

# SAU #41 FY22 Budget Proposal

Draft 5-- For Public Hearing

The FY22 SAU Adjusted Budget is the FY21 approved budget plus any increases due to debt service, contracts or other obligations previously incurred or mandated, minus any one time expenditures.

line	Description	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 Proposed Budget	\$ Change FY22 less FY21	% change over fy21	FY22 Adjusted	adj variance	Notes
1	<b>Superintendent</b>										
2	Salary	\$142,900	\$149,331	\$154,550	\$159,187	\$162,371	\$3,184	2.0%	\$162,371		admin contracts: "increase will be avg % change in CPI, between 2 and 4 %"
3	Salary, Admin Assistant	\$29,173	\$0	\$0	\$0	\$0	\$0	-	\$0		fy18 Maryann
4	Conferences	\$125	\$125	\$214	\$500	\$250	-\$250	-50.0%	\$250		
5	Telephone, Contract	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.0%	\$1,500		\$125 per month
6	Travel, Contract	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.0%	\$3,000		\$250 per month
7	Travel -Conferences	\$383	\$386	\$494	\$1,000	\$600	-\$400	-40.0%	\$600		
8	Travel-Out of District	\$372	\$1,268	\$448	\$1,000	\$1,000	\$0	0.0%	\$1,000		
9	Dues	\$5,513	\$5,796	\$5,919	\$6,475	\$6,350	-\$125	-1.9%	\$6,350		required, see dues worksheet
10	<b>TOTAL SUPERINTENDENT</b>	<b>\$182,967</b>	<b>\$161,406</b>	<b>\$166,125</b>	<b>\$172,662</b>	<b>\$175,071</b>	<b>\$2,409</b>	<b>1.4%</b>	<b>\$175,071</b>		
11	<b>Asst Superintendent of Curriculum</b>										
12	Salary	\$108,000	\$116,000	\$122,212	\$125,878	\$129,654	\$3,776	3.0%	\$129,654		
13	Conferences	\$538	\$742	\$219	\$800	\$500	-\$300	-37.5%	\$500		
14	Telephone-Contract	\$1,200	\$1,800	\$1,800	\$1,800	\$1,800	\$0	0.0%	\$1,800		\$150/mo
15	Travel -Contract	\$1,200	\$1,800	\$1,800	\$1,800	\$1,800	\$0	0.0%	\$1,800		\$150/mo
16	Travel -Conferences	\$689	\$2,248	\$117	\$1,200	\$500	-\$700	-58.3%	\$500		sometimes use grant \$
17	Travel- Out of District	\$193	\$220	\$133	\$250	\$250	\$0	0.0%	\$250		
18	Dues	\$2,544	\$2,608	\$2,859	\$2,875	\$2,950	\$75	2.6%	\$2,950		required, see dues worksheet
19	<b>TOTAL ASST. SUPERINTENDENT</b>	<b>\$114,364</b>	<b>\$125,417</b>	<b>\$129,140</b>	<b>\$134,603</b>	<b>\$137,454</b>	<b>\$2,851</b>	<b>2.1%</b>	<b>\$137,454</b>		
20	<b>Governing Board</b>										
21	School Board Secretary Stipend	\$700	\$920	\$645	\$920	\$920	\$0	0.0%	\$920		Dawn MacMillan \$20/hr (fy21 46 hrs budget)
22	District Treasurer Stipend	\$600	\$600	\$600	\$600	\$600	\$0	0.0%	\$600		Bob Rochford, appointed
23	<b>TOTAL GOV. BOARD</b>	<b>\$1,300</b>	<b>\$1,520</b>	<b>\$1,245</b>	<b>\$1,520</b>	<b>\$1,520</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$1,520</b>		

