

HOLLIS BROOKLINE COOPERATIVE SCHOOL BOARD

JUNE 17, 2020

MEETING MINUTES

A regular meeting of the Hollis Brookline Cooperative School Board was conducted on Wednesday, June 17, 2020 at 7:30 p.m. at the Hollis Brookline Middle School Library.

Holly Deurloo Babcock, Chairman, presided:

Members of the Board present: Tom Solon, Vice Chairman (arrived at 7:35 p.m.)
Kate Stoll, Secretary
Elizabeth Brown
Cindy VanCoughnett
Krista Whalen
Beth Janine Williams

Members of the Board absent:

Also in attendance: Andrew Corey, Superintendent
Gina Bergskaug, Assistant Superintendent
Bob Thompson, Assistant Superintendent of Student Services
Rick Barnes, Principal, Hollis Brookline High School
Tim Girzone, Principal, Hollis Brookline Middle School
Mary Martin, Student Council Representative

APPOINTMENT OF PROCESS OBSERVER

Chairman Deurloo Babcock appointed Krista Whalen as Process Observer.

AGENDA ADJUSTMENTS

A request was made to amend the agenda by moving the non-public session to follow deliberation on the recommendation to refinance the turf field bond.

Superintendent Corey requested a discussion of the turf field lights be added.

The documents for refinancing of the bond were distributed. Should the Board vote in the affirmative to refinance, the documents will be filed with the District Clerk and sent along to bond counsel to begin the process.

There being no objection, the agenda was amended as requested.

ACCEPTANCE OF MINUTES

Hollis Brookline Cooperative School Board. [May 13, 2020](#)

The following amendment was offered:

Page 6, Line 37; ‘Bleachers’ should be singular

**MOTION BY MEMBER VANCOUGHNETT TO ACCEPT, AS AMENDED
MOTION SECONDED BY MEMBER WILLIAMS
MOTION CARRIED
5-0-0**

NOMINATIONS/RESIGNATIONS/CORRESPONDENCE

Superintendent Corey informed the Board of a communication from HB Elevates. The Board has discussed recognizing donors, which is supported by HB Elevates. Unless instructed otherwise, the Administration will develop a protocol and identify the type of signage that would be used. A recommendation will be brought back to the Board at a later date.

Superintendent Corey spoke of the recent tragedy in Minneapolis. Racism is taken very seriously in our schools. Principals Barnes and Girzone have sent out information through their newsletters. The SAU is looking at a number of ways they can incorporate things into the curriculum and programs. He commented on having had the opportunity to attend graduation, and of listening to the speeches noting many of the things the students reflected were the values we try to teach. We are on the right path; looking to continue to move that forward and take a solid stance to ensure all students realize they are supported for whatever beliefs and situations they deal with.

PRINCIPAL REPORTS

Tim Girzone, Principal, Hollis Brookline Middle School (HBMS) highlighted the end of year celebrations noted in the report included with the [agenda](#). The annual 8th grade Robert E. Kelly Character Award was awarded to Tommy Koch. A plaque with his and all prior award winners' names is being designed and built for display in the main office.

Although it rained on the parade, it did not put a damper on the good time.

Material collection has gone well. There was curbside drop-off and pick-up. Student lockers were emptied and labeled. The system of receiving items back and identifying what remains to be returned went well.

The welcome to HBMS video went out to incoming 7th grade students. Administration participated in end-of-year Zoom meetings with 6th grade students.

Chairman Deurloo Babcock commented on it being Principal Girzone's first year in the District and on all of the unique situations he has been faced with up to and including ending the year with remote learning. She congratulated him on his first year.

Rick Barnes, Principal, Hollis Brookline High School (HBHS), remarked he could not be prouder of the amount of effort and support from the Board and across the community to just get the job done. He spoke of how it was done; adding a number of remote offerings between the play, which was a phenomenal experience for students to work directly with a playwright, Guitar Night, to the staff who stepped up within days of the incident that the Superintendent referenced to come with some professional development for teachers to make a step in that direction.

