

**BROOKLINE SCHOOL BOARD
JUNE 26, 2018
MEETING MINUTES**

A regular meeting of the Brookline School Board was conducted on Tuesday, June 26, 2018 at 6:00 p.m. at the Captain Samuel Douglass Academy.

Matthew Maguire, Chairman, presided:

Members of the Board Present: Kenneth Haag, Vice Chairman
 Alison Marsano, Secretary
 Rebecca Howie
 Erin Sarris

Members of the Board Absent:

Also in Attendance: Gina Bergskaug, Assistant Superintendent
 Kristen Maher, Assistant Business Administrator
 Dennis Dobe, Principal, Captain Samuel Douglass Academy
 Daniel Molinari, Principal, Richard Maghakian Memorial School

AGENDA ADJUSTMENTS

Assistant Superintendent Bergskaug requested the agenda be adjusted to allow for the introduction of Policy IJ - Instructional Materials.

MOTION BY MEMBER MARSANO THAT THE AGENDA BE ADJUSTED, AS REQUESTED
MOTION SECONDED BY MEMBER HAAG
MOTION CARRIED
5-0-0

CORRESPONDENCE/RESIGNATIONS/NOMINATIONS

Assistant Superintendent Bergskaug informed the Board of a letter received from Allie Hills Everett regarding a request for maternity leave. The letter addresses the expectation leave would begin on October 16, 2018 and conclude on Friday, February 1, 2019 at which point she would resume her position as 3rd grade Teacher at the Richard Maghakian Memorial School (RMMS).

Assistant Superintendent Bergskaug informed the Board of a letter received from Karen Laplante as notification of her resignation from the position of Reading Specialist at RMMS (effective June 21, 2018) and requesting she be released from her contract for the 2018-2019 school year. Mrs. Laplante has accepted a position closer to her home to better meet the needs of her family. In her letter, she speaks of enjoying her time as a member of the RMMS community.

MOTION BY MEMBER MARSANO TO ACCEPT THE RESIGNATION OF KAREN LAPLANTE AS A READING SPECIALIST AT RMMS WITH AN EFFECTIVE DATE OF JUNE 21, 2018
MOTION SECONDED BY MEMBER HAAG
MOTION CARRIED
5-0-0

Chairman Maguire informed the Board of his appointment of Alison Marsano as the Board Liaison to the SAU41 Governing Board Budget Sub-Committee.

PUBLIC INPUT - None

PRINCIPALS' REPORT

Principal Dobe informed the Board of a communication received from the New Hampshire Department of Education (NHDOE) providing notification that the New Hampshire State Selection Committee for the Presidential Awards for Excellence in Mathematics and Science Teaching Program has selected Mr. Gregory Snoke as the Finalist for K-6 grade teachers of Science. State level finalists will be honored at State ceremonies. Up to 3 State level finalists are forwarded to a national selection committee composed of science educators, researchers, district officials, and past awardees who will meet to select the PAEMST Awardees at the national level. Teachers chosen to be Presidential Awardees will be notified by the White House, honored at various ceremonies in Washington, DC, and receive \$10,000 from the National Science Foundation. Principal Dobe noted Mr. Snoke was 1 of 2 nominees from the State to go on to the next round for consideration of the national award. He spoke of how well deserved the recognition is.

Principal Dobe stated the District, teachers, and students have been rallying around the theme of wellness, whole-child education and socio-emotional learning. What is becoming a large priority is staff wellness; teachers need to be at their best in order to serve the students their very best. He spoke of the building use policy that forbids certain activities the staff would like to hold at the Captain Samuel Douglass Academy (CSDA) for the benefit of staff wellness. He read into the record the following letter written by the School Wellness Committee:

“Dear Brookline School Board,

In the past, prior to the 2016 building use policy, CSDA was able to offer staff wellness opportunities in the school building. We became aware of the policy during the 2016-2017 school year when a staff member, who is also a yoga instructor, offered to provide after school yoga classes for staff. In the past, two opportunities the staff enjoyed and held in the school building were yoga in the morning or afternoon or massage therapy sign up during the school day. As a convenience to CSDA staff, the instructor or therapist would come to CSDA. The fee they charged was fair and paid by the employee. By offering it at CSDA, it allowed more staff to participate. The building use policy precludes this type of staff offering because of the building use fee the instructor/therapist would need to pay along with needing a liability insurance policy. In the interest of staff wellness, we would like to make these opportunities again available to staff in the school building. We have the following questions:

Under the fee categories in the facility use policy, could staff wellness opportunities fall into the category of “A” so that there is no building use charge?