<i>line</i>	Description	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	<b>FY22 Proposed Budget</b>	\$ Change FY22 less FY21	% change over fy21	FY22 Adjusted	adj variance	Notes
24	<b>Student Services</b>										
25	Salary, Asst. Super of Student Services	\$105,350	\$108,405	\$114,338	\$119,223	<b>\$122,800</b>	\$3,577	3.0%	\$122,800		
26	Salary, Transition Coordinator			\$54,202	\$0	<b>\$0</b>	\$0	-	\$0		fy20 Amy transition to Bob
27	Salary - Asst. Director of Student Services	\$72,775	\$74,885	\$50,700	\$80,700	<b>\$82,314</b>	\$1,614	2.0%	\$82,314		fy21 Amy sal 78K + \$2700 mentoring stipend
28	Salary, Student Services Admin Asst.	\$43,680	\$44,948	\$46,747	\$47,959	<b>\$47,959</b>	\$0	0.0%	\$47,959		support staff raises reported on line 124
29	Course Reimbursement	\$11,878	\$130	\$6,515	\$0	<b>\$0</b>	\$0	-	\$0		fy19 Amy's certification
30	Conferences	\$1,270	\$775	\$846	\$2,770	<b>\$1,000</b>	-\$1,770	-63.9%	\$1,000		
31	Contracted Services	\$7,225	\$0	\$0	\$0	<b>\$0</b>	\$0	-	\$0		fy18 Jenn Dolloff help for Amy Rowe
32	Telephone-Contract	\$1,800	\$1,800	\$2,500	\$1,800	<b>\$2,400</b>	\$600	33.3%	\$2,400		Bob 1200 +Amy 1200; + in fy20 Anne E \$100; was 1200 Amy + 600 Anne
33	Travel- In District- contract	\$900	\$900	\$1,800	\$900	<b>\$1,800</b>	\$900	100.0%	\$1,800		Bob 900 +Amy 900; was 900 just for Bob
34	Travel- ADSS Out of District	\$1,888	\$1,816	\$348	\$0	<b>\$500</b>	\$500	-	\$500		
35	Travel- Conferences	\$361	\$457	\$88	\$1,000	<b>\$500</b>	-\$500	-50.0%	\$500		
36	Travel- DSS- Out of District	\$1,809	\$1,154	\$796	\$3,000	<b>\$2,000</b>	-\$1,000	-33.3%	\$2,000		
37	Travel- Professional Development	\$1,375	\$519		\$500	<b>\$500</b>	\$0	0.0%	\$500		
38	Dues	\$1,540	\$1,510	\$1,710	\$1,700	<b>\$1,800</b>	\$100	5.9%	\$1,800		
39	<b>TOTAL STUDENT SERVICES</b>	<b>\$251,852</b>	<b>\$237,299</b>	<b>\$280,590</b>	<b>\$259,552</b>	<b>\$263,573</b>	<b>\$4,021</b>	<b>1.5%</b>	<b>\$263,573</b>		
40	<b>Network Administrator</b>										
41	Salary	\$78,178	\$80,445	\$83,019	\$85,510	<b>\$87,220</b>	\$1,711	2.0%	\$87,220		
42	Conferences	\$0	\$0		\$900	<b>\$0</b>	-\$900	-100.0%	\$0		
43	Telephone-Contract	\$600	\$600	\$600	\$600	<b>\$600</b>	\$0	0.0%	\$600		\$50/mo
44	Travel	\$0	\$24		\$500	<b>\$500</b>	\$0	0.0%	\$500		
45	Travel- Conferences	\$0	\$89		\$500	<b>\$250</b>	-\$250	-50.0%	\$250		
46	<b>TOTAL NETWORK ADMINISTRATOR</b>	<b>\$78,778</b>	<b>\$81,157</b>	<b>\$83,619</b>	<b>\$88,010</b>	<b>\$88,570</b>	<b>\$561</b>	<b>0.6%</b>	<b>\$88,570</b>		