To end the school year with the graduation we had was truly special. He reiterated his appreciation for the volunteers.

Principal Barnes noted the Athletic Department is working with the State and NHIAA looking at summer camps; what can be done and provided for activities for students over the summer. He spoke of the HB Open

that Brian Bumpus, District Athletic Coordinator, came up with. It was a great opportunity for people to come together and stay connected in some way.

Noted was that student schedules will go home on the 22nd of June not the 19th as stated in the report. Board members expressed their appreciation for everyone involved in the great deal of effort that went into conducting a meaningful graduation.

PUBLIC INPUT - None

DISCUSSION

- SAU41 School Year Transition Planning

Assistant Superintendent Thompson noted the Administration has begun the monumental task of the return to school for the fall. The document included with the agenda provides the framework of how the SAU will develop transition plans for the 2020-2021 school year. The structure follows the methodology of Incident Command, which allows team members to focus great attention on a narrow scope of the work. The benefits of such a model is that it allows you to strategically manage your resources, provides clear decision making, and opens up lines of communication.

The Administration has reviewed every government and non-government report/set of guidelines (listed on the second page of the document). Each of the resources provides guidance on what school should look like when we re-open in the fall. No one report provides a comprehensive roadmap for opening schools. Each one provides a little different insight. There are a lot of considerations that each one of the reports asks school districts to look at when doing the planning for re-opening.

All of the considerations have been compartmentalized into 8 areas. Working documents having considerations have been created for each one of the areas/groups. Sub-committees have been formed. They will look to answer each of the considerations and provide recommendations to the Superintendent. The Superintendent will evaluate the recommendations and then bring them forward to a community group of experts who will vet them before a recommendation is brought before the School Board.

There will be 3 possible models; remote learning, in-person, and hybrid, which would really exist for one of two purposes; if we needed to meet some specific social distancing guidelines that didn't allow us to have all students in the building at once or a model that could be used to accommodate families who are either unwilling or unable to send their children back to school in the fall. The hope is that we return to school in the fall. As additional guidance is received and more time has gone by and we have seen the progress of the pandemic, one plan will emerge and the other two will become contingency plans. We choose a plan, but under continuity of operations, should circumstances change, we can easily move into one of the two other models as there will be plans in place.

Assistant Superintendent Bergskaug noted the sub-committees were developed with the idea of having all stakeholders in the District represented, e.g., different districts, different roles based on individual expertise, building level leadership (facilitators). Every week these facilitators meet and discuss with SAU leadership the work that is being done, where they are at, any roadblocks, any possible cross-over.

The framework provided identifies the areas of focus for the sub-committees and lists basic descriptors. There are many things to consider with each.

Instructional

- How many students fit in a classroom if social distancing requirements are in place
- How do we minimize the transition of the virus through surface contact; consider going paperless
- Do we consider closing areas that are accessed by large volumes of students, e.g., computer labs, library, and what are the recommendations and protocols for those spaces.

Technology

- How many students have dedicated devices, and how many more are needed
- What is considered best practice for instructing remotely; guidelines for teachers and students
- What is the expectation of what instruction is when it is virtual and what are the attendance expectations for students
- How-to guide for parents and students so that we know those using the tools know how to utilize them

Human Resources

- How do all of these recommendations tie in with the CBA
- What type of professional development is needed

Health & Safety

- What is the reasonableness of temperature checking all faculty and students upon entry; is self-reporting a better model of temperature or symptoms
- What is the protocol for responding if or when a staff or student contracts the virus

Facilities

- Are students permitted to bring their own PPE or is it provided to them upon entrance
- How do we manage some of our younger learners if recommending that masks be required
- If we state masks are required and there is a refusal; how to address
- Do we add touchless restrooms to all of the schools

Student Services

- How do we account for the intensive social and emotional needs of all students
- How do we progress monitor students (account for gaps created during remote learning)