Can there be a waiver of the insurance liability policy or some other way for this to be addressed?

Thank you for taking this into consideration.”

Principal Dobe reiterated, in the past, opportunities like that were available to staff. The current policy has precluded that because of the fees that need to be paid and the insurance policy the provider would need to hold does not allow it to be economically feasible.

Chairman Maguire stated concern with the idea of waiving the requirement for the insurance coverage. He questioned what is involved in acquiring and the amount of insurance coverage required. Principal Dobe stated what has been required by any organization utilizing the school facility is proof of insurance identifying the District as an insured. The request is for that requirement to be waived.

Chairman Maguire stressed concerns with allowing an organization to utilize the school building(s) without

having insurance coverage in place. There is concern with the liability that would place on the District.

Ms. Sarris questioned if the District could engage legal counsel to determine if there is a waiver that participants could sign releasing the District from liability. Assistant Superintendent Bergskaug responded they had reached out to the insurance carrier. There are a few things to consider; if they are not really willing to have a waiver on the insurance policy and the only potential alternate option would be if the licensed yoga instructor was also an employee, e.g., a fourth grade teacher who also was a certified yoga instructor, there is a little bit of a difference in terms of coverage under liability. Another piece to be considered is a release of liability in terms of participants indicating they are not required to participate, it is not a condition of employment, they are releasing any right to a claim. The fee is nominal, and something the Policy Committee can choose to waive, but it is packaged with all of the other mandatory pieces. She suggested the need to look at a specific request and drill down into the details.

Chairman Maguire stated the desire to understand the liability issues associated with the request.

Principal Dobe commented what the committee was looking at was a blanket request, which may not be feasible in the eyes of the Board, but perhaps the Board would consider entertaining individual proposals for waivers if able to address the issues associated with insurance.

Chairman Maguire stated the Board is always open to discussion of requests brought before it. He noted individuals associated with activities occurring within the buildings would have to go through the same process as volunteers, e.g., background check, given the activity would occur in a school facility during a time which students are present.

Vice Chairman Haag commented the Board is sympathetic to wanting to support the well-rounded employment opportunity but has concern with the liability aspect.

Principal Dobe stated they would continue with the research and come back before the Board in the fall with a more specific proposal.

Principal Molinari highlighted the events noted in the Principals' Report.

In terms of enrollment, between end of year numbers and those predicted for the start of the new year, the increase is approx. 21 students throughout the District.

- End of Year [Presentation](#)

Principal Dobe spoke of the Mission and Vision of the Brookline School District as well as the theme of "HB One Community". He spoke of the amount of work that has been done with colleagues across the district in Hollis as well as district-level initiatives with colleagues from the middle and high schools.

District-wide, there are 3 focus areas:

- Increased Academic Achievement for All Students, with Emphasis on High Achievers at RMMS, and Lower-Performing Students at CSDA

The goal was to “further support students at the performance margins such that: 85% of students in the Brookline School District will maintain or improve performance by one level as demonstrated on the NH Statewide Assessment System. In addition, there will be added emphasis on improving achievement for students who have scored outside of the proficient range.”

The academic goal is one that is ambitious and continues to be embraced. However, they are discovering the new NH Statewide Assessment is a little different than the Smarter Balanced Assessment. Preliminary results from the first administration of the test in Brookline are available; however, because they are preliminary, the Administration expressed a desire to share the results with the Board at a later date.

- Introduction of Problem-Based Learning

Principal Molinari shared an overview of the second goal, which was for each grade level to produce a project-based unit/lesson. A slide was displayed that identified the characteristics of and differences between STEM (go through engineering design process), project-based learning (student driven), and problem-based learning (mostly teacher driven).

