

Brookline School Board  
Wednesday, February 8, 2023  
Captain Samuel Douglass Academy  
6:30 PM\*\*

All Times are estimates and subject to change without notice

6:30\*\* Call to Order

Agenda adjustments

6:35 Recess the Board meeting for the Deliberative session

**6:35 Deliberative Session – The Moderator working with the Board and Administration will review and discuss the proposed FY 24 warrant.**

8:00 Reconvene the school board

8:15 Motion to adjourn

**Brookline School  
District  
Deliberative Session**

**February 8, 2023**

**Captain Samuel Douglass Academy**

# Brookline School Board

Chair – Ken Haag

Vice Chair – Karen Jew

Secretary – Colleen Micavich

Member – Kelly Zakar

Member – Alison Marsano

# **SAU Administration**

Superintendent – Andrew Corey

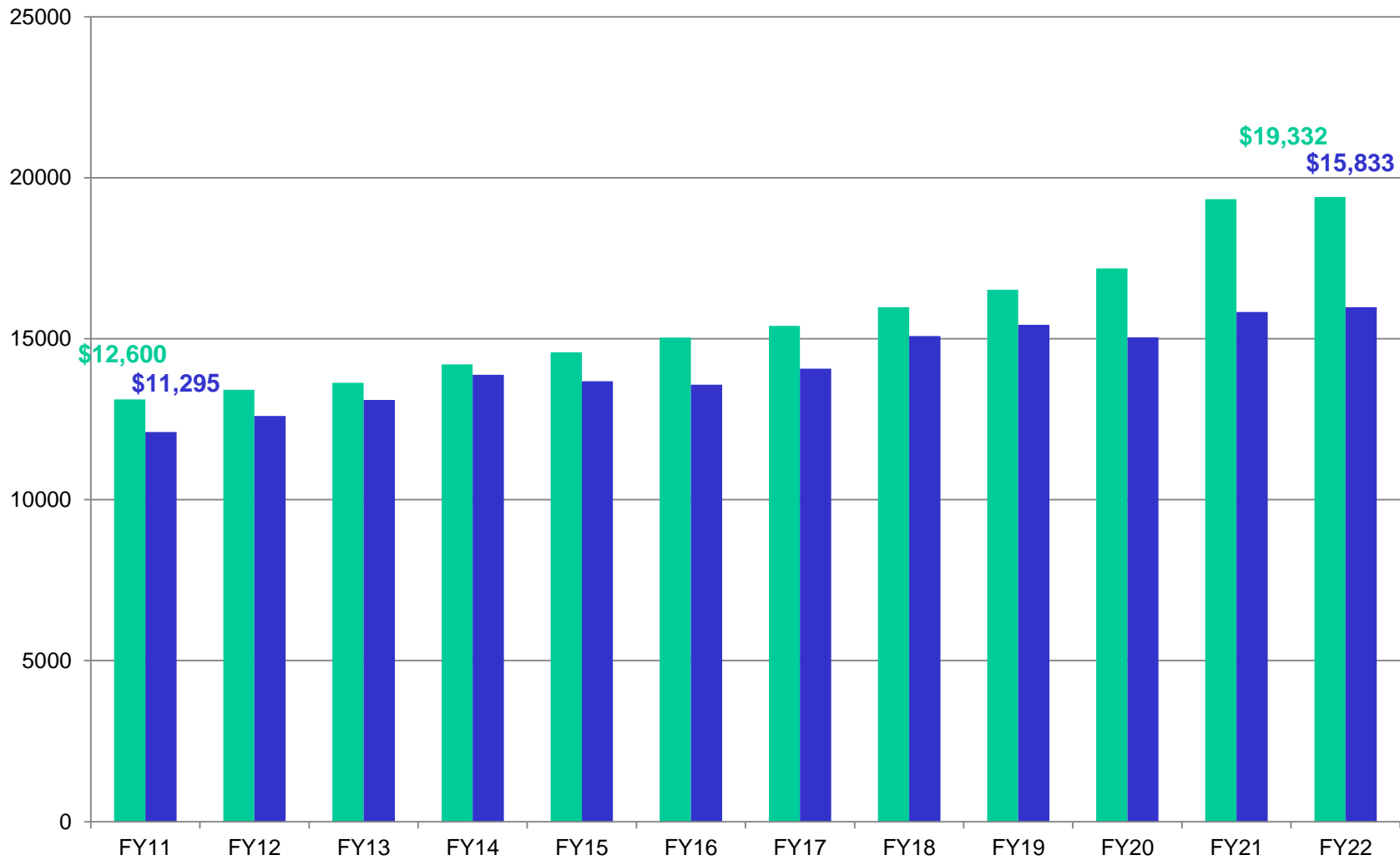
Assistant Superintendent – Gina Bergskaug