Food Service

- Do we have lunches; do bag lunch and deliver to classrooms – what does supervision look like (CBA requirements for duty-free lunches)
- What does that do to food-based allergies

Extra-Curricular

- Do we have sports/athletics/clubs
- Do we have overnight fieldtrips or fieldtrips that travel out of state

Transportation

- Transportation company providing their proposal
- How do we manage student parking at the high school; make modifications to current protocol
- Employee parking; requests about when to enter/exit vehicle

The first meeting of each of the sub-committees was intended to review the items identified and add specific considerations that may not have been part of the guiding references. The list has grown. Future meetings are intended to result in a decision with a recommendation to the SAU Leadership Team to review and consult with the team of experts. The Superintendent will make a presentation at the July meeting.

Member Williams commented on the phenomenal job done, and her appreciation of the explanation of the contingencies. It seems the common goal and hope is for students to be back in the classrooms, but it is important to have the contingencies. She questioned if the parent or student perspective is represented on the sub-committees.

Assistant Superintendent Bergskaug noted a survey will go out to family members on Friday seeking feedback on remote learning and for what the fall may or may not look like.

Member Williams stated her desire to have a parent representative on each of the sub-committees to be able to actively participate in the back and forth discussion.

Asked if programs taken at other districts would continue to be able to be offered, Assistant Superintendent Bergskaug responded the District would be able to offer whatever the other district is offering, e.g., if participating in the Nashua School District and they are operating remotely, our students would have to operate remotely for that program. Superintendent Corey noted he meets weekly with the 13 regional Superintendents. Many are discussing their plans to ensure there is as much overlap as possible. Plans and information is shared. Assistant Superintendent Bergskaug sits on the Curriculum Association that does the same thing and Assistant Superintendent Thompson on the Special Education Association.

Vice Chairman Solon questioned the process of making the decision and the timeline of when that decision must be reached. Superintendent Corey reiterated all recommendations will come to him. He is working with a team made up of people who are either in our community, have had students go through our schools or have students in our schools now; two medical doctors, 2 nurses, 1 physician's assistant, 1 environmental engineer, 1 mechanical engineer, child psychiatrist, and the Assistant Superintendents and Business Administrator. They will take the recommendations, fine tune them, and bring them back to the Board. He anticipates receiving the information by July 10th. A presentation to the school boards is anticipated for late July with the intent of notifying families by August 1st.

Once additional data is received, through the survey, on the number of students who will be returning and those who may not return to in-person, plans will begin to be made on how those children will be serviced.

Asked if the decision needs to be made at the SAU level or can be done at the individual district level, Superintendent Corey stated it would be discussed at next week's SAU Governing Board meeting to gain a sense of the desire of the boards. In some ways there will be decisions made that impact the younger students. The recommendations will be brought forward. If they veer off from one another because of the age group, that will be noted in the presentation. But the presentation will look at all students from across the SAU.

Asked when information gained from the survey conducted by the School Transition Reopening and Redesign Taskforce (STRRT) is expected, Superintendent Corey indicated the District has been informed there will be broad recommendations by the end of this month. The decision for re-opening, remote versus in-person or a hybrid will be a local level decision.

Member Brown encouraged the Board to make decisions prior to August 1st. Having to try to figure out how to educate students during the month of August is putting children with working parents at risk, and does not permit parents time to plan. Superintendent Corey stated if the timetable can be accelerated at all it will be. What is being seen at this time is drastic changes from day to day.

Vice Chairman Solon questioned if there is a default, and if so does it lean on the side of caution, which is remote or on the side of excellence in education, which is leaning towards in-person. Superintendent Corey stated his point of view it is returning to the buildings because, unintentionally, we are causing a lot of harm to children especially our youngest learners because they don't necessarily comprehend what happened, they just all of a sudden know they can't visit their friends, go out, go to the playground, etc. As part of our planning, we are looking at the social emotional aspect as we believe a lot of students will come back with difficulties. If believed it can be done safely, the goal is to return to face-to-face learning. If we cannot do that or a particular family is not comfortable with that, we will try to deliver the best services we can to meet their needs.

