

**HOLLIS BROOKLINE COOPERATIVE SCHOOL BOARD
JULY 20, 2016
MEETING MINUTES**

A regular meeting of the Hollis Brookline Cooperative School Board was held on Wednesday, July 20, 2016 at 6:00 p.m. at the Hollis/Brookline Middle School Library.

Chairman Elizabeth Brown presided:

Members of the Board Present: Tom Solon, Vice Chairman
 Holly Deurloo Babcock, Secretary
 Eric Pauer
 Cindy VanCoughnett
 Krista Whalen

Members of the Board Absent:

Also in Attendance: Andrew Corey, Superintendent
 Gina Bergskaug, Assistant Superintendent
 Linda Sherwood, Assistant Business Administrator
 Rick Barnes, Principal, Hollis Brookline High School
 Bob Thompson, Principal, Hollis Brookline Middle School

APPOINTMENT OF PROCESS OBSERVER

Chairman Brown appointed Vice Chairman Solon to serve as Process Observer.

AGENDA ADJUSTMENTS

Chairman Brown requested the agenda be adjusted by moving the discussion of the Athletic Trainer position to non-public session under RSA 91-A:3 II (a) and (c).

Superintendent Corey requested the item relative to merit pay, which did not appear on the agenda, but was included in the agenda packet, be postponed until the Board's August meeting.

Superintendent Corey requested the Board consider authorizing him to hire, accept resignations, and terminate. He noted the three last positions needed for the coming school year are being finalized; Art Teacher at the High School, a Case Manager at the High School, and a part-time Nurse. Two of the committees are wrapping up their work, and will be forwarding their nominations to him. The third is an individual who is coming to us from another district, which required coordination with the individual's current district to release the individual from the current contract.

There being no objection the agenda was adjusted as requested.

APPROVAL OF SCHOOL BOARD MEETING MINUTES

Hollis Brookline Cooperative School Board June 15, 2016

The following amendments were offered:

- Page 5, Lines 20-21; delete the sentence beginning "After review"
- Page 6, Line 39; replace "Daub" with "Staub"
- Page 6, Lines 47 & 48; delete in entirety
- Page 8, Line 29; delete "an" before "active" and "a" before "law"
- Page 9, Line 42; replace "who" with "that" and "have" with "has" so that the sentence reads in part: "a very active student population **that** already **has** another adult
- Page 9, Line 49; replace "his" with "he"
- Page 12, Line 24; replace "were" with "was"
- Page 13, Line 42; add "to" before "avoid"
- Page 14, Line 17; add "the" before "table"

**MOTION BY MEMBER SOLON TO APPROVE AS AMENDED
MOTION SECONDED BY MEMBER DEURLOO BABCOCK
MOTION CARRIED
6-0-0**

NOMINATIONS / RESIGNATIONS / CORRESPONDENCE – None

PUBLIC INPUT - None

BOARD VACANCY (Brookline) - Discussion with Potential Candidates

Chairman Brown spoke of the Board vacancy created when Gina Bergskaug accepted the position of Assistant Superintendent for SAU41, and, therefore, resigned from her position on the Board. The opening was publicized, and residents of Brookline having an interest in serving were encouraged to make that interest known. That effort resulted in two individuals coming forward and expressing a desire to serve the community in that role.

Chairman Brown stated the process to be followed would be that the candidates would be asked a series of questions crafted with input from the Board, the Board would discuss the candidates and interview process during non-public session, and she would relay the decision of the Board to the candidates. The expectation is that the new member will be seated for the Board's August meeting.

The following are questions asked of **Ms. Patricia Smith**, and her responses (paraphrased):

1) Why are you seeking appointment to the Board?

Ms. Smith stated she has had 27 years in the Brookline School District, attends meetings regularly, and can bring another perspective to the Board.

2) What do you feel are the most important issues currently before the School Board?

Policy, budget, and growth of the District.

3) Have you held other elected positions in the past?

Other than being a member of a union, no.

4) What do you see the main role of the School Board to be?

Ms. Smith stated she would be representing the citizenry of Brookline, and addressing items of concerns expressed by the citizenry.

5) Budgets are a big concern with School Districts, and the COOP District in particular; what actions or changes do you think the COOP School District could make to best manage its budget?

Ms. Smith stated her opinion the Board has done a good job of managing the budget, and she is uncertain, at this time, what, if any, changes she would recommend as she would first have to understand a value. She stated she is not looking to reduce the number of teachers or cut budgets to the point where it becomes painful. The District has a great school, and she would like to work with the other members of the Board to see that continue.

6) Your experience as a COOP staff member gives you a different insight and knowledge, which very well may be very beneficial to Board work. How do you think that experience and those relationships with staff might create conflict for you as a board member?

Ms. Smith stated she has always been able to handle conflict. She is excited with the possibility of serving on the School Board. She does not believe there would be much in the way of conflict with regard to having been a member of staff. The teaching staff and her former building Principal are aware she has expressed an interest in serving, and have indicated they are pleased she has. She added there is no secret agenda; just a citizen of Brookline wanting to ensure things are "held to the numbers".

7) What about the internal conflict; the battle between the teacher and the Board position with regard to budgeting, etc.

Ms. Smith spoke of having had a role in negotiations, and the inherent conflict of knowing what transpired during negotiations would be reflected in her tax bill. She approached negotiations with an eye toward fairness, and, in fact, has been approached by residents/taxpayers who have indicated their opinions the recommendation(s) brought forward were fair.

She remarked having been a teacher and resident of the District, there has always been some internal conflict.

8) What do you see as the biggest challenges facing the COOP?

Ms. Smith responded the FY18 budget will be challenging. She spoke of the aging infrastructure and the impact of that on the budget.

Chairman Brown thanked Ms. Smith for her interest in serving, and willingness to come forward.

The following are questions asked of **Mr. Christopher Adams** and his responses (paraphrased):

1) When you finished with your time on the Brookline School Board, you indicated the commitment required by your employment and Legislative duties prevented you from fully participating. How do you feel your current situation has changed?

Mr. Adams stated his Legislative duties will come to a close at the end of the summer. He will not run for re-election at the State level, which is why he is interested in getting back on a local board.

2) What made you decide not to run again?

Mr. Adams responded the time commitment is great; particularly what was required of him as a member of the House Education Committee.

3) What are the reasons you are seeking appointment to this Board at this time?

Mr. Adams commented, at times, it can be a contentious seat, and requires an individual aware of what is taking place in the District. With two children in the District he is personally vested in the institution providing the best education possible, e.g., 21st Century learning. He stated his belief the most important issue before the Board is curriculum, and ensuring both the people and budget are in place to deliver that education.

