perfect example of technology integration; used as a choice, used for differentiation.

Mr. Enright questioned if it is believed all of the students acquired the skills. Ms. Goldthwaite stated that to be the case. She added even the student who did not have internet permission was still watching and learning along with the students.

Vice Chairman Fareed questioned if the choice would continue and was informed it would.

Principal Izbicki commented there has been a huge shift into thinking about personalized learning and differentiated instruction where we have all of these wonderful tools and there are so many different kids that have different ones; let's present it to them and see which works best for them. It gives the students a little ownership in their learning. She wants the students to learn the skills and then have the choice to be able to own their learning a bit more.

Vice Chairman Fareed questioned if there is a transition problem when going from paper and pencil to computer, e.g., work interrupted because of multiple media. Ms. Goldthwaite responded there is not. She spoke of the amount of time spent at the start of the year building independence; with computer skills and with paper and pencil. At this point, in the year they are able to switch between the two seamlessly.

When asked about the number of laptops available, Ms. Goldthwaite remarked in 1<sup>st</sup> grade there is a laptop cart that is shared by all five 1<sup>st</sup> grade teachers. It can be signed out when needed. There are enough for her entire class (20 avail.).

It was noted there are several carts around the building. With technology integration, usually it is not an entire class using laptops at once. The ultimate goal would be to have a few devices in each classroom. Ms. St. John commented it sounds as if the pilot was a positive experience and she wonders if the Administration will be coming back to the Board seeking to implement this across 1<sup>st</sup> grade. She questioned what is lacking from a technology tool standpoint in order to make that successful.

Principal Izbicki stated her goal is for Ms. Goldthwaite to share her success with her 1<sup>st</sup> grade team. She believes they would all likely want to try it next year. Each year they inventory the technology; where it is located, where more is needed, etc. She is aware the school will be receiving additional devices in accordance with the replacement plan. The ultimate goal would be to have devices in every classroom on a permanent basis.

When asked if she would have enough equipment to conduct pilots in the other classrooms next year, she stated her belief there are enough resources to get a pilot going. To keep it going would likely require additional laptops.

- End of Year Review

Principal Izbicki stated the theme this year was reflect and refine. With numerous changes having occurred over the past few years the desire was to dig deeper into things that were already being done and already being done well.

Candice Fowler, Principal, HUES, remarked the District continues to focus on the Strategic Plan for SAU41, and cited the five goals:

- Goal 1: SAU 41 will strive to continuously improve each student's level of achievement and growth.
- Goal 2: SAU 41 will recruit, recognize, and develop the most effective personnel.
- Goal 3: SAU 41 will utilize appropriate technology to enhance student achievement and improve operational efficiency.
- Goal 4: SAU 41 will develop and implement consistent practices for teaching grade-appropriate 21st century learning skills.
- Goal 5: SAU 41 will manage and keep in good repair its physical assets in order to optimize student learning.

Detailed were some of the projects/products that occurred during the school year that target social and emotional learning goals and are above and beyond traditional curriculum.

The following staffing update was provided:

### HPS

- New Math and Environmental Science Teacher - TBD
- Christina Remick new regular education paraprofessional in Kindergarten
- Jolynn Catanuso new special education paraprofessional in preschool

### HUES

- Mrs. Miller will be moving from grade 5 to grade 6

The Hollis School District Goals for 17-18 were identified and examples of how they were achieved/put into practice during the school year were provided:

### Instructional Teaching Goal

Teachers will develop and implement best practices to grow critical thinking learning opportunities for students as evidenced by teacher goals, observational walkthroughs, lessons, and performance tasks.

### Leadership Goal

To build educational teams who value growth mindset, collaboration, communication, and think critically to curate personalized learning opportunities through Professional Learning Communities (PLC).

### Academic Goal

Teachers will develop, refine, and utilize responsive lesson planning practices to personalize/differentiate learning to meet the needs of all learners.

### Social/Emotional Learning Goal

Work to begin building and embedding social/emotional programming that will continue to focus on developing students abilities to be: problem-solvers, resilient, independent, tolerant, as well as to be able to persevere through difficulty/failure, have an optimistic view and to have a growth mindset as learners.

Colleen Micavich, Special Education Administrator, noted there is now a social/emotional learning committee that all three districts participate in. They started the fall working with Mary Steady from the DOE and conducted 2-3 two-hour sessions delving into what we are already doing in the social/emotional arena. There came a shift after Ms. Steady moved on. Assistant Superintendent Bergskaug took this on, and some extensive Professional Development occurred, e.g., ASCD Conference, 6 full-day trainings with the Southeastern Regional Education Service Center (SERESC).