Student Council Report

Mary Martin, Student Council Representative, thanked the Board and Administration for the help and hard work that went into the graduation ceremony. The student body was grateful to be able to graduate and have a ceremony that involved community involvement.

Current work is towards having some sort of prom. A while back the date of July 23rd was set, which is now up in the air. The biggest questions now are location and what it will look like, e.g., dinner with dancing, dinner alone, etc. Given the current guidelines, they are feeling pretty optimistic, but are seeking feedback.

Superintendent Corey commented from the point of view of the Board, they would approach the prom using the guidelines that were put in place for weddings. It is believed there is the potential to have the event safely on campus. He envisions part of it being formal. At some point they could utilize the high school to change into more casual attire and have more of a barbecue/dance potentially on that same field. There remain a good many details to work out. The Administration is open to any ideas. As long as it can be done safely, they will make it happen.

Chairman Deurloo Babcock presented Miss Martin with a card expressing the appreciation of the Board for all of her time and contributions. On behalf of the Board, she congratulated her on her graduation, and commented on how much she enjoyed the speech she gave during graduation. She wished her well.

Vice Chairman Solon remarked her level of participation and contribution to the process has been exemplary, and has provided the Board with input and guidance that has made their job easier. He stated his hope her successor has been taking note of how she has conducted herself because she has set a standard.

- Extended School Year Update

The Extended School Year (ESY) will begin June 29th and run until August 13th. The ESY provides services and instruction to students with disabilities as a continuity of their program over the summer; helps to avoid regression and contributes toward progress on their goals.

The program planned for this year is two weeks longer than typical; an additional week at the start of the program to account for the earlier end to this school year and the other at the end of the program for the fact that we start the next school year a little later.

There are 26 HBMS students who will attend the program all of whom will attend remotely. At the HBHS there are 36 students who will participate. Four will receive their services on-site. The District is confident it can deliver an on-site program for those students that is safe and takes into account the health and safety of the students as well as the providers. There has been a small cohort of students who have been going onsite for remote learning. There are very tight safety protocols in place.

Vice Chairman Solon questioned if there have been students identified in the general population who did not achieve the progress during this last semester that was expected, and require some support during the summer to prepare for the coming year.

Assistant Superintendent Thompson stated regular instruction ended on June 5th. Regular education teachers were asked to identify those students that needed the additional support for that following week. A lot of that work took place during that week. They also have a Response to Intervention (RtI) model. What the elementary school principals have done is put out resources for students to be able to access over the summer. However, for this summer, the only services that we will provide will be through the ESY program.

- Bleacher Update

The bleachers will shortly be making their way to the District, and will be assembled onsite. The engineer's drawing is expected to be received in the next 7-10 days. Footings will be poured for the bleachers. The District has already received shipment of the press box. Once the bleachers are in place the press box will be put into its location on the bleachers.

Noted was the existence of a policy around recognizing donors, and that when last discussed, the consensus was that the policy would apply. Chairman Deurloo Babcock spoke of a Policy Committee meeting being scheduled prior to the Board's July meeting, and suggested the policy could be reviewed at that time, and then brought back before the Board for discussion.

Chairman Deurloo Babcock questioned whether any Board member had a concern with the intent to recognize individuals who have made donations (understanding the policy requires review). Member Brown commented it depends on what that entails. Some names are attached to industries that we do not necessarily want to advertise for on school grounds. There is the need to review the policy before indicating whether or not it can be supported.

Chairman Deurloo Babcock stated the message that can be relayed to HB Elevates is that the Board conceptually can support acknowledging a gift; however, wants to ensure it fits within the language of the policy the Board wishes to move forward with (policy [KHB](#) and/or [KCD](#) may require amendments).

