

SAU 41 GOVERNING BOARD  
FEBRUARY 22, 2017  
MEETING MINUTES

A meeting of the SAU 41 Governing Board was conducted on Wednesday, February 22, 2017 at 6:00 p.m. at the Captain Samuel Douglass Academy, Brookline.

Tom Solon, Chairman, presided:

Members of the Board Present: Laurie Miller, Vice Chairman  
Lauren DiGennaro, Treasurer  
Elizabeth Brown, Chairman, Hollis/Brookline COOP  
Holly Deurloo Babcock, Secretary, Hollis/Brookline COOP  
Matthew Maguire, Chairman, Brookline School Board  
Eric Pauer, Hollis/Brookline COOP  
Erin Sarris, Secretary, Brookline School Board  
Michelle St. John, Secretary, Hollis School Board  
Cindy VanCoughnett, Hollis/Brookline COOP  
Krista Whalen, Hollis/Brookline COOP

Members of the Board Absent: Tammy Fareed, Secretary  
Chris Adams, Hollis/Brookline COOP  
Tom Enright, Hollis School Board  
Kenneth Haag, Brookline School Board  
Patricia Lynch, Vice Chairman, Brookline School Board  
Robert Mann, Chairman, Hollis School Board

Also in Attendance: Andrew Corey, Superintendent  
Gina Bergskaug, Assistant Superintendent  
Kelly Seeley, Business Administrator  
Linda Sherwood, Assistant Business Administrator

APPOINTMENT OF PROCESS OBSERVER

*Chairman Solon appointed Holly Deurloo Babcock to serve as Process Observer.*

AGENDA ADJUSTMENTS

A request was made that the agenda be adjusted to include, under discussion, an update on transportation.

***There being no objection, the agenda was adjusted as requested.***

PUBLIC INPUT - None

APPROVAL OF MEETING MINUTES

SAU 41 Governing Board . . . . . December 15, 2016

*The following amendment was offered:*

Page 7, Line 38; insert "starting" before "salary"

**MOTION BY MEMBER MAGUIRE TO APPROVE AS AMENDED  
MOTION SECONDED BY MEMBER WHALEN  
MOTION CARRIED**

**9-0**  
*Members Deurloo Babcock and Brown Abstained*

SAU 41 Governing Board – **Public Hearing**. . . . . December 15, 2016

**MOTION BY MEMBER MAGUIRE TO APPROVE AS WRITTEN  
MOTION SECONDED BY MEMBER WHALEN**

1 **MOTION CARRIED**

2 **9-0**

3 *Members Deurloo Babcock and Brown Abstained*

4  
5 SAU 41 Governing Board - **Non-Public**. . . . . December 15, 2016

6  
7 **MOTION BY MEMBER MAGUIRE TO APPROVE AS WRITTEN**

8 **MOTION SECONDED BY MEMBER WHALEN**

9 **MOTION CARRIED**

10 **9-0**

11 *Members Deurloo Babcock, Brown, Miller, and Whalen Abstained*

12  
13 DISCUSSION

- 14  
15 • Transportation

16  
17 Superintendent Corey stated both Hollis Transportation and the SAU apologize for and share in the frustration that has  
18 come about over the issue of transportation. Hollis Transportation began the school year fully staffed. What has occurred  
19 since could not have been predicted. Two drivers are out with long-term issues, and the bus company, like many  
20 businesses, has experienced a rash of illnesses with the season. This has forced the company to combine routes,  
21 primarily in Hollis, in order to get all students to and from school safely and as efficiently as possible.

22  
23 The company presently has three drivers in training; one has recently been fully cleared by Concord, will finish up the 10  
24 hours of final training and is expected to be driving following the winter break. The company also has a full-time driver  
25 that will be coming on who will be doing field trips and extra-curricular athletic trips. The company has been and will  
26 continue to run regular ads.

27  
28 The task of acquiring a commercial (bus) driving license is not an easy one. The process can take from 1-3 months and,  
29 at times, longer.

30  
31 When the transportation company is forced to split routes an adjustment is made in billing; the SAU is not charged for  
32 services that are not provided. The issue is not limited to Hollis and Brookline; it is a regional problem. There are  
33 companies that compensate their drivers at a higher rate; however, for the past 39 years Hollis Transportation has  
34 competitively compensated their drivers for providing dependable services to the SAU. What is being experienced at this  
35 time is a unique situation that has impacted the SAU on and off for a period of several months. The goal of the  
36 transportation company is to be back on track following school vacation.