- Begin to develop a formalized program to promote greater Socio-emotional Learning

The goal was “95% of our students are on-time and in attendance at school, habitually truant students are reduced by 50%, and where behavior referrals are reduced by 20%”.

Principal Molinari stated at RMMS, they were at 95% last year and 95.3% this year for attendance. There are not many truant students. The school did not meet the 20% reduction in behavior referrals but did make improvement; 17% reduction in behavioral referrals.

Principal Dobe stated at CSDA, attendance rate was 96.1%. Truancy really isn't an issue, and probably should not have been included in the goal. It is a bit of a grey area for elementary schools because students don't generally elect not to come to school. In terms of behavioral referrals, CSDA is much the same as last year. There are not a lot.

Ms. Sarris remarked she is confident the Principals are handling issues such as behavioral referrals and questioned other possible areas of focus for the coming school year. Principal Dobe remarked when they constructed the goal they knew they wanted to do something around Socio-Emotional Learning about climate, culture, and safety at school. They tried to make a SMART Goal, which means it has to be measurable. They struggled to find something that could measure that. Moving forward they will not be as constrained by SMART Goals as they have been historically, which will allow them to get at some things that will be a bit more authentic.

Principal Molinari commented they will have another academic goal, want to do a problem-based leaning goal and a project-based learning goal, and possibly something with the socio-emotional piece because it is more of a district-wide goal, and perhaps safety/security.

With regard to the academic goal, they are looking to balance the program. So much has been done recently in STEM and Math that they want to focus on English and Language Arts, Science, and Social Studies. He questioned if the Board had areas it would like to see the Administration focus on.

Ms. Marsano questioned if there was data (national, State, local districts) for comparison. She commented you can only achieve so much and then your gains will be lost. A 20% gain is huge. If you only have 10 referrals a year and you still end up with only 10 referrals a year that is not bad. She questioned how that compares to neighboring districts. Principal Molinari responded the attendance goal is not hard to compare as information can be found on the NHDOE website, but the behavioral ones are more difficult because record-keeping and behavior plans put in place differ from school to school.

Assistant Superintendent Bergskaug spoke of the STEP program that was put into place a year ago. They were looking to see if that had a positive response and impacted students in a positive way. They have been talking with the Hollis and COOP school districts discussing what is our system, what do we report, what is handled within the classroom, etc. If everything is brought directly to the Principals, the referrals are higher, but not because the number of incidents is higher.

Ms. Sarris stated her belief a great socio-emotional focus is the continuity from school to school and between districts. Although unsure how you turn that into a measurable item, she likes that angle. She knows parents appreciate consistency as students transition.

Ms. Marsano commented if able to follow a student's progress, she believes measures that could be put in place to follow a student with behavioral issues from RMMS through the system to see if the referrals result in the student getting fewer referrals as he/she goes through the system is something she would see as a better goal than an overall behavioral referral reduction.

Principal Molinari commented it is more of a focus at RMMS than CSDA only because very young kids are just so all over the place. The longer they are in the system and connected with the school community and common expectations that teachers and administrators have, the more likely it is by the time they get to CSDA things that were problematic in the past students have either matured out of or learned to cope with. That is even seen between grades 4, 5, and 6; kids develop a lot more self-control, emotional maturity so they can think clearly and use sound judgement. Behavior is largely a non-issue in the school.

Ms. Sarris questioned the academic goal; as we move into standard's based report cards, will we be able to gather data from the classroom better to create these goals? Principal Molinari responded that is something that was brought up when designing the new goals. It would be another data point.

Assistant Superintendent Bergskaug commented on June 18th they had all teachers working in grade level and across grade level teams to look vertically at each of the standards and what assessment every 1st grader will experience in trimester 1, 2, and 3 and rubrics we have in place so that we know that it doesn't really matter who the teacher is.