- SAU Rent

Superintendent Corey remarked this spring the Hollis School Board put forward a bond to renovate the barn. That did not succeed, but has a lot of momentum going forward. One of the questions raised by the School Board and the Hollis Budget Committee related to rental rates should the barn be renovated into usable space, e.g., would we pay the square foot price, how would that be allocated across the districts. They were looking at the potential for some of the rental revenue to offset the cost of the bond. The intent, at this time, is simply to start the discussion in advance of the FY22 budget process.

Turf Field Lights

A company was brought onsite to drill pilot holes where the light posts would be placed. Unfortunately, in 3 out of the 4 holes, they encountered ledge very quickly. Ledge is an issue that can become expensive. The cost changed as a result. Superintendent Corey went before the HB Elevates Committee and explained to them what was occurring, and reached back out to the donor who has decided to cover the cost so that the project can continue.

HB Elevates will accept the donation and apply it to the lights. There is the need for approval from the Board to move forward at a cost of \$406,000 for fully installed lights. It will take 7-8 weeks for delivery and the construction to begin so that the lights will be ready for the fall season.

The Board expressed support and gratitude for the donation. The request was made that the Board's gratitude be extended to the donor.

Member Brown asked if the question of recognition were with regard to the actual donor or HB Elevates, and was informed it would be recognition of the donor.

PUBLIC HEARING

- Hollis Brookline Cooperative School District Maintenance Trust
- Hollis Brookline Cooperative School District Athletic Trust

MOTION BY MEMBER SOLON TO RECESS UNTIL THE CONCLUSION OF THE PUBLIC HEARINGS

MOTION SECONDED BY MEMBER WILLIAMS

MOTION CARRIED

7-0-0

The Board recessed at 8:29 p.m.

The Board reconvened at 8:43 p.m.

DELIBERATIONS

- To see what action the Board will take regarding the Administration’s recommendation for the Hollis Brookline Cooperative School District Maintenance Trust

FY21 Requested Items/Estimated Cost

HBMS	Asbestos Abatement	\$ 54,050 (clear building of asbestos)
	Roof Repairs	20,000 (repair chronic issues)
	Elevator Replacement	<u>43,000</u> (hold to combine with FY22 funds)
		\$117,050
HBHS	Roof Section	\$ 50,000 (Phase 3 of 10)
	Masonry Work	20,000 (associated with roof replacement)
	Plumbing Fixtures	5,000 (end of life for identified fixtures)
	Air Handling Upgrades	<u>\$ 10,000</u> (needed repairs/upgrades based on evaluation)
		\$ 85,000
	Total:	\$202,050

Current Balance:	\$ 99,416
To be added in FY21:	200,000
FY21 Expenditures:	<u>\$202,050</u>
FY21 Ending Balance:	\$ 97,366 (Anticipated)

MOTION BY MEMBER SOLON TO APPROVE EXPENDITURES FROM THE HOLLIS BROOKLINE MAINTENANCE EXPENDABLE TRUST IN THE TOTAL AMOUNT OF TWO HUNDRED TWO THOUSAND FIFTY DOLLARS (\$202,050), AS OUTLINED IN THE PUBLIC HEARING

MOTION SECONDED BY MEMBER WILLIAMS

ON THE QUESTION

Member Williams reiterated asbestos abatement will address all known asbestos. It does not indicate the building is being cleared of asbestos, but that it is being cleared of all known asbestos.

Vice Chairman Solon stated his opposition to spending the full amount from the maintenance trust for items that are capital improvements to the building. Because of the way things are funded, we have said to the public that items that pertain to capital expenditures and for non-operational expenses that they would be funded in a way that costs get apportioned differently. Paying it this way circumvents that payment agreement. He questioned if others share the view. Ms. Williams agreed.