<i>line</i>	Description	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	<b>FY22 Proposed Budget</b>	\$ Change FY22 less FY21	% change over fy21	FY22 Adjusted	adj variance	Notes
<b>47</b>	<b>Technology</b>										
48	Contracted Scvs-Tyler Technologies	\$31,251	\$500	\$0	\$0	\$0	\$0	-	\$0		Accounting software - allocate expenses to districts; fy19 included rollover expense
49	Computer Repairs	\$0	\$402	\$0	\$0	\$0	\$0	-	\$0		cheaper to replace
50	Technology Supplies	\$86	\$40	\$0	\$400	\$300	-\$100	-25.0%	\$300		
51	Support Contracts/Hosted Services	\$505	\$0	\$1,837	\$0	\$0	\$0	-	\$0		fy18 veritime NOW WE ALLOCATE to districts
52	Site Licenses	\$496	\$0	\$551	\$550	\$550	\$0	0.0%	\$550		paid by coop, sau reimbursed coop; for Microsoft license
53	Additional Equipment	\$140	\$817	\$0	\$900	\$0	-\$900	-100.0%	\$0		\$2500 outside security camera- taken back out
54	Replacement Computers	\$0	\$689	\$1,213	\$1,000	\$900	-\$100	-10.0%	\$900		\$900 for new laptop
<b>55</b>	<b>TOTAL TECHNOLOGY</b>	<b>\$32,477</b>	<b>\$2,448</b>	<b>\$3,600</b>	<b>\$2,850</b>	<b>\$1,750</b>	<b>-\$1,100</b>	<b>-38.6%</b>	<b>\$1,750</b>		
<b>56</b>	<b>Business Office</b>										
57	Salary, Business Administrator	\$99,000	\$105,378	\$111,250	\$114,588	\$116,880	\$2,292	2.0%	\$116,880		
58	Salary, Asst. Business Administrators	\$103,269	\$110,472	\$137,589	\$130,000	\$142,600	\$12,600	9.7%	\$132,600 *		fy20 ABA to end of contract (4mos.); fy21, fy22 and fy23 Sr ABA promotion split
59	Contract End Stipend		\$1,110		\$0	\$0	\$0	-	\$0		discontinued
60	Salary, Business Office Staff	\$135,615	\$187,342	\$217,575	\$231,611	\$232,425	\$814	0.4%	\$232,425		Incl HR admin with 2%; support no increase
61	Course Reimbursement - BA	\$257	\$550		\$250	\$250	\$0	0.0%	\$250		
62	Conferences-BA/ABA	\$225	\$80		\$500	\$250	-\$250	-50.0%	\$250		
63	Conferences-Bus Off	\$180	\$0		\$300	\$0	-\$300	-100.0%	\$0		
64	Professional Services- Training	\$1,100	\$0		\$2,000	\$1,100	-\$900	-45.0%	\$1,100		Tyler training \$1100 ea
65	Audit	\$4,500	\$4,600	\$4,600	\$4,600	\$4,750	\$150	3.3%	\$4,750		Roberts & Greene; agree to 3 year pricing fy22,23, 24
66	Other Professional Services	-\$47	\$145		\$0	\$0	\$0	-	\$0		Criminal Records background checks to State of NH
67	Temp Agency	\$19,760	\$30,310		\$0	\$0	\$0	-	\$0		Paid Nagler for Jenn in fy18; fy19 paying for Neva and office managers
68	Telephone-BA-Contract	\$600	\$600	\$600	\$600	\$600	\$0	0.0%	\$600		\$50/mo
69	Travel-BA-Contract	\$600	\$600	\$600	\$600	\$600	\$0	0.0%	\$600		\$50/mo
70	Travel- Conferences- Bus Office	\$0	\$0		\$200	\$0	-\$200	-100.0%	\$0		
71	Travel- Conferences- BA/ABA	\$53	\$0		\$200	\$200	\$0	0.0%	\$200		
72	Travel- ABA/Bus Office	\$1,002	\$916	\$523	\$1,200	\$1,200	\$0	0.0%	\$1,200		bank, board mtgs, schools
73	Dues-BA	\$1,662	\$1,795	\$1,876	\$2,000	\$2,000	\$0	0.0%	\$2,000		
<b>74</b>	<b>TOTAL BUSINESS OFFICE</b>	<b>\$367,776</b>	<b>\$443,898</b>	<b>\$474,615</b>	<b>\$488,649</b>	<b>\$502,855</b>	<b>\$14,206</b>	<b>2.9%</b>	<b>\$492,855</b>		