Ms. Sarris commented on the problem-based learning noting mention was made of not being as STEM focused. She questioned if problem-based and project-based learning (PBL) is being incorporated into a common practice, and what the feedback is of the teachers as they transition to that.

Principal Molinari commented on the number and variety of projects that have been undertaken. Ms. Sarris commented on how they have incorporated other subjects. Principal Molinari stated RMMS has worked hard with the schedule to incorporate more of a PBL time to allow for this to happen. They are trying to imbed that and be creative with time allotment. They are trying to integrate more. Assistant Superintendent Bergskaug commented on June 18th for math the teachers were asked to create a performance task; how do you tackle a real world problem and then come up with some sort of outcome. Sometimes it is a bit of a project-based opportunity. Every student will see that same one for each trimester. Part of that is the communication piece; speaking about their solution/communicating with others, etc. It is inter-disciplinary.

Vice Chairman Haag commented on mention that the District is moving away from SMART Goals and advocated that not be done. He believes SMART Goals are valuable. You may not always meet a goal in the number but if you show the specific actions taken you still meet it. He is a firm believer in SMART Goals because you can show all you have done. Principal Molinari commented the SMART Goals are identified as well as Action Steps. They are always trying to aim high. Ms. Sarris commented outcomes are what you want to measure and that is a lot harder than measuring the number; there can be a number of students participating, but what you want to understand is the number of students that impacted more positively than if you hadn't done that. If you get focused on a raw number of students you may be overlooking what the outcome is. She does not want to lose sight of measuring outcomes over measuring a numerical statistic.

Class Size Goal

Principal Molinari noted the slide depicting class size. The chart indicates (in yellow) in which years teachers were added or reduced to maintain class sizes in accordance with District policy.

Facility & Security Summer Upgrades

CSDA

- Gym Floor Resurfacing
- Music Room Carpet
- Windows and Mechanisms
- Painting Projects
- Security Grant Projects (locks, gates, film, bollards, entrance, telephone system, security camera system expansion)
- Pruning / Landscaping
- Trail Enhancements

RMMS

- HVAC Air Duct Cleaning
- Counter Tops (gr. 2/3 wing)
- Boiler Replacement (1st of 2 phases)
- Trim work
- Playground
- Hallway Painting
- Security Grants

When asked about the plans for the entry at CSDA, Principal Dobe stated there are two models being considered; standard teller window scenario where just as you come in through the first entry door immediately to the right would be a service window where you would meet a receptionist. The second layer of doors would have locks and an electronic buzzer. Visitors would have to be buzzed into the first and second set of doors to gain entry. Another model would move the second set of doors further back and create a doorway where there is now a window along the wall on the right as you come in. You go through the initial doors, the second doors, and not long after there is a window to the right of the office entrance that could be turned into a doorway so that visitors would have to come in through the office to gain entry. At the moment, the teller window model is gaining traction. Firm bids are anticipated in the coming weeks. The hope would be to get the work done during the summer months.

Chairman Maguire stated the need to ensure that when events are conducted outside of school hours that access is only granted to the immediate area being used and the remainder of the school building is unable to be accessed, e.g., some kind of gate at the bathrooms. Principal Dobe noted there is a gate, and in some instances the custodians are not securing it because they go back and forth with their carts as they are servicing different areas. However, that does then open the opportunity for members of the public to gain access to those areas. That is a practice that will need to be tightened up.

Principal Molinari spoke of several grant applications that have been submitted one of which would provide for the teller window at the main office of RMMS.

Chairman Maguire asked if there has been discussion of a software system that would allow for verification a particular individual had a scheduled appt. within the school so that when an ID is shown that individual could gain access. Principal Molinari commented on the interaction between staff and visitors to determine the reason for entry. He noted the issue could be discussed further with the safety teams. He is of the belief, if moving towards such a system, it should be a district-wide initiative.

Ms. Sarris spoke of her experience with entering the school commenting the Administration seems to already have a handle on who would be in-house as volunteers, etc. Unless knowing the individual and his/her purpose, they always ask for name and purpose.