MOTION CARRIED

6-1-0

Member Solon voted in opposition

- To see what action the Board will take regarding the Administration’s recommendation for the Hollis Brookline Cooperative School Athletic Trust

FY19 Purchases – June

Field Maintenance	\$ 1,164.71
Equipment repair	2,599.00
Transportation	579.60
Awards	456.28
Replacement Equipment	<u>\$ 472.44</u>
June 2019 Total	\$ 5,272.03

FY19 in Total \$65,268.77

FY20 Purchases – July – May

Field Maintenance	\$ 1,825.00
Transportation	3,760.93
Athletic Balls	7,448.00
Training Supplies	3,142.44
Athletic Supplies	2,069.29
Awards	3,003.55
Uniforms	18,548.29
Additional Equipment	1,000.00
Replacement Equipment	9,543.29
Dues and Fees	<u>9,979.00</u>
FY20 Total thru May	\$60,319.79

Total Requested: \$ 60,319.79 FY20
\$ 5,272.05 FY19
\$65,591.82

Current Balance: \$ 104,098
FY19 June Expenditures: 5,272
FY20 June Expenditures: 60,320
To be added in FY21: 40,390
FY21 Expenditures: \$ 67,000 (per FY21 Budget Documents)
FY21 Ending Balance: **\$ 11,896** (Anticipated)

MOTION BY MEMBER SOLON TO APPROVE THE EXPENDITURE OF SIXTY FIVE THOUSAND FIVE HUNDRED NINETY ONE DOLLARS AND EIGHTY TWO CENTS (\$65,591.82) FROM THE HOLLIS BROOKLINE ATHLETIC EXPENDABLE TRUST FUND AS THE FUNDING SOURCE FOR THE FY19 AND FY20 PURCHASES AS OUTLINED IN THE PUBLIC HEARING MOTION SECONDED BY MEMBER WILLIAMS

ON THE QUESTION

Member Whalen stated her support for the motion. She noted concern with the idea of moving general fund money where we have said we were going to use the athletic trust fund. She added she believes costs will be lower next year because we did not have a spring season.

Superintendent Corey remarked he does not see a problem with either direction the Board chooses. The desire of the Business Administrator was to ensure the Board's awareness the typical balance would not exist. It could be that we have to expend general fund dollars to fix something for athletics that may become broken or need to be fixed. The other reason she was relaying a concern is that we are just not sure what FY21 will look like in terms of what we will owe for compensatory services for special education, what costs will come up during maintenance to put different things in place if able to return to face-to-face schooling, etc. We have gone much lower than the \$11,000 balance in the past. Over the last several years we have done a nice job addressing the needs that have been brought forth, and with the new field coming online, some of the expenses we typically would see, we may not. The Administration has been working with STA and they have done a great job, but occasionally we are unable to get a bus, and utilize a coach bus.

Member Brown commented she is uncertain what the right amount is that the fund balance should be at. She is of the belief it is revenue generated that should be turned around and put right back into the program. There is a point where it is a good idea to keep some money, but what the right amount is she is not certain.

Chairman Deurloo Babcock questioned the transportation costs that come out of the athletic trust, and was informed each year the cost for transportation is budgeted. A portion of what is budgeted is typically to cover the cost of a coach bus for times when teams have to travel a distance that requires a bathroom on board. When a transportation item is seen it represents that cost that is over and above that of a bus.

Chairman Deurloo Babcock stated agreement the funds are available, parents have paid into the fund, and the monies should be expended from the trust.

Vice Chairman Solon noted nothing that is being voted on with this motion impacts the general fund.

MOTION CARRIED

7-0-0

- To see what action the Board will take regarding the Administration's recommendation to refinance the turf field bond

MOTION BY MEMBER SOLON TO ACCEPT THE BID FROM TD BANK, TO REFINANCE THE TURF FIELD BOND AT AN INTEREST RATE OF TWO PERCENT (2%)

MOTION SECONDED BY MEMBER WILLIAMS

ON THE QUESTION

Superintendent Corey noted each of the Board members was provided with a Bond Resolution. It is the technical document for refinancing the turf field. The vote of the Board is the formal vote to approve the pieces outlined by legal counsel.

We would be refinancing the current bond, which is at a rate of about 3.8% down to 2% with TD Bank. The only closing costs that would be incurred represent legal fees of \$1,500 - \$2,000. The result of the refinancing would be a yearly reduction of about \$20,000 over the remaining years of the bond.