The team is a team of volunteers from all three districts. The makeup of the team includes Administrators, School Psychologists, Guidance Counselors, Teachers. The goal is to go back to the social/emotional goal to make sure we are all doing this the same. It doesn't have to all look the same, but we don't want students at HPS doing something completely different than what they are doing in Brookline and then coming together at

the Middle School with different skills. They are currently putting together a presentation for each other to ensure they really understand what social/emotional learning is; the meaning of that, and ensuring we are educated and have a broad depth of knowledge. That will be taken out into the larger community.

With regard to special education, Ms. Micavich noted this year the Department of Education was in-house and conducted an audit. The audit is a very paperwork driven process. She remarked, to her, it is really the foundation of our students' rights to make sure the District is complying with everything it needs to be doing, which she sees as the floor as opposed to the ceiling. They met in the fall of 2018 and the DOE laid out what the District needs to do. A self-assessment process was undertaken during which the District discovered there were some issues with some of the files. The decision was made to fix those in advance of the audit. As a result, the Compliance Review Team allowed the District, instead of having to go through a Phase II process, to submit additional paperwork, do some trainings, and be done with the whole first phase, which can sometimes take years. Currently, the District is in the final follow-up; they want to come back in to ensure compliance is ongoing.

Nicole Tomaselli, Curriculum and Assessment Administrator, spoke of the good work being done commenting there are people who are coming to visit us and reaching out asking questions about how we do things. She spoke of representatives from the Northwest Evaluation Association (NWEA) coming onsite to conduct trainings and of District teachers and Administrators who have presented and will present at conferences.

The District has hosted school leadership teams from Oyster River elementary schools and Groton-Dunstable to learn about our Learning Commons, Makerspace and our process for personalized learning. HUES teachers Karen Kelley and Sue Caron along with Principal Fowler are presenting at the FUSION Conference in Portland, OR this summer.

Looking forward, hopes and goals include:

- Send new members of the Hollis School District to a PLC workshop to strengthen the vision, goals, and mindset of our work.
- Internally build consistent best practices with a focus on collaboration and cooperation, empower our vertical Collaboration Committee to lead & share
- Cultivate multi-age learning opportunities for our students
- Build stronger relationships with our students through social/emotional best practices
- Continue to build a Prek - 6 team and vision
- Continue to align reading instruction between buildings
- Build in enriching activities for special education students like "Rock Band"
- Work with the district SEL team to incorporate SEL into the district in a meaningful and consistent way

The Board thanked the Administration for the presentation and for the dedication and hard work they provide for the benefit of the students and community-at-large.

### DELIBERATIONS

- To see what action the Board will take regarding authorizing the Superintendent to hire, accept resignations and terminate staff during the summer months.

Superintendent Corey commented traditionally the Board does not meet in the month of July. Were the need to arise to hire, accept resignations or terminate staff during the summer months, providing the Superintendent the authority to respond to such instances would allow the Principals the ability to get out to the hiring market as quickly as possible.

**MOTION BY MEMBER ENRIGHT TO AUTHORIZE THE SUPERINTENDENT TO HIRE, ACCEPT RESIGNATIONS, AND TERMINATE STAFF DURING THE SUMMER MONTHS BEGINNING AT THE CONCLUSION OF THE SCHOOL BOARD'S JUNE MEETING AND REQUIRE NOTIFICATION TO THE BOARD OF SUCH ACTIONS**

**MOTION SECONDED BY MEMBER ST. JOHN**

**MOTION CARRIED**

**4-0-0**

- To see what action the Board will take regarding the Business Administrators' recommendations for the expenditure of Maintenance Trust Funds.