Chairman Brown questioned what aspect of the position on the Board is believed to be contentious. Mr. Adams commented that was perhaps a poor choice of words. It is an important board and one that has very important decisions to make. Sometimes there is an educational decision versus an economic decision, which can be a very contentious thing. Personnel issues can come about that are contentious. As a member of the Board you have to be able to embrace conflict; be able to accept it and work with it. Board members need to be able to address issues before the Board in a professional manner, be able to express their opinion while considering the opinions expressed by others. It is representing your community, your personal self, your family, etc. There is a spectrum of different interests that have to be weighed when making decisions.

4) Some on the Board are aware of your time serving on the Brookline School Board and State Legislature. Are there any other positions you wish the Board or public to know?

Mr. Adams spoke of having a vested interest in both communities, e.g., church family in Hollis and residence in Brookline. He has served on a number of volunteer boards. He spoke of his three years on the Brookline Finance Committee.

5) What do you see as the biggest challenge for the COOP District?

Mr. Adams responded the budget is one challenge. We need to budget for the education we want to deliver. If we want our kids to have a first class education then we need to budget for it. The challenges of that are local taxpayers feel squeezed. The State funding formula needs to be revamped, and hopefully is addressed by the next Administration that comes in. The State is providing a pittance of what an adequate education costs. What is expended by the Towns is

vastly different than revenue received from the State. Another challenge of the budget is enrollment. Another bump is 8-9 years down the road depending on a number of demographic issues, e.g., how construction occurs in Town. Curriculum is another issue; the way we deliver education and what kind of education.

6) What changes or actions do you think the COOP School Board can make to help manage its budget?

Facilities require some upkeep. The Board needs to determine what it needs and what it wants when it comes to delivery of education, e.g., is it smart to focus on STEM or should it be STEAM, do you focus on the arts more, etc. That would depend upon what the COOP community and the Board, voicing the opinion of the community, wants to see. There are times when you cannot offer everything, e.g., interior design versus Latin, etc. The question may be between a Latin and Spanish course. The Board would have to weigh those decisions to determine which is believed to be of most importance.

Mr. Adams commented sitting on a Board you begin to get a different perspective/viewpoint of the budget discussions. There is a good deal of knowledge that is gained. Bringing that knowledge forth to the community is an area of importance. He remarked, as a member of the public, one area of frustration was communication.

7) What do you see as the biggest strength in the COOP District?

Mr. Adams responded philosophically an educational institution is only as good as the basic product that goes into it; the students in the District have great parental involvement, which is a key to the educational outcome. He added the Middle School does a really good job of integrating both Towns. The District is comprised of two good communities that have been willing to spend a lot of money to build a good educational system. That is something that needs to continue.

Chairman Brown thanked Ms. Smith and Mr. Adams for their attendance and willingness to serve.

PRINCIPAL REPORTS

As a follow-up on concussion procedures, Principal Barnes stated what he is proposing to do, in addition to what was included in the June Board packet, is make impact testing mandatory for any student participating in athletics, which would include club sports. There would be an opt-out waiver for parents not wishing their child to participate. The testing would be voluntary for any student who does not play a sport affiliated with the high school.

The procedures outlined would be implemented with the caveat that language be added noting the recommendation of a medical provider could supersede the two-week play restriction associated with a diagnosis of concussion. Principal Barnes remarked the point of bringing this forward was simply to provide awareness the District would be doing something on a larger scale, which will provide consistency for staff and everyone involved.

Impact testing will begin in August, and will be conducted based on sport season, e.g., computers are ready to go for fall athletes to come in and participate in the mandatory impact testing.

Mr. Pauer questioned if the impact testing would be done annually, and was informed it would be done as a freshman and again as a junior. It would be offered each year, e.g., if someone began playing a sport in the sophomore year.

Principal Thompson announced a soon to be 9th grade student, Hannah Bazemore, has been named a State merit winner in the Discovery Education 3M Young Scientist Challenge. She will now move on to the finals, which will be held later in the summer. The Board report included a [link](#) to the video submission, where she describes a rotator cuff implant that she believes would help people who have rotator cuff surgery; a topic near and dear to her.

Mr. Pauer questioned, and was informed the District continues its search for a Boys' soccer coach.

DELIBERATION

Chairman Brown explained the policies before the Board are required by State Statute. A recent review of Board policies was conducted, and revealed several required by the State had not been adopted by the Board. Over the course of the next few months, those that have not yet been adopted by the Board will be brought forward for review/adoption.

She further explained the policies being brought forward come directly from the New Hampshire School Board Association (NHSBA). They were reviewed by the Policy Committee, which did not feel any substantive changes are needed.

- To see what action the Board will take regarding Policy EBBD – Indoor Air Quality
Given its first reading:

MOTION BY MEMBER SOLON TO ACCEPT THE FIRST AND FINAL READING OF POLICY EBBD – INDOOR AIR QUALITY
MOTION SECONDED BY MEMBER DEURLOO BABCOCK

ON THE QUESTION

Principal Thompson stated in 2011 the Environmental Protection Agency (EPA) collaborated with the Departments of Education in 50 states to develop what they called Indoor Air Quality (IAQ) tools for schools. It was an educational program to provide Superintendents and building level administrators with tools and resources for improving indoor air quality in their buildings. What they fell short of doing was actually creating standards for indoor air quality because that would be a long process. Each year every school has to do an IAQ checklist (series of questions to be answered). The checklist comes with a number of suggestions. As an example, at the Hollis Brookline Middle School (HBMS), the dumpster was located 10' away from the building. The IAQ checklist recommended it be 50'. As a result, the dumpsters were relocated. What the policy does is empowers Superintendents and Principals to utilize the indoor air quality checklist to make improvements in indoor air quality.

Vice Chairman Solon stated his understanding actions required by the policy language, e.g., investigate air quality annually, etc. are already occurring at the buildings. Superintendent Corey stated that to be correct.

Mr. Pauer questioned what would occur in the event items are found to need improvement. Principal Thompson responded that would be reported through the annual IAQ reporting that is done with the Department of Education (DOE). He noted the Administration would not wait to address any changes needed. An issue that comes up lot of times is idling. The Administration works with the bus company, which has implemented policies and procedures for how long a bus can idle in warm weather and colder weather. He noted indoor air quality tests are done periodically, and when issues arise they are acted upon quickly. Depending on the nature of the issue, it would not necessarily be reported to the Board. However, it is reported to the State.