Vice Chairman Solon questioned if the term would be extended. Member Brown stated her belief the language indicates the bond would follow the same amortization at a lower interest rate.

Asked if the closing costs could be rolled back into the note, Member Brown commented she does not believe they could be.

MOTION WITHDRAWN

MOTION BY MEMBER SOLON THAT THE RESOLUTION ENTITLED RESOLUTION TO AUTHORIZE ONE MILLION FIVE HUNDRED THREE THOUSAND ONE HUNDRED FORTY DOLLARS AND TWELVE CENTS (\$1,503,140.12) REFINANCING OF THE 2018 HIGH SCHOOL TURF BOND BE APPROVED IN THE FORM PRESENTED TO THIS MEETING AND THAT AN ATTESTED COPY OF SAID RESOLUTION BE INCLUDED WITH THE MINUTES OF THIS MEETING

MOTION SECONDED BY MEMBER WILLIAMS

MOTION CARRIED

7-0-0

NON-PUBLIC SESSION

MOTION BY MEMBER SOLON THAT THE BOARD, BY ROLL CALL, GO INTO NON-PUBLIC SESSION PURSUANT TO RSA 91-A:3 II (a) THE DISMISSAL, PROMOTION OR COMPENSATION OF ANY PUBLIC EMPLOYEE AND RSA 91-A:3, II (c) TO DISCUSS A MATTER, WHICH IF DISCUSSED IN PUBLIC, WOULD LIKELY AFFECT ADVERSELY THE REPUTATION OF A PERSON, OTHER THAN A MEMBER OF THE BODY OR AGENCY ITSELF

MOTION SECONDED BY MEMBER WILLIAMS

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Holly Deurloo Babcock, Tom Solon, Beth Janine Williams, Elizabeth Brown, Kate Stoll,
Krista Whalen, Cindy VanCoughnett

7

Nay:

0

MOTION CARRIED

The Board went into non-public session at 9:02 p.m.

The Board came out of non-public session at 10:27 p.m.

- To see what action the Board will take regarding the Administration's recommendations for teacher nominations

MOTION BY MEMBER WILLIAMS TO ACCEPT THE SUPERINTENDENT'S RECOMMENDATIONS FOR TEACHER NOMINATIONS, AS PRESENTED

MOTION SECONDED BY MEMBER BROWN

MOTION CARRIED

6-0-0

Member Solon was not present for the vote

- To see what action the Board will take regarding the Superintendent's recommendation for administrative compensation

**MOTION BY MEMBER WILLIAMS TO APPROVE THE SUPERINTENDENT'S
RECOMMENDATIONS FOR ADMINISTRATIVE COMPENSATION
MOTION SECONDED BY MEMBER BROWN
MOTION CARRIED**

6-0-0

Member Solon was not present for the vote

REPORT OUT BY PROCESS OBSERVER

Member Whalen commented on this being the return to in-person meetings, and her belief the process went well.

ADJOURNMENT

**MOTION BY MEMBER WILLIAMS TO ADJOURN
SECONDED BY MEMBER WHALEN
MOTION CARRIED**

6-0-0

Member Solon was not present for the vote

The June 17, 2020 meeting of the Hollis Brookline Cooperative School Board was adjourned at 10:30 p.m.

Date _____ Signed _____

HBHS

Recommendations for Contract Renewals 2020-21 as of 06/17/2020

Annual Contracts: Please indicate if professional was on continuing contract in another NH District by putting (CC) next to their name. If so, they move from non-continuing contract to continuing contract when advancing from Year 3 to Year 4.