Director of Student Services – Lauren DiGennaro

Business Administrator – Kelly Seeley

# Student Demographics

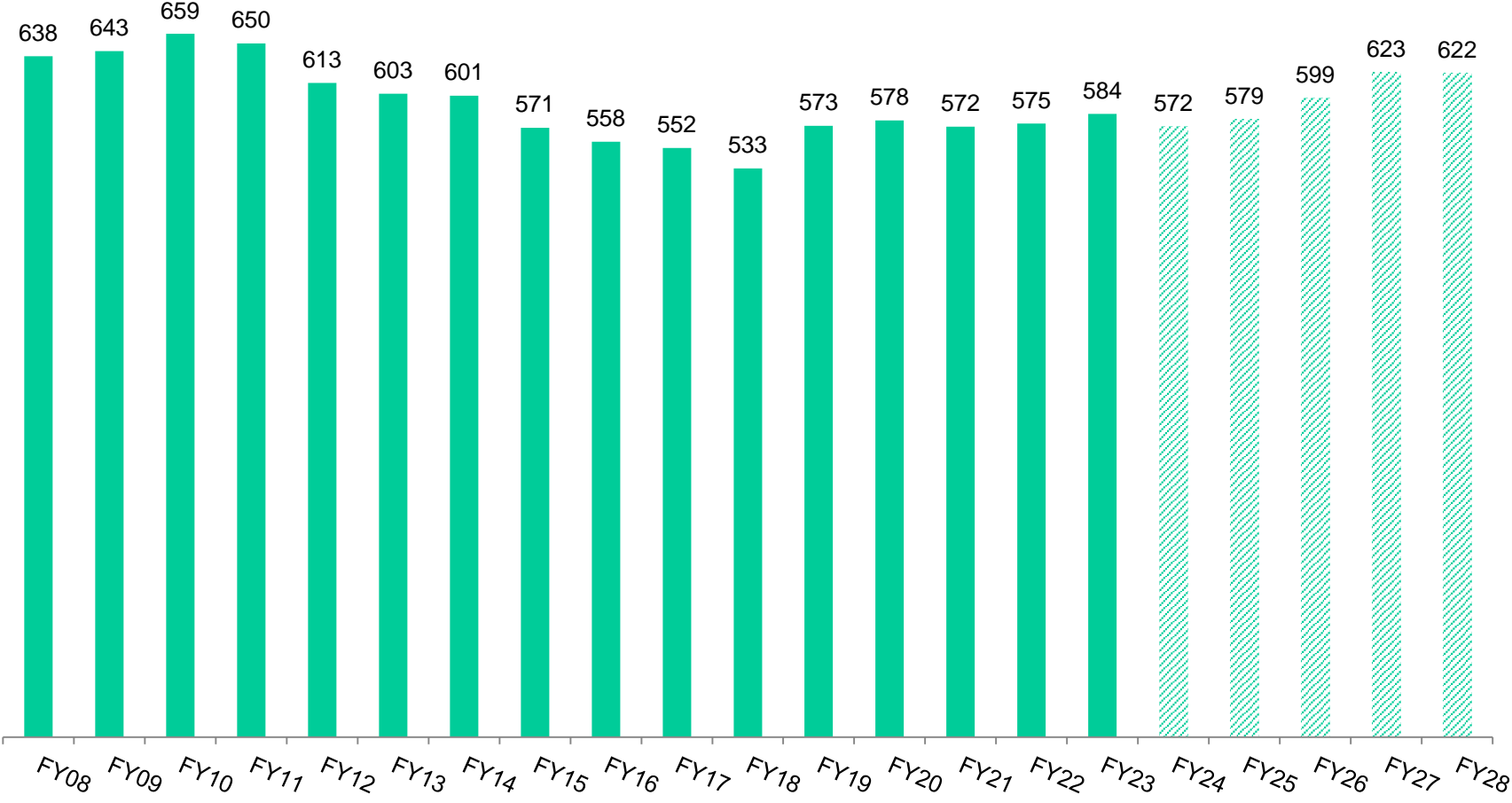
# BSD Cost Per Pupil (CPP) vs NH Avg. CPP



