

Instructional Practices: Grading and Assessment  
12-16-2021  
2:45-3:30

Agenda:

- 1) Assign roles
- 2) Schedule data review (of survey responses) by small group, as well as reporting out
- 3) Identify main topics we can start to formulate groups around
  - a) Purpose of grading ***\*\*this should be first, with a defined timeline***
  - b) Reassessment
  - c) midterms/finals
  - d) ?

### **Meeting Minutes:**

Present members: Amanda Zeller, Jennifer Staub, Christa Whalen,

Note taker: Jenn Staub

The meeting began with introductions.

Then the group determined a sub-group to analyze the data from the staff survey that went out late last spring. This “data group” will consist of Beth, Yolanda and Michelle St.John. The data group’s objective is to derive an answer based on survey responses to the driving question: “what is the purpose of grading?”

The group then discussed the need for a second sub-group to create a second survey to gather similar data from other stakeholders who are not classroom teachers who assign grades: students (7-12), parents, administrators, counselors.

This “survey II” group will consist of Jenn Staub, Martha Dagle, and John Sommer. Amanda will send the group members the original survey, which they will then adapt the survey for the other identified stakeholders by removing/revising any language/questions specific to classroom teachers. This second survey is intended to be short, and focused on the question: “what is the purpose of grading,” and not on specific practices of individual teachers.

The group then discussed a timeline:

The data group will begin work asap with the goal of completing the first survey’s data analysis by the end of Semester 1.

The “survey II” group will also begin work asap to develop a draft of a survey by the end of Semester 1. At that time, this group will use the findings from the data group to fine-tune the second survey, and then determine when and how to administer it to students, parents, admin and counselors.

Once the second survey has been administered and results collected, the group can determine the different perspectives held by the various stakeholders and what outreach needs to be done on behalf of board policy.

Once the group has defined the purpose of grading, it will turn its attention to the question of reassessment (agenda item 2), and the efficacy of midyear and final exams (agenda item 3).

Jordan Brown suggested that the group also consult current research trends on grading and assessment. How will those findings inform policy, and community outreach?

Justin Ballou proposed the group create a shared folder for members to upload, link any pertinent research findings, or examples of what is being done in other schools. Amanda will create a folder for that purpose in the shared drive.

The group concluded by determining the next meeting's date: Wednesday, January 26 @ 1:00  
Amanda will contact Michelle St. John and Martha Dagle about their new sub-committee assignments.