Year 2 Professional	Department	Year 3 Professional	Department
Brown, Jerrel	Health/Wellness/PE	Fauteux, Devin	Math
Shreves, Jennifer	Science	Gilbert, David (CC)	Math
Szczeszynski, Kirsten	Science	Portu, Matthew	Social Studies
Castonguay, Deborah (CC)	School Counseling	Etten, Cole	Special Ed
Hastings, Shaun (CC)	Math	Klardie, Chantel (CC)	School Counseling
Bumbarger, Dan	School Counseling	Hersey, David	School Counseling
		Joyce, Susan	School Counseling
		Risdal, Theresa	School Counseling
Year 4 Professional	Department	Year 5 Professional	Department
Carson, Camille	Science	Fox-McNeil, Amber	Nurse
Cleary, Megan	Science	Hamilton, Heather	English
Perry, Nicole	Special Ed		
MacFarline, Mathew	World Languages		

Annual to Continuing

Ellis, Christina (Social Studies)
Pare, Claire (English)
Perry, Eric (Science)
Barbosa, Matthew (Performing Arts)
Paul, Crystal (CC) (Special Ed)
Spargo, Lorna (CC) (Computer Science)
Breault, Dawn (CC) (School Counseling/Transition Counselor)

Continuing Contracts

English	School Counseling/Nurse	Health/Wellness/PE	Math
Foster, Heidi	Ducharme, Kelly	Gray, Tracy	Brown, Christina
Fox, Michael		St. Pierre, Maria	Leonard, Tammy
Illingworth, Lin			McDaniel, Judith
Melim, Ann			Mooers, Susan
Salamone, Marie			Piec, Alison
Danis, Lisa			Plummer, Stacey
Grosse, Lauren			Kolb, Elizabeth
Flaherty, Victoria			

Science	Social Studies	Special Education	Visual/Performing Arts
Clark, Rodney	Balfour, Rebecca	Robinson, Milton	Pepper, Lina
Thompson, Trudi	Duval, Trevor	Sacco, Michelle	Saunders, Audra
Wilcox, Adam	Given, Jennifer	Tkaczyk, Frank	
	Staub, Jennifer	Haight, Christine	
	Henderson, Katherine	Cook, Nancy	
		Bagtaz, Rebecca	

World Languages	Other		
Basbas, Alex	Heaton, Christine	Library Media	
Roy, Kristen	Hancock, Candice	FACS	
Roy-Faucher, Annie			
Robbins, Erin			
McCormick, Elissa			

School: HBMS

Recommendations for Contract Renewals 2020-2021

Annual Contracts: Please indicate if professional was on continuing contract in another NH District by putting (CC) next to their name. If so, they move from non-continuing contract to continuing contract when advancing from Year 3 to Year 4.

Year 2 Professional	Department	Year 3 Professional	Department
Richard, Jason (Jake) (CC)	Math	Simo, Alexander	Physical Education
Carmelo-Ruiz, Mariel	Spanish		
Scaramellino, Michael	Technology Education		
Pare, Tyler (CC)	Social Studies		
Prewitt, Lindy	Student Services (ESL)		
Year 4 Professional	Department	Year 5 Professional	Department
Buschmann, Allison	Physical Education	Barrett, Jessica	French
Palmer, Melissa	School Psychologist	Williamson, Katherine	Science

Annual to Continuing

Minott, George	Science		
Nault, Elisabeth	Music		
Turcotte, Kristine (CC)	Guidance		

Continuing Contracts

English/Reading	Guidance/Nurse	Health/Wellness/PE	Math
DiZazzo, Lynn	Mandragouras, Sheila	White, Erin	Werne, Kirsten
Chase, Amy	Dod, Kerry		Hall, Katrina
Porter-Elliott, Kerbert			Swanson, Carol
Klauber-MacLeod, Jennifer			
Coutu, Karen			
Gershgorin, Leonid			

Science	Social Studies	Special Education	Visual & Performing Arts
Ellerin, Janice	DeRosa, Laura	Ball, Dorothy	Spencer, Nancy
	Capraro, Stephen	Page, Christine	Ouellette, Lynne
	Connelly, Susan	Christman, Jennifer	Gruce, Joseph
		Doyle, Susan	
		Griffith, Pamela	
		Delaney, Amanda	

World Languages	Library Media/Specialist		
Lash, Janet	Kinney, Susan		