**Brookline CPP**

**NH Avg Elem CPP**

# BSD Enrollment History & Forecast



 **Actual**

 **5-Year Projection**

# **FY24 Warrant & Tax Info**



# Overview of Warrant

<b>Article 1 Elections</b>	<b>Clerk, Treasurer, Moderator – 1yr Two School Board Members – 3yr</b>	<b>Filing Dates: 1/25/23 – 2/3/23</b>
<b>Article 2 Professional Staff Contract</b>	<b>\$241,337</b>	<b>Three-Year Contract</b>
<b>Article 3 Operating Budget</b>	<b>\$11,283,450</b>	<b>Increase 7.2%</b>
<b>Article 4 SAU Budget</b>	<b>\$446,191</b>	<b>Pending Voter Approval at District Meetings</b>
<b>Article 5 Special Ed Trust</b>	<b>\$25,000</b>	<b>Reserve for unexpected expense</b>
<b>Article 6 Maintenance Trust</b>	<b>\$155,000</b>	<b>Reserve for unexpected expense</b>
<b>Total FY 2024 Proposed</b>	<b>\$12,150,978</b>	<b>Increase of 10.1%</b>

# FY23 vs. FY24

Article	Description	FY23	FY24	
2	Teacher Contract	\$0	\$241,337	
3	Operating Budget	\$10,525,348	\$11,283,450	
4	SAU Budget	\$407,208	\$446,191	
5	Special Ed Trust	\$25,000	\$25,000	
6	Maintenance Trust	\$75,000	\$155,000	
	<b>Total Proposed Budget</b>	<b>\$11,032,556</b>	<b>\$12,150,978</b>	

# FY24 Local Revenue

Description	FY23 (Estimate)	FY24 (Proposed)	\$ Diff	% Diff
Tuition-Preschool	\$ 19,000	\$ 18,000	-\$ 1,000	-5.3 %
Earnings	\$ 1,000	\$ 1,000	\$0	0 %
Food Service	\$ 165,000	\$ 165,000	\$0	0 %
Special Ed Aid	\$ 188,847	\$ 188,000	-\$847	-0.4 %
Grants	\$ 190,000	\$ 190,000	\$0	0%
Voted Fund Balance	\$ 100,000	\$ 55,000	-\$45,000	-45.0%
Medicaid	\$ 20,000	\$ 20,000	\$0	0%
Fund Bal. to Reduce Taxes	\$ 455,108	\$ 200,000	-\$255,108	-56.1%
Other	\$ 76,672	\$ 50,000	-\$26,672	-34.8%
<b>Total</b>	<b>\$ 1,215,627</b>	<b>\$ 887,000</b>	<b>-\$328,627</b>	<b>-27.0%</b>

# FY24 State Aid Estimates

Description	FY23	FY24	\$ Diff	% Diff
Adequacy Aid	\$ 2,448,347	\$ 2,247,881	-\$200,466	-8.2%
Retained Tax	\$ 466,136	\$ 654,148	\$ 188,012	40.3%
<b>Total State Aid</b>	<b>\$ 2,914,483</b>	<b>\$ 2,902,029</b>	<b>-\$ 12,454</b>	<b>- 0.4%</b>

# BSD Tax Rate Info

<b>Assumes all Articles Approved as Written</b>	<b>Tax Year 2022 (BSD FY23)</b>	<b>Tax Year 2023 (BSD FY24)</b>	<b>% Diff</b>
Operating Budget	\$10,525,348	\$11,283,450	
Warrant Articles	\$ 507,208	\$ 867,528	
-Local Revenue	\$ 1,215,627	\$ 887,000	
-State Aid Grant	\$ 2,448,347	\$ 2,247,881	
-Retained State Tax	\$ 466,136	\$ 654,148	
= Total Tax Effort	\$ 6,902,446	\$ 8,361,949	
BSD Tax Rate	\$ 9.93	\$ 11.80	18.8%
BSD State Tax Rate	\$ 0.68	\$ 0.94	37.6%
<b>Total BSD Rate</b>	<b>\$ 10.61</b>	<b>\$ 12.74</b>	<b>20.0%</b>