Principal Dobe spoke of some of the work done during the year. CSDA implemented the SEL Program in conjunction with the Portrait of a Graduate (POG) Project. They have representatives on the district-wide SEL Committee, developed a STARS Program this year that included assemblies, character traits, newsletter, etc. There is a robust after-school enrichment program.

They expanded the work in whole-child education. There has been no progress with the creation and implementation of effective Response to Instruction (RtI) program. He spoke of staffing needs to provide these programs.

Principal Molinari stated at RMMS some of the items under the category of School of Future are the project-based and problem-based learning. This year Grade 2 was introduced to Google Classroom. Both grades 2 and 3 have done a tremendous job in that area. He stated the desire to introduce Grade 1 to Google Classroom next year beginning half way through the year. It is believed at that point they will be doing more writing and typing on the computer.

Principal Molinari spoke of the desire to optimize use of under-utilized space on school grounds to create an outdoor classroom. They would like to start this summer. Photos were shown of possible activity areas. The purpose of the space is to get students outdoors more to observe nature and take part in some hands-on learning that lends itself more to outside of the classroom. The Board was supportive of the idea of an outdoor classroom. Principal Molinari commented the space also opens itself up to more of a free-play area for students during recess time.

Principal Molinari noted the first Kindergarten Steering Committee meeting was conducted on June 19th.

PUBLIC HEARING - School Building Maintenance Expendable Trust Fund

MOTION BY MEMBER MARSANO TO RECESS UNTIL THE CONCLUSION OF THE PUBLIC HEARING

MOTION SECONDED BY MEMBER SARRIS

MOTION CARRIED

5-0-0

The Board recessed at 7:11 p.m.

The Board reconvened at 7:15 p.m.

DISCUSSION

- Revenue and Expense Report

Kristen Maher, Assistant Business Administrator, stated the report dated through June 19th indicates a fund balance of \$53,662 that would be returned to the tax base. Noted was an unanticipated special education cost resulting in a negative balance for that line of \$70,405.93. That cost was able to be covered through the operating budget avoiding the need to utilize the special education trust fund. Noted, under revenue, was the increase in tuition due to a larger number than anticipated in Kindergarten as well as non-resident tuition, which is not an item that is budgeted for.

Ms. Sarris questioned if the non-resident tuition cost is a set amount determined by the State and was informed that is the case.

- General Assurances

The New Hampshire Department of Education (NHDOE) has developed a “General Assurances, Terms and Requirements for Participation in Federal Programs” document that must be signed by all agencies and organizations that receive federal funds through the NHDOE. The federally funded education programs which flow money through the NHDOE require each applicant to file certain assurances. Some of these assurances apply to all programs and are therefore, considered “general assurances”.

The submission of general assurances is required by:

- Federal regulation 34 CFR § 76.301 of the Education Department General Administrative Regulations (EDGAR), which requires a general application for subgrantees/subrecipients for participation in federal programs funded by the U.S. Department of Education that meets the requirements of Section 442 of the General Education Provisions Act (GEPA).
- Applicable federal statutes.
- Applicable regulations of other federal agencies.

The NHDOE has consolidated the general assurances into one document, which also now includes terms and requirements in an effort to provide more guidance relative to implementation of the underlying assurances. NHDOE requests an annual submission for all of the Local Education Agencies (LEAs). This will simplify the collection of assurances and facilitate the requirement that the Commissioner certify to the Secretary of

Education the status of all LEAs. In New Hampshire both School Districts and School Administrative Units (SAUs) are considered LEAs. As such, both the Superintendent and the local School Board are required to sign the certification page of the document.

DELIBERATIONS

- To see what action the Board will take regarding granting the Superintendent the ability to hire, accept resignations and terminate staff during the summer months.

Assistant Superintendent Bergskaug commented each year the Board is asked to provide the Superintendent authority to hire, accept resignations and terminate staff during the summer months. Notification of any such action(s) is provided the Board.