37  
38 Superintendent Corey noted he has spoken with each of the Administrators, and been made aware, in Brookline, double  
39 runs have had to be done on two (2) occasions. That means the bus finishes an entire elementary route and then comes  
40 back for pick-up. On five (5) other occasions, students have had to take a bus from Richard Maghakian Memorial School  
41 to Captain Samuel Douglass Academy (CSDA), but when arriving at CSDA their bus was waiting for them, and the went  
42 on their normal routes. The Administration has not received much in the way of concerns from parents in the Brookline  
43 School District.

44  
45 The Hollis Brookline Middle School and High School have been the least impacted by the current situation. They are the  
46 first runs. There is the ongoing concern, which is encountered nearly yearly, regarding field trips, extra-curricular trips,  
47 and athletic trips. In those instances, the practice of Hollis Transportation having the right of first refusal has continued. If  
48 they are unable to provide the necessary transportation, the Administration then looks to other companies for that service.  
49 The SAU has utilized a bus company out of Chelmsford, MA, which has expressed an interest in providing such services  
50 to the SAU.

51  
52 Where the major issue has been experienced is at the Hollis Upper Elementary School (HUES) and the Hollis Primary  
53 School (HPS). They have been impacted by split runs. Dates of occurrences were provided. Some late buses have  
54 been experienced in the a.m. Although that has not impacted academics, in some instances, students missed the  
55 morning meeting. HPS has tweeted the afternoon changes and followed that up with a Power announcement explaining  
56 what steps need to be taken to switch plans, e.g., often times parents will want to come in and pick their child up, etc.  
57 Principal Fowler reports late buses (HUES). Although she cannot be certain, she is of the belief that has occurred on less  
58 than 10 days and perhaps less than 5 days. Most of the time, they arrived around 8:35 a.m. (during announcements). No  
59 double runs have occurred in Hollis. There have been a few occasions where the COOP bus has been about 10 minutes  
60 late resulting in a group of students waiting to be picked up. Upon realizing some students are changing buses (come in

1 on one bus and return on another bus to another location) Principal Fowler began utilizing AlertNow and school-wide  
2 announcements. Principal Fowler has indicated she does not believe there has been a big impact for student academics,  
3 e.g., students are made aware of bus changes between classes and during specials.

4  
5 The information provided listed the dates for the Hollis split runs this year. This became a problem in December as a  
6 result of drivers becoming injured on the job. Superintendent Corey stated he reached out to determine if this is a  
7 problem for other districts. Londonderry is advertising for 5 drivers, Merrimack is down 2 drivers but was able to pull  
8 drivers from Pelham (part of First Student chain and able to switch drivers; have 3 charter drivers doing regular routes and  
9 two office people driving as well). Nashua is down 10 drivers. To further understand the issue, he went online searching  
10 for New Hampshire bus driver jobs. He listed several transportation companies and the number of drivers they are  
11 currently seeking.

12  
13 Superintendent Corey noted, since December 20, 2016, he has exchanged 90 text messages, 39 emails, had 3 meetings,  
14 and had several phone conversations with the transportation company. This issue has been a priority; however, the SAU  
15 simply has not had access to drivers. The transportation company contacts the impacted school as soon as they become  
16 aware of an issue. The Principal notifies the families of adjustments. The larger concern is the communication of the  
17 issues prior to school starting. On Monday, the issue, with 5 drivers being out was, were we holding school. He stated he  
18 received a call at about 4:50 a.m. asking if the district wished to run or close. Already having had 5 snow days and  
19 delays, he made the decision to run. That is why it was posted on Facebook, which seemed to be very well received. He  
20 spoke with Hollis Transportation again today. They are willing to post it on their Hollis Transportation Facebook account  
21 because there are times when between that 5:00 a.m. and 6:00 a.m. hour they receive a sick call and all of a sudden their  
22 entire day changes.

23  
24 Superintendent Corey stated the SAU will post a similar document on the website under the Superintendent's message.  
25 Families will be directed to check the Hollis Transportation Facebook account at 5:00 a.m. for updates. The SAU will look  
26 to coordinate a time during the day when families can check the site to be informed of whether or not there would be any  
27 impact with afternoon runs. He stated his belief the situation will be improved after the February vacation.

28  
29 Superintendent Corey commented one of the frustrating things for the bus company is drivers moving from one  
30 transportation company to another are required, by the State, to once again go through the process of background  
31 checks, 10 hours of driving, and the training.

32  
33 At the end of every month, Hollis Transportation works with the business office, they go through all of the split routes, and  
34 arrive at a dollar amount by which the monthly invoice is reduced.