Assumes 2% increase in Brookline tax base

# **FY24 Warrant Articles**

# Article 2: Professional Staff Contract

To see if the Brookline School District will vote to approve the cost of items included in a three-year collective bargaining agreement reached between the Brookline School Board and the Brookline Teachers Association for the 2023-2024, 2024-2025 and 2025-2026 school years, which calls for the following increase in professional staff salaries and benefits at the current staffing levels:

<u>Fiscal Year</u>	<u>Estimated Increase</u>
2023-2024	\$241,337
2024-2025	\$287,648
2025-2026	\$289,609
<b>Total: \$818,594</b>	

and further to raise and appropriate a sum of \$241,337 for the first fiscal year (2023-2024 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

**Estimated Net Tax Impact - \$0.34/\$1,000**

# Article 2: Professional Staff Contract

## Term:

- Three Years – 2023-24, 2024-25, 2025-26
- Sanbornized

## Salary Grid:

Increases	# of Teachers	Year 1	Year 2	Year 3
On Step Table*	31	5.0%	4.5%	4.0%
Off Step**	26	5.0%	4.5%	4.0%

\*Increase represents an increase as indicated above plus movement of one step on the grid (3% btw steps)

\*\*Increase is only what shows in the grid



# Article 2: Professional Staff Contract

## Health Insurance

### Monthly District Paid Insurance Premium Caps

	<b>Current</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
Single	\$869	\$869	\$869	\$898
2-Person	\$1,570	\$1,570	\$1,580	\$1,630
Family	\$2,053	\$2,053	\$2,085	\$2,135

# Article 2: Professional Staff Contract

## Cost Increases:

	Year 1	Year 2	Year 3	Totals
Salary	\$239,039	\$275,779	\$265,562	\$780,380
Health	\$2,298	\$11,869	\$24,047	\$38,214
<b>Totals</b>	<b>\$241,337</b>	<b>\$287,648</b>	<b>\$289,609</b>	<b>\$818,594</b>

# Article 3: Operating Budget

To see if the Brookline School District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$11,283,450**. Should this article be defeated, the default budget shall be **\$11,125,878** which is the same as last year, with certain adjustments required by previous action of the school district or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

**Estimated Net Tax Impact - \$10.57/\$1,000**

# Article 3: Operating Budget

## Key Budget Changes

	FY23 Budget	FY24 Budget	\$ Change	% Change
Op Budget	10,515,348	\$11,283,450	\$758,102	7.2%

## FY24 New Items Requests:

(See New Items Spreadsheet)

- Academics: \$29,325
- Regular Ed Personnel: \$13,713
- Special Ed Personnel: \$78,447
- Computer Equipment Replacement: \$28,000
- Shared Services/Software: \$2,511
- Facilities/Safety: \$9,369

**Total: \$161,365**

# Article 3: Operating Budget

Description	Major Changes	Reason
Special Ed-Contracted Svcs	-\$178,095	Program Needs
Regular Ed-MTSS Paras	-\$102,286	Program Needs
Special Ed-Out-of-District Tuition & Services	\$326,781	Program Needs
Curriculum/MTSS Administrator	\$110,000	Program Needs
Special Ed-New Positions	\$78,447	Program Needs
Special Ed-Transportation	\$74,530	Program Needs
Heating Oil	\$59,000	Market Increases
Bond Principal & Interest	\$55,179	New FY23 Bond
<b>Major Changes Total</b>	<b>\$423,556</b>	

# Article 3: Operating Budget

## FY24 Default Budget Summary

<b>FY23 Adopted Operating Budget</b>	<b>\$10,525,348</b>
<b>Required by law OR Contracted Increases/Reductions</b>	<b>\$656,268</b>
<b>One-Time FY23 Expenses</b>	<b>-\$55,738</b>
<b>FY24 Default Budget</b>	<b>\$11,125,878</b>

# FY24 Default Budget Details

**Required by Law OR Contracted Increases/Decreases:**

<b>Wages/Benefits</b>	<b>\$129,940</b>
<b>Special Ed Services/Transportation</b>	<b>\$293,916</b>
<b>Health/Dental/FICA/NHRS</b>	<b>\$148,662</b>
<b>Reg Ed Transportation</b>	<b>\$23,256</b>
<b>Bond Payment Increase</b>	<b>\$55,180</b>
<b>Various other small amounts</b>	<b>\$5,314</b>