MOTION BY MEMBER HAAG TO AUTHORIZE THE SUPERINTENDENT TO HIRE, ACCEPT RESIGNATIONS, AND TERMINATE STAFF DURING THE SUMMER MONTHS BEGINNING AT THE CONCLUSION OF THE SCHOOL BOARD'S JUNE MEETING AND REQUIRE NOTIFICATION TO THE BOARD OF SUCH ACTIONS
MOTION SECONDED BY MEMBER MARSANO
MOTION CARRIED
5-0-0

- To see what action the Board will take regarding the Business Administrator's recommendation for school lunch prices 2018-2019.

A communication from Kelly Seeley, Business Administrator, indicates "the State Department of Education has notified the SAU that our school lunch prices are out of compliance with the Healthy Hunger Free Kids Act. Based on the United States Department of Agriculture calculations our current weighted average price for 2017-18 across the SAU is \$2.80. The required weighted average price for 2018-19 is \$2.90.

Failure to bring the price into compliance will require the general fund of each district to fund the price differential. If nothing is done, the state may also withhold our federal and state revenue associated with the school lunch program resulting in additional funding requirements on the general fund."

MOTION BY MEMBER MARSANO TO INCREASE THE PRICE OF SCHOOL LUNCHES, AT BOTH THE CAPTAIN SAMUEL DOUGLASS ACADEMY AND THE RICHARD MAGHAKIAN MEMORIAL SCHOOL, TO TWO DOLLARS AND EIGHTY CENTS (\$2.80), EFFECTIVE AUGUST 1, 2018
MOTION SECONDED BY MEMBER HAAG

ON THE QUESTION

Chairman Maguire noted the action is required in order to continue to participate in the Federal program.
MOTION CARRIED
5-0-0

- To see what action the Board will take regarding Policy JKAA - Use of Physical Restraint, Seclusion and Intentional Physical Contact; second reading
 - 1st Reading: May 22, 2018

Given its second reading:

Vice Chairman Haag noted the Policy Committee believes the policy is ready for adoption. The proposed changes were noted on the copy provided with the agenda.

**MOTION BY MEMBER MARSANO TO AMEND POLICY JKAA - USE OF PHYSICAL RESTRAINT, SECLUSION AND INTENTIONAL PHYSICAL CONTACT, AS RECOMMENDED, ACCEPT THE SECOND READING, WAIVE THE THIRD READING, AND ADOPT, AS AMENDED MOTION SECONDED BY MEMBER HAAG
MOTION CARRIED
5-0-0**

- To see what action the Board will take regarding Policy JICI - Weapons on School Property; second reading
 - 1st Reading: May 22, 2018

Given its second reading:

Principal Dobe commented on the amount of discussion that took place with the Policy Committee. There are laws that restrict, to some extent, what can be included as part of the policy. However, there are updates needed. Vice Chairman Haag noted the policy references State Revised Statutes Annotated (RSA). By including reference rather than language from the RSA, you avoid the need to amend the policy should the language in State RSA change over time.

When asked about the language in RSA 193:13, Assistant Superintendent Bergskaug noted the RSA identifies the process by which a student would be expelled, e.g., hearing conducted, decisions made on a case-by-case basis, etc.

Chairman Maguire questioned if feedback has been received from legal counsel relative to Federal law in terms of instances when the school buildings are utilized as polling locations; individuals possessing a concealed carry permit are permitted to carry a firearm into the buildings.

Principal Dobe stated there remain items that are unclear. The Administration has recommended this policy continue through the process of additional readings to allow additional time for feedback to be received. General guidance received from the Police Department is the District cannot have a policy that goes against existing law. Chairman Maguire suggested it may be that two policies are needed; one to address students and another adults. Ms. Sarris suggested individual policies addressing students, staff, and public.

Vice Chairman Haag stated his belief other districts have individual policies for students and adults. He stated the Policy Committee is advocating for the student policy. The other is being held. Policy JICI is intended to be the student policy. Assistant Superintendent Bergskaug noted policies starting with a "J" are student related policies.

Assistant Superintendent Bergskaug commented on the school calendar for the coming year noting there are Teacher Professional Days scheduled for the two voting days, which takes that piece out of the puzzle for now. She noted the Superintendent wished for this policy to go through the process of three readings prior to adoption understanding it to be a controversial topic and wanting to provide additional opportunities for public input.

