

**HOLLIS BROOKLINE COOPERATIVE SCHOOL BOARD  
POLICY COMMITTEE MEETING MINUTES**

**NOVEMBER 29<sup>th</sup>, 2021**

A Hollis Brookline Cooperative School Board Policy Committee meeting was conducted on Monday, November 29<sup>th</sup>, 2021 at 8:30 a.m. at the Hollis Brookline High School.

Policy Committee Members Present: Beth Williams, Co-Op School Board  
Holly Deurloo Babcock, Co-Op School Board  
Gina Bergskaug, Asst. Superintendent of

Curriculum

Tim Girzone, HBHS Principal  
Patrick West, HBMS Principal

Policy Committee Members Absent: Elizabeth Brown

Also in Attendance: Liz Barbour

*The policy committee engaged in the following discussions:*

1. BCB- BOARD MEMBER CONFLICT OF INTEREST
  - Ms. Deurloo Babcock shared thoughts on changing the language to perhaps not limit volunteering for board members who are often parents but changes to ensure that when volunteering, appropriate boundaries are in place to ensure board integrity.
  - BHC was referenced because it governs communication between staff and board members.
  - Discussed if more appropriate to limit volunteering all together or to attempt to limit communication that could compromise the integrity of a board member. General consensus was that the intent is to not limit volunteering but to limit inappropriate interactions that could potentially occur.
  - Defining professional distance will be something members will
2. DAF – ADMINISTRATION OF FEDERAL GRANT FUNDS
  - Ms. Bergskaug explained no changes needed today, will move forward for 2<sup>nd</sup> reading.
3. ADB-DRUG-FREE WORKPLACE/ GBEC- DRUG FREE WORKPLACE/  
DRUG-FREE SCHOOLS
  - Ms. Bergskaug explained that GBEC will be rescinded after ABD/GBEC is updated to be combined and is accepted.
  - Mr. Girzone questioned if the new combined policy defines “official school gatherings”. Appears the wording is a little different, but appropriate.

- Ms. Deurlo-Babcock suggested a few grammar edits; commas that were needed.
4. JCA – CHANGE OF SCHOOL ASSIGNMENT – BEST INTERESTS
    - New legal changes allows for transfers of a HB student to another district when hardships exist. This policy governs this.
    - Ms. Deurloo Babcock will work on this.
  5. JEC – CHANGE OF SCHOOL OR ASSIGNMENT – MANIFEST EDUCATIONAL HARDSHIP
    - This will get rescinded after JCA is updated.
  6. IB- ACADEMIC FREEDOM
    - Ms. Deurloo Babcock will reach out to legal after Christmas for an update.
    - General consensus appeared to be that curriculum is a matter of the school board and legal input is needed in regards to this policy.

Policy committee adjourned at 09:40 am.