MOTION CARRIED
6-0-0

- To see what action the Board will take regarding Policy GBEC – Drug Free Workplace/Drug Free Schools
Given its first reading:

MOTION BY MEMBER SOLON TO ACCEPT THE FIRST READING OF POLICY GBEC- DRUG FREE WORKPLACE/DRUG FREE SCHOOLS
MOTION SECONDED BY MEMBER DEURLOO BABCOCK

ON THE QUESTION

Chairman Brown noted this policy pertains to staff. The language is what is recommended by the NHSBA.

Vice Chairman Solon remarked by accepting the first reading of the policy, it would be posted to the website as being under review by the Board, and will allow for Board members and the general public to provide any input back to the Policy Committee prior to the next meeting of the Board. Should there be any changes recommended by the Policy Committee, those would be brought forward for the second reading of the policy.

It was reiterated the District does not currently have this policy in place. Chairman Brown commented the lack of an adopted policy does not indicate the activities addressed in the policy language are permitted. There are employee handbooks that govern this; a policy simply has not been adopted by the Board.

Vice Chairman Solon requested the Principals review the policy in the context of identifying anything that would change within the schools should the Board adopt the policy as written.

Mr. Pauer questioned if the District has any form of drug testing program for employees of the District, and was informed it does not. When asked about pre-employment requirements, Superintendent Corey stated there to be a pre-employment physical requirement. Vice Chairman Solon suggested something of that nature would have to be included in the Collective Bargaining Agreement.

Mr. Thompson responded to a question raised regarding the policy language that begins "Provide a drug-free awareness program", by stating the District does have, through the employee assistance program, a very comprehensive drug and alcohol program. It was noted the policy, as written, is very similar to what is currently in the staff handbook.

MOTION CARRIED

6-0-0

- To see what action the Board will take regarding Policies GBED and JICG – Tobacco Products Ban Use and Possession in and on School Facilities and Grounds
Given its first reading:

Chairman Brown noted the policies are identical except that one addresses staff and the other students.

**MOTION BY MEMBER SOLON TO ACCEPT THE FIRST READING OF POLICIES GBED AND JICG – TOBACCO PRODUCTS BAN USE AND POSSESSION IN AND ON SCHOOL FACILITIES AND GROUNDS
MOTION SECONDED BY MEMBER WHALEN**

ON THE QUESTION

Ms. Whalen questioned if the third paragraph of the policy should specifically site athletic fields. Vice Chairman Solon noted the policy, as written, prevents the use of tobacco on all school properties. It was noted the paragraph identifies specific areas, but does not specifically identify athletic fields. Mr. Pauer commented athletic fields are a large missing item, and probably where it is more probable. Vice Chairman Solon called attention to the first sentence of the policy, which reads: "No person shall use any tobacco product in any facility maintained by the School District, or on any of the grounds of the District." He remarked the bigger question is whether the Board is willing to enforce such a policy. He asked: "Is someone going to stop spectators from smoking at sporting events", and the response was yes. He questioned if that occurs today, and was told it does. Vice Chairman Solon noted the policy would also preclude individuals from smoking in the parking lot. Mr. Pauer stated his belief there is a State law that prohibits smoking on school property. Superintendent Corey stated the District does its best with regard to enforcement. The question of signage was raised.

Chairman Brown noted RSA 126-K:7 I states in part: "No person shall use any tobacco product, e-cigarette, or liquid nicotine in any public educational facility or on the grounds of any public educational facility." Anyone smoking on school grounds would be in violation of State Statute. RSA 126-K:7 II states: "Any person who violates this section shall be guilty of a violation and, notwithstanding RSA 651:2, shall be punished by a fine not to exceed \$100 for each offense." Chairman Brown noted the District does not necessarily have signage for other statutes that might be violated on school grounds.

Vice Chairman Solon commented on the presence of police details at large events, and questioned if the police detail would be responsible to enforce State Statute or if the School Administration would have that responsibility. Superintendent Corey responded, were he present and witnessing such activity, he would inform the individual of the Statute. If he/she refused to comply, and there was an officer on duty, he would inform the officer of the exchange, and request the officer address the issue. Just as with almost any infraction on campus, the Administration would attempt to resolve the issue, and when unable would go through the School Resource Officer or officer(s) on duty.

Ms. Deurloo Babcock remarked "facility" is defined in the first section, and the definition does not include athletic fields, yet it is mentioned later. She stated her impression the question raised by Ms. Whalen is if there is a need for athletic fields to be included as part of the definition of facility. Vice Chairman Solon questioned if athletic fields should be listed

under facility or grounds. Ms. Deurloo Babcock noted there is no definition for grounds. Chairman Brown stated her belief it would fall under the definition of facility as facility is "any place which is supported by public funds and which is used for the instruction of students enrolled in preschool programs and in all grades maintained by the District."

It was suggested it would be valuable to include athletic fields in the definition of facility given everything else is called out, e.g., lounge areas, passageways, restrooms, etc.

Vice Chairman Solon commented the items called out are all indoors. It was noted the District utilizes fields that are not on school grounds. Vice Chairman Solon suggested the difference might be in whether or not the fields are "maintained by the School District" as is addressed in the first sentence of the policy. Chairman Brown remarked they are supported by public funds, not COOP School District funds. Vice Chairman Solon suggested it would not have to be in the policy of the COOP School District.

Superintendent Corey suggested if the Board wished to accept the policy for first reading the Policy Committee could consider the addition of athletic fields, seek a legal opinion, if desired, regarding how to address Hardy Field, etc. prior to the second reading. It was suggested the policy relating to students could include off-campus athletic facilities. Chairman Brown noted State Statue around that issue is RSA126-K 6 as it relates to minors.

The policy language is identical with the exception of the section identified in the title, e.g., GBED and JICG. Policies located/filed under Section G of the policy manual are policies governing personnel whereas those filed under Section J govern students. Vice Chairman Solon commented he does not read the language "no person" as related to personnel or students regardless of where it is positioned. Perhaps there is the need for clarification on that.

It was noted the student handbook already has rules for the students, which go as far as to address not using tobacco products while participating in a school sponsored event outside of the district. Although the employee handbook mentions the drug-free workplace, it was not clear if the handbook covered the use of tobacco.

MOTION CARRIED

6-0-0

- To see what action the Board will take regarding the Social Studies Pilot Discussed at Last Month's Meeting (Economic and Civics).

Chairman Brown noted the item is relative to having an honors option by contract for Economics and Civics.

Principal Barnes stated the option is included in the Program of Studies. What is proposed is a contract for level option for Economics and Civics as a pilot for the 2016-2017 school year. The rationale for this was noted in the Principal's Report (attached to [agenda](#)). Also provided with the agenda was a draft of the honors contract. Principal Barnes stated his belief this is a good option for students. He suggested it could encourage a student who has not previously taken an honors class to do some honors level work. He noted it is an option as opposed to a requirement.