35  
36 Superintendent Corey apologized to anyone who may have felt this issue was not a priority as it most certainly has been.  
37 It has been an issue that cannot be resolved simply. He provided examples of days in the schools where there are  
38 absences unfilled meaning that teachers have called in sick, etc. What happens in those instances is other teachers  
39 provide the necessary coverage so that, from the standpoint of the students, it is seamless. When it comes to  
40 transportation, there simply are not extra drivers to provide coverage. Superintendent Corey commented Principal  
41 Thompson has brought up the conversation of he himself being trained as a bus driver, and is looking to see if there are  
42 teachers who may be interested in such training. That angle will be pursued as well.

43  
44 Chairman Solon thanked the Superintendent for the update, and remarked it is clear from the information provided, that a  
45 great deal of work has been done. The question he has heard most frequently is when it is known that a route is impacted  
46 is there a way to predict that impact such that people know what the adjustment will be rather than simply indicating the  
47 route will run late.

48  
49 Superintendent Corey responded in the a.m. runs, it is harder to predict what time the bus would arrive given the situation  
50 would be that of a new driver not necessarily familiar with the route/stops. The process is longer. In the afternoon, what  
51 they have primarily done is reviewed the particular routes that seem to have been impacted the most. Because of the  
52 dynamics of the route if two buses having stops in close proximity to one another are combined, it results in a longer run.  
53 However, that is preferable to finishing a single run and coming back to do another, which is what has to occur in  
54 Brookline. It is hard to predict. When a run is doubled up it results in an approximate 15-20 minute delay. Principals  
55 have done their best to get that information out. Efforts will continue to improve upon that. Also being looked at are long-  
56 term solutions, e.g., establishing the practice of utilizing the Hollis Transportation Facebook page as a source of  
57 information for families. Part of the issue at present seems to be differing messages received by parents from the school  
58 and the bus company given the fluidity of the situation.

1 Ms. Brown questioned how the reporting occurs between the schools and the bus companies. She used the example of  
2 the dates provided for the Hollis split runs; particularly the instance the previous day which was not included on the list;  
3 bus 11 was 25 minutes late picking up in the a.m. and was then split. She spoke of having called Hollis Transportation  
4 the previous day to acquire information on a combined route, and was not able to be provided with an estimate on arrival  
5 time, and in fact the individual she had spoken to was unaware that the bus had been late in the a.m. She questioned the  
6 process that is in place to track bus movement/arrival times, etc. as a means of the District having its own data to refer  
7 back to.

8  
9 Superintendent Corey stated the dates on the memo he provided the Board were generated by the Principals in Hollis  
10 after they went through their communications. He is uncertain if they are identical to what will be received from the  
11 accounting being done by the transportation company and the business office because that is a much more thorough  
12 piece. He stated his belief, at this time, there isn't a mechanism that indicates the time a bus arrives. Principal Fowler  
13 has indicated all of her buses have arrived by 8:35 a.m., which is when announcements begin. He stated a willingness to  
14 request the Principals begin tracking arrival times. Once the drivers leave the bus barn and start their routes, based on  
15 what they might encounter, he could not state what time they would arrive at the individual stops. Although times are  
16 published, there is no means of accounting for each and every instance that may be encountered, e.g., traffic volume, etc.

17  
18 Another area that will be discussed with the transportation company is the opportunity to utilize GPS tracking systems or  
19 other technology that may be of assistance. Such opportunities may provide additional information to parents/students  
20 waiting for buses in the morning hours; particularly on very cold days.

21  
22 Superintendent Corey reiterated although there are other steps that can be considered, what needs to be addressed  
23 immediately should see improvements with the drivers coming on board. One driver is expected to be on board the  
24 Monday following the school vacation. That will still leave the transportation company 1 driver short.

25  
26 Ms. St. John questioned with 3 new drivers coming on, what does that mean when those drivers who are out on medical  
27 leave return. Superintendent Corey responded traditionally the transportation company has had fallback positions. The  
28 problem has been there are none out there. That would be the goal. You achieve a stable fleet of bus drivers when they  
29 are local individuals who are involved in the community. For the most part, that is our bus community. They know our  
30 students and do a great job day in and day out. The intent of the transportation company is to get back to where they  
31 were where if a driver called in sick they had no issue filling that slot.

32  
33 Ms. St. John questioned if the requirement for drivers moving from one transportation company to another to have to go  
34 through training all over again is a State law. Superintendent Corey stated it is governed by State law. A teacher, bus  
35 driver or anybody in a school district who has undergone a criminal background check, etc., if not within the first month of  
36 having had that done, are required to go through that process again. That became a very cumbersome process, but  
37 rightfully so because of Homeland Security concerns.