<i>line</i>	Description	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	<b>FY22 Proposed Budget</b>	\$ Change FY22 less FY21	% change over fy21	FY22 Adjusted	adj variance	Notes
75	<b>Facilities Director- NEW</b>										
76	Salary				\$66,230	<b>\$70,380</b>	\$4,150	6.3%	\$70,380		fy21 \$61569 prorated for part year; fy22 \$69k + 2%
77	Course Reimbursement					<b>\$800</b>	\$800	-	\$0 *		online course
78	Conferences					<b>\$0</b>	\$0	-	\$0		
	Telephone-contract					<b>\$1,200</b>	\$1,200	-	\$0 *		fy21 = 600
79	Travel- Contract					<b>\$1,200</b>	\$1,200	-	\$0 *		fy21 = 600
80	Travel- Conferences					<b>\$0</b>	\$0	-	\$0		
81	Dues					<b>\$0</b>	\$0	-	\$0		
82	<b>TOTAL FACILITIES DIRECTOR</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$66,230</b>	<b>\$73,580</b>	<b>\$7,350</b>	<b>11.1%</b>	<b>\$70,380</b>		
83	<b>Maintenance</b>										
84	PT Custodian	\$4,502	\$4,642	\$889	\$0	<b>\$0</b>	\$0	-	\$0		change to Pro City line 86
85	Maintenance Stipend	\$1,500	\$1,500	\$1,500	\$0	<b>\$0</b>	\$0	-	\$0		Shift to facilities director
86	Custodial Services			\$6,255	\$8,415	<b>\$8,500</b>	\$85	1.0%	\$8,415 *		FY20 assume duties of PT custodian
87	Inspections	\$604	\$700	\$587	\$800	<b>\$800</b>	\$0	0.0%	\$800		ASAP Fire (alarms and fire extinguishers) and State of NH boiler inspection
88	Septic	\$300	\$600	\$600	\$700	<b>\$700</b>	\$0	0.0%	\$700		Bancroft 2 x year
89	Furnace	\$405	\$0	\$0	\$500	<b>\$500</b>	\$0	0.0%	\$500		
90	Snow Removal	\$5,261	\$4,161	\$7,985	\$8,500	<b>\$8,500</b>	\$0	0.0%	\$8,500		
91	Mowing/ Landscaping	\$0	\$0	\$0	\$1,500	<b>\$1,500</b>	\$0	0.0%	\$1,500		
92	General Maintenance	\$2,590	\$2,385	\$1,832	\$2,650	<b>\$2,650</b>	\$0	0.0%	\$2,650		Skillings, Absolute Mech service calls
93	Rent	\$13,000	\$18,970	\$23,970	\$23,970	<b>\$23,970</b>	\$0	0.0%	\$23,970		possible increase
94	Eagle Leasing portable unit					<b>\$3,588</b>			\$3,588		\$299/mo 10' portable storage unit
95	Maintenance Service Contracts	\$948	\$1,018	\$998	\$1,100	<b>\$1,100</b>	\$0	0.0%	\$1,100		Pest control; Absolute Mechanical boiler preventive maint.
96	Property Liability Insurance	\$2,912	\$2,970	\$2,761	\$2,972	<b>\$3,000</b>	\$28	0.9%	\$3,000		Primex
97	Utilities	\$5,538	\$5,792	\$5,869	\$6,500	<b>\$6,500</b>	\$0	0.0%	\$6,500		Eversource electric
98	Heating Oil	\$2,011	\$2,153	\$2,548	\$2,700	<b>\$3,000</b>	\$300	11.1%	\$3,000		
99	<b>TOTAL MAINTENANCE</b>	<b>\$39,573</b>	<b>\$44,891</b>	<b>\$55,794</b>	<b>\$60,307</b>	<b>\$64,308</b>	<b>\$4,001</b>	<b>6.6%</b>	<b>\$64,223</b>		