**MOTION BY MEMBER SOLON TO ACCEPT THE PRINCIPAL'S PROPOSED CONTRACT FOR HONORS CREDIT PROGRAMS AS PILOT PROGRAMS FOR THE 2016-2017 SCHOOL YEAR IN CIVICS AND ECONOMICS
MOTION SECONDED BY MEMBER WHALEN**

ON THE QUESTION

Vice Chairman Solon remarked although this approach is not his preferred way to go about this, he understands the reasoning expressed; if you had a single course it would likely limit the ability to participate from a scheduling standpoint. Doing it by contract and having a mixed mode classroom makes it more difficult, but he finds the contracts, as written, constructive in allowing that to happen. He spoke of having discussed concerns he has with some of the contract language with the Superintendent and Chairman, and the belief the best way to address those concerns would be to support the creation of the program, but make it contingent upon having a workshop to discuss the details of the contract. He questioned the timing involved in getting the contract solidified for successful implementation for the upcoming year.

Principal Barnes stated it would need to be in its final form before the first day of school, which is when students would register for this option.

Chairman Brown questioned if eligibility for contracting was something the History teachers recommended. Ms. VanCoughnett stated that to be her concern. She believes it to be a great program, and understands Social Studies has been changed, but she is concerned it is being rushed. She commented students that signed up for classes may have signed up for a different workload had they known this would be available. She reiterated she believes it to be a great program, but was uncertain she could support it for the coming school year.

Chairman Brown responded part of the problem was that it was in the Program of Studies so students were aware of the option. Ms. VanCoughnett noted there was no detail provided; it was just listed in the Program of Studies. Chairman Brown commented that is why there has been some development on it over the last month. With regard to the required timeframe, she questioned if there are issues of recommendations or not having sought recommendations. Principal Barnes stated a student and parent can always override.

Chairman Solon stated one of the things he intended to advocate for would be some specific pre-requisites that would in part create some restrictions on who could participate. That is based on his belief of what skills may be necessary for success.

Ms. Whalen stated her understanding a student would go to the regular Civics class, and would have the option of participating in this pilot program, which would be an outside project, e.g., not something done in class. Principal Barnes responded it would be both. Ms. Whalen questioned if the instructor would be instructing towards this or the normal Civics curriculum, and then if students needed extra help it would be available. Principal Barnes stated they would be differentiating their instruction (in the same classroom). Principal Barnes commented when you look at best teaching practices, the expectation is that our teachers can differentiate. That has been the case for as long as he has been in teaching. He stated he is not worried about the delivery of instruction as the staff certainly has the capability to do it.

Ms. Deurloo Babcock commended Principal Barnes and staff for being innovative and trying to come up with a solution, which she believes may have come from parent and student concerns around not having a weighted option for the junior year of their history curriculum. She commented they did have a weighted option; would have had to have elected to choose AP U.S. History in addition to Economics and Civics. Principal Barnes stated that to be correct. Ms. Deurloo Babcock commented for students not wishing to make that choice and choose a second History, they wanted an opportunity to have an honors level class in Economic and Civics. Principal Barnes stated that to be correct.

Ms. Deurloo Babcock stated her concern to be with the Administration needing to continually offer the students those weighted options. She suggested if a student really wanted weighted History, he/she could have taken weighted AP and chosen not to take an extra Math, etc. We talk a lot about our students learning balance, and they don't learn balance if we keep feeding them more and more. She stated her opinion the solution provided for a problem that was presented, is one she would support.

Principal Barnes remarked he believes the issue of weighting is a separate issue that probably should be looked at at some point in time, e.g., the way some courses are weighted and not others, etc.

Assistant Superintendent Bergskaug commented this has been occurring beyond our district, beyond our State; opting for honors credit, opting for AP credit within the same class, opting for an A level test or saying I just sort of understand so I will offer a B level test where your maximum grade can be a B. There are so many ways to be innovative that she wouldn't say the Administration threw together a solution to meet the needs of the community. She stated her opinion the proposal is really well thought out, and she is supportive of it.

Mr. Pauer remarked there was brief mention of what the affect would be on the GPA. He questioned if the honors credit is intended to be a weighted class in terms of the GPA. Principal Barnes stated that to be the intent for both.

Mr. Pauer spoke of quantifying the workload, e.g., what does this mean in terms of workload for the students. He questioned if students saw a draft of the contract and understand what they were signing up for. Principal Barnes responded students have not seen a draft of the contract. However, they have not signed up yet. Mr. Pauer stated the desire for some sort of guidance to be provided to the students so that they have an understanding of what is required if they choose to sign up for the pilot. He recommended a one or two-week period where the option could be discussed in class and the students would have the opportunity to discuss it with their parents. Principal Barnes stated that to be the intent. Mr. Pauer stated he likes how it quantifies and requires check-ins, e.g., there are various components required at

different times. He added as long as the teachers feel they can implement that, it is a positive thing. He continues to question whether we are jumping into this too quickly or we know what we are getting into.

Assistant Superintendent Bergskaug noted the contract identifies benchmarks that have to be met, and once the student gets the three products, she would believe best practice would be, and she imagines is what is the plan, that teachers work together during Professional Learning Community (PLC) time; work together and calibrate the grade, and have rich discussions about what it looks like to get a 4 on the rubric, etc. Not only could we have rich conversations, which could drive what happens with the pilot, but also ensures the students' work will be looked at by multiple sets of eyes and probably result in a better product as a result.

Superintendent Corey stated his agreement with the intent to establish a date for sign-up that provides students and parents an opportunity to review the requirements. Through conversations with Principal Barnes he learned, had the District not found a way for an honors weight for these courses, a lot of students would have elected to take these courses through Virtual Learning Academy (VLACS). With regard to concerns around the load on students, not offering this may not have resulted in a reduction as students have the ability to utilize VLACS, take the necessary class, and return to take the honors class. He stated his preference for the students to take our honors curriculum in this model with their peers. He likes that the model allows them to make a choice. For some students an AP course is not where they will excel. A lot of times civics and government are areas that some students are passionate about. That gives them an opportunity to shine. As a teacher you sometimes realize that in 2-3 weeks, and would be able to pull the student aside and recommend he/she consider the honors section.

Superintendent Corey commented the District is fortunate in that it has the mechanism of CavBlock where these students can then go to their teachers, and if we need to we can work with the History department to make certain staff is available on periodic days to come in and monitor where the students are. He stated his hope the Board would support the pilot program, and stated his belief it would provide a lot of valuable information.