38  
39 Another difficulty is in the fact that an individual having his/her commercial driver's license is able to drive a number of  
40 different vehicles. In this very competitive economy, driving school buses may not be the first choice. Superintendent  
41 Corey reiterated the best bus drivers are those local individuals tied to the community.

42  
43 Mr. Pauer questioned if the Administration is able to keep proper attendance on tardiness, etc. when the situation is that  
44 of a late bus. Superintendent Corey stated that has not been an issue. Where they worry a little more about attendance  
45 is at the COOP level where credits, etc. are a concern. In the notes provided by Principal Barnes, he indicated  
46 transportation at the high school level is better than it was last year. Superintendent Corey commented he attributes that  
47 to the closing of the dirt parking lot, which has also sped up the runs getting to the elementary schools because less time  
48 is spent in traffic at the high school. Students are excused of instances of tardiness resulting from busing issues.

49  
50 Ms. St. John stated on Monday she was driving to the SAU at 8:45 a.m., and the last stop for bus #4 was still waiting at  
51 Town Hall at 8:45 a.m. She thought they must have missed it, and texted the parents that she knows live there. It was  
52 8:55 a.m. before the students were brought to the school. She suggested, from the standpoint of the Principals, it sounds  
53 as if they are not keeping track of what is happening very well.

54  
55 Superintendent Corey remarked he would not disagree that the situation is not great, but at the same time the Principals  
56 are also starting their day. Principal Fowler shared with him that she can be in the middle of a meeting and receive  
57 notification from the bus company. She then has to leave the meeting and take care of the email notification.

1 Ms. St. John questioned the electronic application that can be utilized for notification. Superintendent Corey stated he is  
2 not opposed to utilizing such an app. He noted the SAU receives a number of calls resulting from parents tracking buses,  
3 bus speeds, etc., via the app. All of those issues are addressed with the bus company.  
4

5 Ms. Brown commented if knowing the transportation company will continue to be at least 1 driver down and there will  
6 probably be combined routes, can they not simply be combined for a few weeks rather than doing so on a day-by-day  
7 basis? Having that information will likely make parents more comfortable with the situation and better able to plan.  
8

9 Chairman Solon remarked that seems to be the overarching message. There is the desire to fix the problem for the long-  
10 term, but short-term, and in general, predictability is probably the highest priority. Superintendent Corey stated he would  
11 gladly speak with the transportation company about that. However, he reiterated there are instances where they are not  
12 aware until 5:00 a.m. that a driver is calling in sick. That type of approach will work for the routes that have drivers that  
13 are out long-term. Some days they are combining routes because a driver has called in sick, which is unpredictable. He  
14 reiterated he would be happy to bring the suggestion forward to the transportation company as he believes it to be a good  
15 one.  
16

17 Chairman Solon thanked the transportation company for being proactive and present to hear the discussion firsthand.  
18

19 Ms. Deurloo Babcock commented on being pleased to have witnessed the previous day that the carpool at HPS was  
20 managed by Officer Bergeron. Superintendent Corey commented the Hollis Police Department has always been of great  
21 assistance, and will continue to be.  
22

23 Chairman Solon thanked the Superintendent for the update. He questioned what the definitive source of information  
24 coming from the school districts should be. Superintendent Corey stated he would tailor the memo he provided the  
25 Board, and post it under the Superintendent's Message on the home page of the SAU website. That will also be provided  
26 to the Administrators with a request that it be included in newsletters. Morning and afternoon updates will be provided on  
27 the Hollis Transportation [Facebook](#) page. Feedback will be gathered as we move forward.  
28

29 Ms. St. John questioned how carpool issues would be addressed. Superintendent Corey responded the carpool issue  
30 needs to be solved long-term. Part of the current issue is that a change in procedure could do more harm than good. As  
31 we move into the spring the Administration will consider changes, e.g., could be as simple as allowing drop-off to occur  
32 earlier. They will look at utilization of the cafeteria in both buildings and perhaps changes in staffing to allow for such a  
33 change to ease the burden on parents. He remarked the traffic on the road is a danger to everyone.  
34

35 • Update on SAU Staffing  
36

37 Superintendent Corey noted the communication provided with the [agenda](#).  
38

39 Chairman Solon suggested the related action item, listed under deliberations, be taken up following the discussion.  
40