<i>line</i>	Description	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	<b>FY22 Proposed Budget</b>	\$ Change FY22 less FY21	% change over fy21	FY22 Adjusted	adj variance	Notes
100	<b>General</b>										
101	Salary, Office Mgr	\$25,696	\$26,286	\$33,730	\$34,628	<b>\$34,628</b>	\$0	0.0%	\$34,628		
102	Coursework Reimbursement-Pooled	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	-	\$0		
103	Summer Leadership Planning Session	\$997	\$557	\$1,810	\$1,200	<b>\$1,200</b>	\$0	0.0%	\$1,200		2.5 day planning; breakfast & lunch
104	Legal Services	\$341	\$2,002	\$3,044	\$2,000	<b>\$3,000</b>	\$1,000	50.0%	\$3,000		
105	Contracted Services	\$211	\$544	\$639	\$1,500	<b>\$750</b>	-\$750	-50.0%	\$750		water cooler & shredding; fy19 Dawn MacMillan updating policy manuals
106	Print management	\$1,445	\$1,391	\$1,573	\$2,000	<b>\$1,700</b>	-\$300	-15.0%	\$1,700		
107	Copier Service/ Leases	\$2,409	\$4,081	\$3,981	\$5,000	<b>\$4,500</b>	-\$500	-10.0%	\$4,500		copy machines; postage machine
108	Internet-eRate Funded	\$0	\$0	\$0	\$0	<b>\$0</b>	\$0	-	\$0		Erate is federal grant money to reimburse for internet, phone, long distance, and wireless.
109	Telephone	\$6,224	\$5,820	\$11,122	\$6,400	<b>\$6,400</b>	\$0	0.0%	\$6,400		Nuso (svc); Windstream (long distance); TDS (physical lines); fy20 \$4500 phone conversion
110	Postage	\$3,582	\$4,576	\$4,236	\$5,100	<b>\$5,000</b>	-\$100	-2.0%	\$5,000		prepaid postage and supplies
111	Advertising	\$653	\$892	\$328	\$1,500	<b>\$1,000</b>	-\$500	-33.3%	\$1,000		job postings and public hearings
112	Printing	\$277	\$19	\$100	\$300	<b>\$150</b>	-\$150	-50.0%	\$150		W2s, envelopes, 1099s (other districts pay portion)
113	Travel, Clerical Staff	\$78	\$67	\$112	\$150	<b>\$150</b>	\$0	0.0%	\$150		
114	Office Hospitality	\$797	\$532	\$378	\$800	<b>\$700</b>	-\$100	-12.5%	\$700		SAU meeting staff lunches; SAU support staff appreciation lunch (SAU admin pays 50%)
115	Expendable Supplies	\$3,987	\$5,080	\$5,003	\$5,500	<b>\$5,500</b>	\$0	0.0%	\$5,500		paper, supplies, microtoner
116	Annual Start of Year Assembly	\$1,638	\$1,701	\$2,135	\$1,800	<b>\$2,200</b>	\$400	22.2%	\$2,200		staff longevity awards and breakfast
117	New Hire Orientation	\$1,203	\$763	\$0	\$1,200	<b>\$1,200</b>	\$0	0.0%	\$1,200		food only; fy20 Kelly allocated all to schools
118	Office Equipment Repair/Replacement	\$353	\$625	\$1,951	\$2,000	<b>\$2,000</b>	\$0	0.0%	\$2,000		desks, blinds
119	Office Equipment	\$0	\$299	\$1,334	\$1,500	<b>\$1,500</b>	\$0	0.0%	\$1,500		scanners, printer, safe, projector
120	Contingency: Facility Director Salary Adj.				\$0	<b>\$0</b>	\$0	-	\$0		
121	NHSAA Admin Membership	\$1,850	\$1,950	\$1,995	\$2,250	<b>\$2,250</b>	\$0	0.0%	\$2,250		Andy, Gina, Bob and Kelly
122	<b>TOTAL GENERAL</b>	<b>\$51,741</b>	<b>\$57,186</b>	<b>\$73,470</b>	<b>\$74,828</b>	<b>\$73,828</b>	<b>-\$1,000</b>	<b>-1.3%</b>	<b>\$73,828</b>		