Superintendent Corey stated he is not opposed to the idea of a subset of the Board that could meet to work with Assistant Superintendent Bergskaug, Principal Barnes, and Jennifer Staub, Department Head, Social Studies, to refine the contract so that the Board is comfortable heading into the first year of the pilot. The Administration would report out next spring as to whether the or not the pilot program achieved the desired outcome, if the contract worked as hoped, etc.

Chairman Brown questioned the number of students, on average, that elect to take these classes by VLACS over the summer so that they can take the AP classes. Principal Barnes responded every year the number increases. He did not know the exact numbers for Economics and Civics. He commented using VLACS to accelerate/double-up is becoming more and more common across the board. Vice Chairman Solon questioned if the District continues to offer AP Government, and was told it does.

Chairman Brown remarked she heard the comments made by Assistant Superintendent Bergskaug that this is a way, by contract, that other schools are increasing their honors options. She stated she is okay with doing this as a pilot, and noted her concern with the way it was offered to the students before it was fully understood and highlighted to the Board. When adding components to classes it really needs to be a thought out decision. She, personally, would not support a situation where all classes were able to offer an honors component. She does not believe that would be positive from a psychological standpoint; having a class where you can learn the material but it doesn't become sort of a race to the top is good and provides a healthy balance.

MOTION CARRIED

4-2-0

Members Pauer and VanCoughnett voted in opposition

Chairman Brown stated Vice Chairman Solon has volunteered to participate on the Sub-Committee to review the content of the contract, and questioned if any other member of the Board wished to participate. Mr. Pauer remarked he does not believe a sub-committee is necessary. Chairman Brown remarked the pilot program has been approved. The question before the Board was whether to form the sub-committee to support the pilot program. Vice Chairman Solon commented now that the pilot program has been approved the work has to be done to implement it. As it is a matter of curriculum the Board is entitled to provide input, and he would like to exercise that right.

Ms. Deurloo Babcock volunteered to participate on the sub-committee.

- To see what action the Board will take regarding the Recommendation by Principal Thompson Relative to PLC Fridays.

Principal Thompson stated his recommendation to move the pilot to a permanent late start Friday. School would begin at 8:00 a.m., which would be consistent with the high school. Buses would run at the time they typically drop off at the middle school, which is 7:00 a.m.

Chairman Brown noted the Board engaged in a lengthy discussion of this issue at its last meeting.

MOTION BY MEMBER SOLON TO APPROVE THE PRINCIPAL'S RECOMMENDATION FOR A LATE START ON FRIDAYS TO FACILITATE PROFESSIONAL LEARNING COMMUNITY AT THE MIDDLE SCHOOL BEGINNING WITH THE 2016-2017 SCHOOL YEAR
MOTION SECONDED BY MEMBER DEURLOO BABCOCK

ON THE QUESTION

Vice Chairman Solon questioned if this would supplant any past activity or supplement past activity. Principal Thompson stated it is a supplement; the way the schedule works for the team teachers is, 4 days a week they meet as a team, and 1 day a week they meet as a PLC. By moving PLC out of the regular school day teachers' time is freed up to work with students for remediation or acceleration.

Vice Chairman Solon questioned if the time that is freed up is a specific scheduled time each day. Principal Thompson responded it is the 6th period of the day for the seventh grade and the end of the day (8th period) for the 8th grade. When asked if there has been any formalization of how that time would be spent, he responded not at this point as approval for this request had not yet been gained. The time that teachers spend in PLC is used to identify students that need remediation or acceleration. Teachers have been asked to work with those students during that time. There would be plans to further formalize that.

Vice Chairman Solon questioned where the student population would be during that time of remediation/acceleration. Principal Thompson responded those students would be in one of a couple of different locations, e.g., skills class/study hall time, PE/Music, Reading, World Language. When asked if students receiving remediation/acceleration would have to interrupt that to be eligible for the additional time with the teacher, Principal Thompson stated during the summer months students are identified who are known to need remediation, and they are freed up to work with a teacher during that study or skills time, but in some cases it could mean that if we formalize it so that 6th or 8th period is the time for that to occur, it could mean they would have to pull students out of classes at different points. He noted that is done now for Read 180 or Math intervention.

Vice Chairman Solon stated his opinion it is important to have that in place if this is approved. Otherwise it would become another unstructured time which he does not believe to be the goal of the Board.

MOTION CARRIED

5-1-0

Member Pauer voted in opposition

- To see what action the Board will take regarding the Recommendation by Principal Barnes Regarding Parking and the Associated Fee.

Principal Barnes stated the proposal is intended to address issues associated with traffic volume and safety at the High School. The following is proposed:

- Remove the larger of the two lower lots (across from the baseball field) as a designated parking area during the school day. The lot will re-open after the regular school day.
- A parking fee will be charged to park in the lower lot (next to the baseball field) during the school day.
- If available, allow a small number of students to pay to park in the unpaved staff lot (next to lacrosse/field hockey field).
- Install no parking signage along Jeff Smith Lane to prevent parking during the regular school day.

Principal Barnes noted the school owns that road, and he believes it prudent to install no parking signage to avoid simply pushing the problem around.

- Add/increase the fee to park in all lots from \$40 to \$70.

Principal Barnes provided examples of parking fees charged by other districts, and stated his belief \$70 is a reasonable start despite it being a significant increase. He stated his belief that will result in less cars being able to park. Students could opt to take the bus, car pool, etc.

Last year 200 parking permits were issued, which resulted in \$7,698 in revenue. If the district were to issue permits for all 250 student spaces for the coming year, at the new rate, that would generate \$17,500 in revenue. The addition of a fee to park in the other two lots would result in an even higher revenue amount. Revenue would be utilized to pave, line, and maintain the lots at the high school as well as to add and replace cameras in the parking lots.

In time, revenue generated could be used to fund a 0.5 Full Time Equivalent (FTE) campus monitor to help out with safety in general.

**MOTION BY MEMBER SOLON TO APPROVE THE TRAFFIC AND PARKING FEE PROPOSAL SUBMITTED BY PRINCIPAL BARNES, WHICH INCLUDES INCREASING THE PARKING FEE FROM \$40 TO \$70 BEGINNING WITH THE 2016/2017 SCHOOL YEAR
MOTION SECONDED BY MEMBER WHALEN**

ON THE QUESTION

Mr. Pauer questioned if the parking spaces would be assigned, and, if so, would there be an equitable way of determining who gets to park in the back, front, dirt lot, etc. Principal Barnes responded it will always be seniors first. He commented, it is hard to say which area is more valuable, and the answer would likely change depending on who you talk to. It would depend on what you have going on after school. The intent would be to utilize the same process that is being used currently.

