

**HOLLIS BROOKLINE COOPERATIVE SCHOOL BOARD
POLICY COMMITTEE MEETING MINUTES**

JANUARY 10TH, 2022

A Hollis Brookline Cooperative School Board Policy Committee meeting was conducted on Monday, January 10th, 2022 at 8:30 a.m. at the Hollis Brookline High School.

Policy Committee Members Present: Beth Williams, Co-Op School Board
 Holly Deurloo Babcock, Co-Op School Board
 Elizabeth Brown, Co-Op School Board
 Gina Bergskaug, Asst. Superintendent of

Curriculum

 Tim Girzone, HBHS Principal
 Patrick West, HBMS Principal

Policy Committee Members Absent: none

Also in Attendance: none

The policy committee engaged in the following discussions:

1. ADB-DRUG-FREE WORKPLACE/ GBEC- DRUG FREE WORKPLACE/
DRUG-FREE SCHOOLS
 - No major changes. To be added under “A” as well.
 - GBEC to be rescinded
 - To board for 3rd reading and hopeful adoption

2. BCB- BOARD MEMBER CONFLICT OF INTEREST
 - Ms. Deurloo Babcock shared the language to perhaps not limit volunteering for board members who are often parents but changes to ensure that when volunteering, appropriate boundaries are in place to ensure board integrity. She noted that proposed language to inform the superintendent prior to all volunteering has been removed; board doesn’t report to the superintendent.
 - Discussed making new language about communication in #4 a separate bullet as it applies to all situations under the conflict-of-interest policy.
 - Defining professional distance will be something members will likely ask.
 - Will likely bring back to board in Feb 2022 after initial time given to update BHC because it’s referenced in BCB.
 - BHC was referenced because it governs communication between staff and board members; this applies to more formal communications and visits to schools.
 - Discussed tweaking BHC to explain volunteering is separate from official visits.

- Update “his/her” to “their” in policy for language that references the superintendent.
 - Add support staff under “staff communications” paragraph.
 - Visits to schools discussed; removed board authorization.
 - Discussed how to best tie BCB and BHC together.
 - Discussed at length “notifying” staff of visit vs. requesting “approval.”
 - Created two categories; “official visits” and “visits.” Reference KI.
 - To board in January meeting for first read.
3. JCA – CHANGE OF SCHOOL ASSIGNMENT – BEST INTERESTS
 - New legal changes allows for transfers of a HB student to another district when hardships exist. This policy governs this.
 - “Which can reasonably meet student’s educational needs” to be added to sample policy.
 - Ms. Deurloo Babcock will work on this to take out adoption notes.
 - Will go to board
 4. JEC – CHANGE OF SCHOOL OR ASSIGNMENT – MANIFEST EDUCATIONAL HARDSHIP
 - This will get rescinded after JCA is updated.
 5. AC- Non-Discrimination
 - Discussed related policies; some are not part of HB policy.
 - Updating based on NHSBA recommendations.
 6. -NHSBA JBAB being removed at this time. This is an optional policy; general consensus is that current policies and procedures are ensuring student needs are being met at this time without need for additional new policy.

Policy committee adjourned at 10:00 am.