# Article 4: SAU Budget

Shall the voters of the Brookline School District adopt a school administrative unit budget of \$2,264,374 for the forthcoming fiscal year in which \$446,191 is assigned to the school budget of this school district? This year's adjusted budget of \$2,247,208 with \$442,809 assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

**Estimated Net Tax Impact - \$0.63/\$1,000**



# Article 4: SAU Budget

FY23 Budget	FY24 Proposed Budget	\$ Change	% Change	FY24 Adjusted Budget
\$2,107,176	\$2,268,374	\$161,198	7.6%	\$2,251,208

Major Budget Drivers	Increase over FY23 Budget	Details
Board Approved Support Staff Salary Adjustments and Associated Benefits	+\$74,139	<ul style="list-style-type: none"> <li>\$33,807 Board approved salary adjustments for FY23</li> <li>\$18,318 Board approved December salary adjustments</li> </ul>
Budgeted Salaries and Associated Benefits	+\$82,254	<ul style="list-style-type: none"> <li>3.5% annual increases</li> </ul>

# Article 5: Special Education Reserve Trust

**Article 5:** To see if the school district will vote to raise and appropriate a sum of **\$25,000** to be added to the previously established Special Education Expendable Trust Fund, with this sum to be raised by taxation. Estimated Tax Impact: \$0.04/\$1,000. **The School Board recommends this article 3-2-0. The Finance Committee recommends this article 3-0-0.**

# Article 5: Special Education Reserve Trust

## Special Ed Trust Status

<b>FY23 Current Balance</b>	<b>\$ 225,000</b>
<b>FY23 Anticipated Use</b>	<b>\$ 150,000</b>
<b>FY23 Anticipated Ending Balance</b>	<b>\$ 75,000</b>
<b>FY24 Replenishment</b>	<b>\$ 25,000</b>
<b>FY24 Anticipated Ending Balance</b>	<b>\$ 100,000</b>

Goal: Maintain Balance at \$250,000

# Article 6: Maintenance Trust

**Article 6:** To see if the school district will vote to raise and appropriate a sum of up to **\$155,000** to be added to the previously established School Facilities Maintenance Expendable Trust Fund, with \$100,000 of this sum to be raised by taxation, and the remaining balance of up to \$55,000 to come from the June 30<sup>th</sup> unassigned fund balance (surplus) that is not raised by taxation. Estimated Tax Impact: \$0.14/\$1,000 for the \$100,000 and foregoing a potential rate reduction of \$0.08/\$1,000 for the \$55,000. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

# Article 6: Maintenance Trust

## Maintenance Trust Status

<b>FY23 Ending Balance</b>	<b>\$ 71,200</b>
<b>FY24 Replenishment</b>	<b>\$ 155,000</b>
<b>FY24 Proposed Use</b>	<b>\$ 174,050</b>
<b>FY24 Anticipated Ending Balance</b>	<b>\$ 52,150</b>

# Article 6: Maintenance Trust

## FY24 Proposed Use

Description	Estimated Cost
RMMS Cafeteria Tables-Phase 2	\$ 8,800
RMMS Burglar Alarm-EOL	\$ 15,000
RMMS Access Points-EOL	\$ 7,250
RMMS IT Wiring Update	\$ 23,000
CSDA Exterior Doors – Phase II	\$ 10,000
CSDA Exterior Lighting	\$ 10,000
CSDA Fire Panel	\$100,000
<b>Total</b>	<b>\$174,050</b>

# Petition Warrant Articles

**Article 7:** To reflect the growth of Brookline and to help distribute the workload of the Brookline School Board, shall the Brookline School District change the number of members of the Brookline School Board from five to seven members per RSA 671:4? **The School Board does not recommend this article 5-0-0.**

**Article 8:** To prevent taxpayer dollars from funding lobbying against the interests of parents and citizens, shall the Brookline School District zero out budget line item “Dues” 10.2310.810.00? **The School Board does not recommend this article 5-0-0.**

**Article 9:** To reduce the Brookline property tax burden, shall the Brookline School District rescind authorization under RSA 198:4-b II so that the Brookline School District no longer retains any unassigned general funds under RSA 198:4-b II? **The School Board does not recommend this article 5-0-0. The Finance Committee does not recommend this article 3-0-0.**

**THANK YOU!**