Mr. Pauer asked for clarification the spaces would be assigned. Principal Barnes stated that would be the case in the back lot. In the teachers' dirt lot there would be assigned areas as the lot is not currently lined. When asked if an individual would have to choose whether to be out back or in one of the general admission lots, Principal Barnes suggested the choice could be offered; there could be a line on the application to identify a preference. Vice Chairman Solon commented someone having an assigned parking spot who then chooses to go to the general admission lot may be taking a space from someone who doesn't have the option of going up to another lot.

Mr. Pauer spoke of past instances where an assigned student space was parked in by an individual not a student, e.g., someone visiting the school. He questioned how the student would be expected to react in such an instance. He suggested that to be a negative aspect of having assigned spaces. Principal Barnes responded, if assigning spaces, there is the need for someone to monitor that. Such a position is not possible for the coming year and perhaps not the following year.

Ms. Whalen commented she is not really pleased with the idea of students parking in the lower lot where teachers park. She commented visitors to the school have a hard time finding parking to begin with, and if more student parking is added to that particular area, the options for visitors would be even less. Principal Barnes remarked he would look at that as the last area to add parking to. He commented when he looks out at the parking situation he sees quite a few available spaces in the lower teacher lot and the back lot.

He commented there are a number of staff and visitors who like to park along the edges, which he would like to stop. That may fill that lower teacher dirt lot so that he could not assign a student space there. He commented on people going into the lacrosse /field hockey field and students crossing the road there. With cars parked there it is a visibility issue that needs to be mitigated.

Vice Chairman Solon questioned what would be proposed as the parking area for visitors. Principal Barnes responded the existing area in the dirt lot. Vice Chairman Solon commented if you bring cars off the road and assign students to that lot, there may not be available parking for visitors. Principal Barnes remarked he does not see that being an issue. Vice Chairman Solon questioned if Principal Barnes would be willing to limit the number of permits issued to maintain some vacancy in that lot. Principal Barnes responded "absolutely". He remarked, overall, he believes the changes will result in a reduction in the number of cars.

Chairman Brown questioned if the number of spaces in the back is sufficient to accommodate all student permits.

Principal Barnes stated he believes it would be close to the necessary number of spots. It may be 10-20 short.

Ms. Whalen stated an appreciation for the issue being reviewed/addressed, and her opinion what has been proposed is a good start. Principal Barnes added keeping everything on one side of the road results in one less time for students to cross the road.

Mr. Pauer recommended the number of visitor spaces be increased to about 5 or 6. Visitors could identify which spot they parked in, which would provide the understanding if the spaces are being utilized by visitors and could deter use by others. Principal Barnes stated there to be 10 unused staff spaces in the back lot as well. Creating additional visitor parking is not an issue.

When asked how the changes would be communicated to students, Principal Barnes stated the information would be put out in a newsletter initially. An AlertNow message could be utilized as well. During class meetings they will articulate clearly where students can and cannot park.

Chairman Brown stated her support of the proposal. She stated a concern with the teacher dirt lot as she believes it will likely be the lot that receives the least amount of monitoring. She suggested signage for the back lot (indicating permitted parking only) to avoid visitors taking spots assigned to students. For the staff parking lot, perhaps some signage indicating visitors can also utilize it. Principal Barnes suggested that lot could be removed from the options available to students. Chairman Brown stated it would be her preference that students were not assigned to that lot for safety reasons. She would also like to have a designated area where visitors could park, and that gravel lot is the best we have to offer.

MOTION CARRIED

6-0-0

DISCUSSION

- Start Time Committee - Update

Ms. Whalen stated the committee met with the bus company to see if there are efficiencies that could be achieved that would result in time savings, and would not impact any other district. The answer is no. Vice Chairman Solon questioned if the suspected 30-minute shift would be helpful. Ms. Whalen stated the children that go to Mascenic have to get there early enough so that they do not take buses to get there. The students that go to Hudson, Nashua, or Milford leave at 7:10 a.m. They have to be on a bus that gets them to the school to get on their bus to go to the Voc. Tech. program.

Vice Chairman Solon questioned if that also means we can't move our start time without excluding those programs. Ms. Whalen stated they are in discussions about that. They are working with Principal Barnes to identify the number of students take the bus to get on the bus or how many students drive to school and hop on the bus.

Ms. Whalen stated, at this time, there is nothing that can be done for the start of the coming school year.

Superintendent Corey will have a discussion with administrators in the elementary schools to make them aware the committee may wish to start a discussion about the possibility of moving everyone's start time back.

Vice Chairman Solon suggested the need to identify whether there is a State or NHDOE limitation that requires the district to start school early enough to allow our students to participate in those programs through public transportation or whether we can force those students to begin school earlier than their peers. Ms. Whalen stated the committee is looking into that.

Superintendent Corey stated he is aware of considerations taking place in a number of districts regarding moving of start times. If all of a sudden the two largest vocational providers, Nashua and Milford, entered into those discussions around start time then they would be pushing the vocational programs back naturally. It is an ongoing conversation, and there are a number of variables. He stated his opinion the Start Time Committee is doing a methodical job of working through the issue so that if arriving at a solution it will be known the solution will work. Ms. Whalen added there are both morning and afternoon vocational opportunities.

Vice Chairman Solon questioned where the public can go to learn of the activities of the committee. Ms. Whalen stated the agendas and meeting minutes are posted to the [website](#). Vice Chairman Solon questioned if the information specifically articulates the whole question about transportation to our vocational partner schools, and was told it does. Ms. Whalen stated the goal, at this point, is to look to make changes to the 2017-2018 school year.

- Board Member Input Regarding the Development of the FY18 Budget

Chairman Brown reminded the Board of her previous comments regarding the desire to, at the very start of the budget process, have a very high-level discussion about the Board's desire for the budget. She requested each member of the Board provide input regarding what they see as important and wish to have included in the first round of budget development.

She wished for the Board to provide input to the Administration as to what is perceived as priorities, and where the Board would like to see next year's budget go.

Mr. Pauer stated one of the things he believes to be of importance is athletics, and the need for a rectangular field between the High School and the Middle School. The District relies on Hardy Field, and the students who have to travel there are typically the JV boys and girls soccer teams. They are the ones that can't drive, and the ones who have to go the furthest away for practice every day in the fall. He remarked there was a bond request to build very elaborate and expensive artificial turf fields, which he believed failed just because of the cost. There is the need for a basic rectangular field that can be used for sports. He spoke of having heard the Principals indicate there is an increase in athletic participation.