MOTION BY MEMBER HAAG TO ACCEPT THE SECOND READING OF POLICY JICI - WEAPONS ON SCHOOL PROPERTY

MOTION SECONDED BY MEMBER MARSANO

MOTION CARRIED

5-0-0

- To see what action the Board will take regarding Policy EFD - School Wellness; second reading
 - 1st Reading: May 22, 2018

Given its second reading:

Vice Chairman Haag noted the changes are intended to make the policy specific to the District. The Policy Committee recommends adoption at this time.

MOTION BY MEMBER MARSANO TO ACCEPT THE SECOND READING, WAIVE THE THIRD READING, AND ADOPT POLICY EFD - SCHOOL WELLNESS, AS AMENDED

MOTION SECONDED BY MEMBER HAAG

MOTION CARRIED

5-0-0

- To see what action the Board will take regarding Policy IJ - Instructional Materials; first reading

Given its first reading:

Assistant Superintendent Bergskaug noted the policy is in place in the other two districts. The existing policy from the other districts was utilized and a single addition made, which reads: "Print instructional materials will be provided to students with disabilities in a timely manner as required in 34 CFR 300.210." The policy has to be in place for the District to access Federal funds in the IDEA Grant.

MOTION BY MEMBER MARSANO TO ACCEPT THE FIRST READING, WAIVE THE SECOND AND THIRD READINGS, AND ADOPT POLICY IJ – INSTRUCTIONAL MATERIALS, AS PRESENTED

MOTION SECONDED BY MEMBER SARRIS

MOTION CARRIED

5-0-0

- To see what action the Board will take regarding the request to expend from the School Building Maintenance Expendable Trust Fund

FY19 Requested Items/Estimated Cost

CSDA Music Room Carpeting	\$ 4,175
Ramp Tile Repair	\$ 1,850
Window Servicing	\$ 3,075
Carpets-Classroom (12x10)	<u>\$ 3,000</u>
	\$12,100

RMMS Playground Improvements	\$10,000
Trim Work	\$ 750
Boiler Replacement	<u>\$ 7,600</u>
	\$18,350

Total \$30,450

MOTION BY MEMBER MARSANO TO APPROVE THE EXPENDITURE OF THIRTY THOUSAND FOUR HUNDRED FIFTY DOLLARS (\$30,450) FROM THE SCHOOL BUILDING MAINTENANCE EXPENDABLE TRUST FUND FOR THE PURCHASE OF THE ITEMS IDENTIFIED AND OUTLINED DURING THE PUBLIC HEARING

MOTION SECONDED BY MEMBER HAAG
MOTION CARRIED
5-0-0

APPROVAL OF MINUTES

Brookline School Board May 22, 2018

MOTION BY MEMBER SARRIS TO ACCEPT, AS PRESENTED
MOTION SECONDED BY MEMBER HOWIE
MOTION CARRIED
4-0-1

Member Howie Abstained

CALENDAR

Assistant Superintendent Bergskaug spoke of the suggestion made to move the School Board meetings from the 4th Tuesday to the 4th Wednesday. Vice Chairman Haag noted, based on previous discussion, he was able to move his commitments except for the 1st quarter. Assistant Superintendent Bergskaug noted the February meeting was cancelled because of the scheduling of the 1st Deliberative Session.

Ms. Sarris suggested the Wednesday dates be placed on the calendar, and that the Board place consideration of a meeting date change on the agendas of meetings leading up to those where conflicts might exist.

The Board agreed to change its meeting dates from the fourth Tuesday to the fourth Wednesday of the month.

AGENDA BUILDING

Chairman Maguire requested he be made aware of items members wished to have added to the agenda for the Board's August 22, 2018 meeting.

ADJOURNMENT

MOTION BY MEMBER HOWIE TO ADJOURN
MOTION SECONDED BY MEMBER SARRIS
MOTION CARRIED
5-0-0

The June 26, 2018 meeting of the Brookline School Board was adjourned at 7:50 p.m.

Date _____

Signed _____