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123	<b>Benefits</b>										
124	Support Staff Salary Increases-CPI	\$0	\$0	\$0	\$0	\$5,108	\$5,108	-	\$0 *		6 support staff @ 2%
125	FY22 Board approved salary adjustments					\$16,000	\$16,000	-	\$0 *		
126	Year End Merit Pool	\$11,000	\$11,000	\$20,000	\$15,000	\$15,000	\$0	0.0%	\$15,000		
127	Admin Vacation Benefit	\$6,595	\$15,407	\$20,472	\$21,618	\$25,790	\$4,171	19.3%	\$25,790		fy21 add Bob, also Andy, Gina, Kelly
128	Health Insurance	\$151,928	\$118,131	\$150,113	\$156,451	\$175,277	\$18,826	12.0%	\$175,277		10.9% GMR
129	Dental Insurance	\$12,268	\$12,847	\$14,346	\$15,195	\$16,390	\$1,195	7.9%	\$16,390		No rate increase
130	Life, LTD, and ADD insurance	\$5,743	\$6,591	\$7,011	\$8,145	\$8,000	-\$145	-1.8%	\$8,000		
131	Flex Benefit Spending	-\$672	-\$383	-\$202	\$0	\$0	\$0	-	\$0		
132	403b Employer Contribution	\$5,000	\$5,000	\$11,000	\$11,000	\$11,000	\$0	0.0%	\$11,000		SAU pays directly to 403b accts for Andy, Gina, Bob, Kelly
133	FICA/Medicare	\$71,428	\$76,034	\$86,510	\$91,263	\$99,613	\$8,349	9.1%	\$99,613		
134	NH Retirement	\$94,228	\$113,419	\$131,004	\$135,502	\$191,821	\$56,318	41.6%	\$191,821		Employee 11.17 to 14.06; teacher (Kelly) 17.8 to 21.02; \$42K due to rate increase
135	Unemployment Compensation	\$500	\$555	\$829	\$670	\$850	\$180	26.9%	\$850		Primex
136	Workers' Compensation	\$3,164	\$3,163	\$3,069	\$3,400	\$3,400	\$0	0.0%	\$3,400		Primex
137	Contracted Services-GASB 75	\$6,500	\$15,000	\$15,000	\$6,500	\$6,500	\$0	0.0%	\$6,500		report calculates post employment benefits and liability of our retirees (KMS Actuaries)
138	ADA-Accomodations	\$269	\$0	\$0	\$0	\$0	\$0	-	\$0		
139	<b>TOTAL BENEFITS</b>	<b>\$367,951</b>	<b>\$376,764</b>	<b>\$459,153</b>	<b>\$464,745</b>	<b>\$574,748</b>	<b>\$110,003</b>	<b>23.7%</b>	<b>\$553,640</b>		
140											
141	<b>Total Expenses</b>	<b>\$1,488,777</b>	<b>\$1,531,987</b>	<b>\$1,727,352</b>	<b>\$1,813,954</b>	<b>\$1,957,257</b>	<b>\$143,302</b>	<b>7.9%</b>	<b>\$1,922,864</b>	<b>6.0%</b>	
142	<b>Less Revenue</b>			<i>Grants</i>	<b>-\$4,000</b>	<b>-\$4,000</b>			<b>-\$4,000</b>		
143				<i>Use of Fund Balance</i>	<b>-\$26,854</b>	<b>\$0</b>					* Every 1% change reflects about \$17,800
144	<b>Total Budget</b>				<b>\$1,783,100</b>	<b>\$1,953,257</b>	<b>\$170,156</b>	<b>9.5%</b>	<b>\$1,918,864</b>		<b>These budgets go on the warrant article.</b>
145											

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<b>COMPARISON to Adjusted</b>		% chg over fy21	
147	FY22 Expenses	\$1,957,257	7.9%
149	FY22 Adjusted	\$1,922,864	6.0%
150	Difference	\$34,393	

<b>What is driving the Increase?</b>	
Salaries	\$68K increase over FY21
NHRS	\$56K increase over FY21
Health Ins.	\$19K increase over FY21

<b>FY 21 FUND BALANCE PROJECTION</b>		As % of FY21 Expense Budget	
152	Beginning Balance	\$167,064	
153	Anticipated Use	-\$26,854	
154	FY21 Ending Balance	\$140,210	7.7% [Target 7 to 10%]

<b>FY 22 FUND BALANCE PROJECTION</b>		As % of FY22 Expense Budget	
157	Beginning Balance	\$140,210	
158	Anticipated Use	\$0	
159	FY22 Ending Balance	\$140,210	7.2% [Target 7 to 10%]