Mr. Pauer spoke of the desire to start a junior ROTC program at the High School. Such a program could be done with any branch of service. Generally speaking about 50% or more of the associated costs are paid by the military. Typically the school receives two high-quality faculty members; 1 non-commissioned and 1 commissioned officer from the branch of service. Those individuals would be in the building as role models. Such a program provides an avenue for leadership, community service, and can change the culture. He stated the intent to have individuals come before the Board at a future meeting to discuss the possibility.

Vice Chairman Solon commented, with the retiring of a bond this year, one of his hopes is that the District can avoid consuming all of the savings. He would like to see the baseline for the budget lowered to capture some of that savings as true savings.

Vice Chairman Solon stated his support of improvement of athletic facilities, but strongly believes a better mechanism for doing that to be the establishment of a non-profit fund or foundation that allows the District to get community support for that. He commented that approach has worked very well in neighboring communities, and he believes with the appropriate structure in place, and with the current climate of community confidence in the Administration and the oversight, renewed interest would be seen in support of such activities.

Vice Chairman Solon suggested the Board's attention needs to be put on facilities; being proactive with maintenance. He spoke of talk around delayed purchases of classroom support materials, particularly textbooks and the like, and a desire to see that addressed; perhaps structure the investment in a more modern way. With the rapid change in the delivery of information, changing roles of our staff, and increased opportunities for individualized curriculum, he would like to see the District start investing in that direction.

Ms. VanCoughnett spoke of the issue of storage, and stated a desire to see the L shaped loading dock area be closed in. The Board has discussed this previously. There is the need for storage. She agreed with the need to look at athletic fields, and remarked she believes it has been proven there is the need.

Ms. VanCoughnett spoke of the Athletic Trainer position. She believes the position should be a 40 hour/week contracted position, and that it should be funded through the budget.

Ms. Whalen stated, although she agrees there is the need for a rectangular field, that discussion comes up again and again and the sentiment is usually just put another one up there. However, there is the need to consider how that additional field would be watered. The proposal became so expensive not only because of discussion of artificial turf, but with artificial turf comes the ability to increase utilization of the field, which generated discussion of lighting the field, etc. If the new field were to come to fruition she would like to see the artificial turf believing if it were to be watered there would be the need for another well, and she is unsure where that water would come from in this area. She stated she would support seeking outside donations.

Ms. Whalen commented Rich Raymond, Network Administrator, provided a fantastic presentation to the Budget Committee at its last meeting. The presentation addressed the technology needs in the schools, a good deal of which were WiFi access and the ability for more people to utilize the WiFi simultaneously. The Board is always talking about

additional computers and the number of programs we wish students to have access to, e.g., VLACS, etc. She stated her desire to look at Mr. Raymond's recommendations, and for the Board to take those very seriously.

Ms. Whalen noted Kelly Seeley, Business Administrator, and Linda Sherwood, Assistant Business Administrator brought forward to the Budget Committee a facilities study, and ideas for the facilities moving forward. She stated agreement with the comments made by the Vice Chairman with regard to a focus on facilities. Ms. Seeley and Ms. Sherwood have some fantastic ideas and different suggestions on how the District could budget and prepare for addressing facility matters. She stated the desire to look at that very seriously understanding large capital expenditures need to be planned for.

Ms. Deurloo Babcock spoke of the Middle School Library Commons noting that was removed from the budget last year. She believes the budget and the contracts passed with a lot of support. She believes the community is supporting the ideas brought forward, and she would like to see the Library Commons reconsidered.

She commented extra-curricular athletics and performing arts are a huge part of what we offer our students. She commented we live in a community where the schools are really our kids' social, academic, and athletic outlets. She is supportive of pursuing a new field, and the idea of public/private partnerships to make that a reality.

Chairman Brown thanked the Board for the input. She commented she does not believe they heard anything that hasn't been discussed at some point. However, she believes it to be a good exercise to go through and listen to different perspectives, to hear it all again, and to remember some of the things that were removed from the most recent budget. She remarked the Library Commons, for example, was something that was important, was not terribly costly, and was taken out of last year's budget.

Chairman Brown stated her belief one of the biggest themes she heard from the discussion was the need to budget for our needs not based on what is believed will pass. She remarked if the Board believes there are items that have real educational goals and outcomes, and the minimal expense can be justified, she would like to see those things in the budget. She stated her belief everyone touched on advance planning for items, which she believes fall into three categories:

Facilities

The District needs a long-term facilities study or a Capital Improvement Plan (CIP) to identify when and how to budget for capital items such as a new roof, paving of parking lots, etc.

Educational Needs

There is the need to ensure the Board understands the needs and how that fits into a timetable so that the Board can be assured if funds are being expended on educational needs that we are buying the right thing at the right time.

Technology

As a District we need to try to plan for increased needs, e.g., bandwidth. If going to allow students to have these diverse educational experiences there is the need for the networking infrastructure in the schools.

Chairman Brown remarked the Board needs to ensure it can support bring your own device policies. She commented that will probably relieve some of the budgetary needs for hardware in the schools, but would shift the need to a networking issue. We will need to ensure we have the proper bandwidth as well as the proper support so that students can make the most use of the items they bring in.

Superintendent Corey stated the Administration is supportive of the idea of curriculum. He spoke of working with the Business Office so that there will be a section of the budget that would come under the Assistant Superintendent's role of those curriculum pieces so that the Board will understand what are the essential educational items.

Superintendent Corey remarked the Administration has spoken with the Budget Committee, and would like to have a discussion with regard to the establishment of a Special Education Trust account. He spoke of the uncertainty when budgeting for special education costs, e.g., someone moving into the district requiring services that were not anticipated. Once a budget is passed the only area of the budget where funds can be found is in regular education. Were a trust account established, the District would have a long-range planning tool.

He stated the desire to have a discussion around the Athletic Trust philosophy as he does agree with the remarks made by Ms. VanCoughnett. He commented one of the things he spoke with the Budget Committee about is his desire for the Athletic Trainer position to be moved into the operating budget. He would like the Board to define its philosophy regarding how the revenue from the athletic fee is expended.

Superintendent Corey noted the Learning Commons was mentioned to the Budget Committee because it had been removed from last year's budget. The Athletic field was also mentioned. He stated the Administration would be looking to obtain estimates around the issue of storage. He remarked one of the issues he has educationally is the desire to see Robotics returned to the High School. He spoke of learning some of the students who have that as their passion can no longer do it during the school day.

Superintendent Corey stated the weight room area will be reviewed. When it was built out electrical, heating, bathrooms, etc. were put into it. It also adjoins the L shaped loading dock. It is a very large space that already exists.

Superintendent Corey stated his hope the August agenda will allow Mr. Raymond to provide his presentation on the technology infrastructure and either the August or September agenda for Ms. Seeley to provide the presentation on facility planning.