School Building Maintenance Expendable Trust Fund

FY19 Requested Items/Estimated Cost

HUES Hallway Flooring	\$ 10,000
Freezer Condensing Unit	\$ 7,250
Stair Treads	\$ 9,000
Playground Surface Update	\$ 25,000 (\$50,000)
HPS Playground Maintenance	\$ 7,200
Playground Equipment	\$ 14,000
Door Replacement	<u>\$ 27,550</u>
Total	<b>\$100,000</b>

**MOTION BY MEMBER ENRIGHT TO AUTHORIZE THE EXPENDITURE OF ONE HUNDRED THOUSAND DOLLARS (\$100,000) FROM THE SCHOOL BUILDING MAINTENANCE EXPENDABLE TRUST FUND FOR THE PURCHASE OF THE ITEMS IDENTIFIED DURING THE PUBLIC HEARING**

**MOTION SECONDED BY MEMBER ST. JOHN**

**MOTION CARRIED**

**4-0-0**

4 Lund Lane and Association Structures Expendable Trust Fund

FY19 Requested Items/Estimated Cost

1. Heating/Cooling (est. cost): \$ 20,485
  - Install ductless heat pumps; 3 for the second floor and one for the first floor
  - Removes the annual need for window A/C removal and installation
  - Reduces electrical costs
  - Improves heating and cooling efficiencies
2. Parking lot sealing (est. cost): \$ 6,000
  - Parking lot is showing signs of cracking and crumbling

Total Proposed Expenditure: **\$ 26,485**

**MOTION BY MEMBER ENRIGHT TO AUTHORIZE THE EXPENDITURE OF TWENTY SIX THOUSAND FOUR HUNDRED EIGHTY FIVE DOLLARS (\$26,485) FROM THE 4 LUND LANE AND ASSOCIATED STRUCTURES EXPENDABLE TRUST FUND FOR THE PURCHASE OF THE DUCTLESS HEAT PUMPS AND SEALING OF THE PARKING LOT AS DETAILED DURING THE PUBLIC HEARING**

**MOTION SECONDED BY MEMBER ST. JOHN**

**MOTION CARRIED**

**4-0-0**

- To see what action the Board will take regarding the proposal for accepting the infrastructure grant.

Superintendent Corey noted, at last month's meeting, the motion provided for acceptance of the grant referenced the amounts applicable to the Brookline School District, in error. The Board was asked to reconsider the matter so that the correct amounts could be cited in the motion to approve acceptance and expenditure of the funds granted to the Hollis School District.

**MOTION BY MEMBER ENRIGHT TO RECONSIDER THE ACTION RELATED TO THE INFRASTRUCTURE GRANT MADE AT THE MAY 9, 2018 MEETING**

**MOTION SECONDED BY MEMBER ST. JOHN**

**MOTION CARRIED**

**4-0-0**

**MOTION BY MEMBER ENRIGHT TO ACCEPT AND AUTHORIZE THE EXPENDITURE OF THE PUBLIC SCHOOL INFRASTRUCTURE GRANT FROM THE STATE OF NEW HAMPSHIRE IN AN AMOUNT UP TO TWO HUNDRED THIRTY EIGHT THOUSAND FIVE HUNDRED DOLLARS (\$238,500) TO ADDRESS INFRASTRUCTURE/SECURITY ITEMS DETAILED IN THE DOCUMENTATION PROVIDED WITH THE AGENDA. SOURCES OF FUNDING FOR THE DISTRICT'S REQUIRED 20% MATCH (\$47,700) INCLUDE THE FY19 BUDGET, E-RATE FUNDS AND THE EXPENDABLE TRUST FUND**

**MOTION SECONDED BY MEMBER ST. JOHN**

**MOTION CARRIED**

**4-0-0**

NON-PUBLIC SESSION

**MOTION BY MEMBER ENRIGHT THAT THE BOARD, BY ROLL CALL, GO INTO NON-PUBLIC SESSION PURSUANT TO RSA 91-A:3 II (c) TO DISCUSS A MATTER, WHICH IF DISCUSSED IN PUBLIC, WOULD LIKELY AFFECT ADVERSELY THE REPUTATION OF A PERSON, OTHER THAN A MEMBER OF THE BODY OR AGENCY ITSELF**

**MOTION SECONDED BY MEMBER ST. JOHN**

*A Viva Voce Roll Call was conducted, which resulted as follows:*

Yea: Michele St. John, Amy Kellner, Tammy Fareed, Tom Enright

4

Nay:

0

**MOTION CARRIED**

*The Board went into non-public session at 7:52 p.m.*

*The Board came out of non-public session at 7:59 p.m.*

ADJOURNMENT

**MOTION BY MEMBER ENRIGHT TO ADJOURN**

**MOTION SECONDED BY MEMBER ST. JOHN**

**MOTION CARRIED**

**4-0-0**

*The June 6, 2018 meeting of the Hollis School Board was adjourned at \_\_\_\_ p.m.*

Date \_\_\_\_\_

Signed \_\_\_\_\_