Superintendent Corey remarked he was very happy to hear what the Board would like to see, and believes the Board and Administration can look at delivering what Vice Chairman Solon spoke of in terms of the entirety of savings achieved from a bond maturing does not go into expenses, that we do re-set, while getting some of the pieces believed essential.

Mr. Pauer questioned what the FY16 unexpended fund balance was. Ms. Sherwood commented she and Ms. Seeley discussed that earlier in the day, and with the Business Office being one person down at a time when they are processing hundreds of invoices each day (cash flow is changing daily), they did not feel as though they could provide a number for this meeting.

Superintendent Corey stated his hope he would be able to provide the Board with that information for its August meeting. He commented not only is the SAU Office trying to close out last year, but the office is generating purchase orders across the SAU for 130-150 facility projects, onboarding over 30 new people, etc.

- Athletic Participation Fee; Follow-up Discussion

Chairman Brown stated the recommendation from the Athletic Director is not to raise the athletic participation fee for the coming year. They will do concussion testing, which will be paid for by the parents separately. The online payment fee will be made by the parent as an additional cost of the transaction. The athletic fee will remain what it has been for the past few years.

Chairman Brown remarked the Athletic Trust was created several years ago at the District meeting to basically set aside the athletic participation money, and identify that it could be used for athletic purposes. Expenditures from that fund require conducting a Public Hearing. Money has been spent on both the Athletic Trainer and uniforms and track equipment. When researching how much of that money the Board could expend, she learned there was really no trust document when that fund was created. There were discussions at some point around the time about having a policy developed around it, but there is no evidence that there was ever a policy either. She suggested, before it would be prudent to make any changes to the athletic fee, at some future date, it would be best if there was clear guidance coming from the School Board around what the money is supposed to be generated for, how it is supposed to be used, whether the desire is for it to be a spend through fund, which is basically how it was used this year, or if the desire is to raise the fee and have that fund accumulate for long-term needs. She suggested a working group be formed in the fall timeframe to discuss this issue. By doing the planning this year, the Board can consider, next spring, whether or not the athletic fee needs to be adjusted based upon the goals of that athletic trust.

Vice Chairman Solon remarked the main reason the athletic trust fund came about was to keep the funds separate. The funds that had been collected previously were co-mingled and administered in a way that made it very difficult to identify what collected monies were being spent on what items, and to verify that it was in fact being used for athletics. There was no effort made at that time to place any restrictions or even provide direction for the Trust. Prior to that, expenditures were somewhat discretionary by the Administration and there was a desire for Board oversight. The segregation of the funds was established, and the procedure for expending the funds was established, but since there was no real track record of how the funds had been used in the past there was no basis for establishing how they should be used in the

future. There were guidelines on the legality of how you create and expend, but there was no requirement on making it more elaborate. If the Board wishes to constrain the use of it, it has the right to do so, but not the obligation to do so.

Chairman Brown stated the desire for an open discussion, and commented understanding how the fund would be used will assist in determining what should be charged for a fee. She remarked the most important information the Board can look to receive from the Athletic Directors is a comprehensive long-term plan so that the needs are understood and so that sufficient revenue is generated to meet those needs. That discussion will be placed on an agenda in the September/October timeframe.

Superintendent Corey requested the Board take up the issue of authorizing him to hire during the summer months.

MOTION BY MEMBER SOLON TO AUTHORIZE THE SUPERINTENDENT TO HIRE, TERMINATE AND ACCEPT RESIGNATIONS FROM THE CONCLUSION OF THIS MEETING UNTIL THE TIME OF THE BOARD'S SEPTEMBER MEETING
MOTION SECONDED BY MEMBER WHALEN

ON THE QUESTION

Mr. Pauer asked for clarification the Board would be advised of personnel changes at the August and/or September meeting. Superintendent Corey stated that to be correct. He stated he could also email the information to the Board as he expects the issue of hires will be completed by early the following week.

MOTION CARRIED
6-0-0

Principal Barnes informed the Board Mr. Greg Parker has moved from the Middle School to the High School. During his time at the Middle School he served as a long-term substitute, and during that time worked in the theatre program very effectively. He was the final choice of the interview committee to be the Social Studies Teacher replacing one of the outgoing teachers. Chairman Brown remarked it is not a hire that required Board approval. However, the desire is to inform the Board of such information.

Chairman Brown noted the recent hire of Amanda Zeller for the position of Assistant Principal at the High School, which is a position the Board voted upon during its July 11th meeting.

NON-PUBLIC SESSION

MOTION BY MEMBER SOLON THAT THE BOARD, BY ROLL CALL, GO INTO NON-PUBLIC SESSION PURSUANT TO RSA 91-A:3 II (a) THE DISMISSAL, PROMOTION OR COMPENSATION OF ANY PUBLIC EMPLOYEE AND RSA 91-A:3, II(c) TO DISCUSS A MATTER, WHICH IF DISCUSSED IN PUBLIC, WOULD LIKELY AFFECT ADVERSELY THE REPUTATION OF A PERSON, OTHER THAN A MEMBER OF THE BODY OR AGENCY ITSELF
MOTION SECONDED BY MEMBER WHALEN

A Viva Voce Roll Call was taken, which resulted as follows:

Yea: Eric Pauer, Tom Solon, Elizabeth Brown, Cindy VanCoughnett, Krista Whalen, Holly Deurloo Babcock
6
Nay: 0

MOTION CARRIED

The Board went into non-public session at 8:30 p.m.

The Board came out of non-public session at 9:15 p.m.

MOTION BY MEMBER SOLON TO APPROVE THE SUPERINTENDENT'S RECOMMENDATION TO HIRE JESSIE HILTON AS ATHLETIC TRAINER AT HOLLIS BROOKLINE HIGH SCHOOL AT A RATE OF \$30.00 PER HOUR FOR THE 2016 FALL SEASON.
MOTION SECONDED BY MEMBER WHALEN
MOTION CARRIED
6-0-0

REPORT OUT BY PROCESS OBSERVER

Mr. Solon stated the purpose of having a process observer is to learn if the anticipated amount of time given to a topic is adequate. He remarked the Board moved quickly through the first few items on the agenda but it seems that discussions go over the anticipated amount of time. The more that can be done in advance, the more likely the predicted timeframes will hold true. Overall, all items were addressed and the agenda was executed well.

ADJOURNMENT

MOTION BY MEMBER SOLON TO ADJOURN
MOTION SECONDED BY MEMBER VANCOUGHNETT
MOTION CARRIED
6-0-0

The July 20, 2016 meeting of the Hollis Brookline Cooperative School Board was adjourned at 9:30 p.m.

Date _____ Signed _____