41 Kelly Seeley, Business Administrator, spoke of the current staffing situation; in December, Debbie Paradis and Judi  
42 Lafreniere, Accounting Specialists, retired. In addition, Denise Norton, Assistant Business Administrator, departed from  
43 the district. The result was three open positions within the Business Office. In the months following, candidates were  
44 sought and hired. The positions have been filled by Kristen Maher, Assistant Business Administrator and Cathy Pounder,  
45 Accounting Specialist for the districts of Hollis and Brookline and Lily Chaves, Accounting Specialist for the COOP district  
46 and the SAU.  
47

48 Ms. Seeley spoke of the difficulties in filling the second Accounting Specialist position. The SAU looked to the temporary  
49 agency that has been utilized in the past. They were able to connect the SAU with Ms. Chaves.  
50

51 Ms. Seeley remarked although the SAU has been successful in the hiring process and in adhering to the budgetary limits,  
52 what could not be predicted was the cost associated with the health and dental benefit choices. Actual costs exceed what  
53 was anticipated. In addition, utilization of the temporary agency for recruiting also came at a cost that exceeded what was  
54 anticipated. The SAU has continued its efforts to reduce the weight load in the attic of the facility through archiving of  
55 personnel files, etc. The cost of those efforts will exceed what is currently budgeted. The request made was for the  
56 Board to approve an expenditure of up to \$13,000 to ensure funding for health insurance and temp fees associated with  
57 staffing and record archiving. The recommendation was to utilize unreserved fund balance. Ms. Seeley noted there is the  
58 possibility that the funds would not be necessary if the SAU were able to fund the additional expenses through the existing  
59 budget. Should that occur, the funds would be returned to the general fund with the remainder of unreserved fund  
60 balance.

Ms. Seeley provided a revenue/expense report, which indicated a projection of a \$1,300 loss. That does not account for any unforeseen expenses and also does not support any end-of-year merit increases, which are generally awarded by the Governing Board. Mr. Pauer questioned if what was being projected by the request was that the SAU would expend approx. \$14,300 more than the current budget allows. Ms. Seeley stated she is not projecting that, she is requesting a reserve be put in place to cover costs in the event that were the case. She is projecting the \$1,300 loss over the existing budget.

Superintendent Corey added any funds approved and not expended would remain in the unreserved fund balance. Chairman Solon questioned if the opinion is that the amount requested would be sufficient to cover potential merit increases, which have not been anticipated in the projection. Superintendent Corey responded typically SAU salary and merit increases are done in April. By that point, Ms. Seeley will have a much clearer picture. If unable to award those, and the desire of the Board were to do so, there would be another motion for use of unreserved fund balance.

#### DELIBERATIONS

- To see what action the Board will take regarding the Business Administrator's recommendation regarding new hire benefits

**MOTION BY MEMBER MILLER TO APPROVE THE USE OF UP TO THIRTEEN THOUSAND DOLLARS (\$13,000) IN UNRESERVED FUND BALANCE TO ENSURE FUNDING FOR HEALTH INSURANCE, TEMP FEES ASSOCIATED WITH STAFFING AND RECORD ARCHIVING FOR FY17, AND OTHER NEEDS THAT MAY ARISE**  
**MOTION SECONDED BY MEMBER WHALEN**

#### ON THE QUESTION

Chairman Solon noted the current unreserved fund balance to be \$126,000.

#### **MOTION CARRIED**

**9-0**

- Update on 4 Lund Lane

Superintendent Corey stated the Administration will remain at the 4 Lund Lane facility. Although options were discussed, they will not work out for the foreseeable future. The Board is aware the Hollis School District has increased the yearly rental rate, and has a program in place to increase that over the next three years to arrive at an approximate \$25,000 yearly rent. Those funds all go into the SAU building. One issue that is down the road for the Hollis School District is that at some point a decision will have to be made on the future of the barn, which despite efforts to maintain, continues to deteriorate. Although there is a need for increased parking onsite, the barn has all of the character one would expect of a 100± year old building, and it would be a shame to see it gone. Discussions will be had on available options with regard to that structure.

- Health Insurance

Superintendent Corey spoke of the presentation given to each of the school boards. Discussion took place around a possible move to New Hampshire Interlocal Trust, which is underwritten in partnership through Harvard Pilgrim Healthcare.

Superintendent Corey thanked those in the Business Office, and commented this process has been a year-long journey starting with Requests for Proposals (RFPs) last year. The multiple steps that have been taken led to the discussion the previous day, which was very productive. All of the unions would like to engage in conversation. That does not mean there will be a change, but is a significant step. Superintendent Corey stated he would reach out to the Chairman of each of the school boards as any change would require a sidebar agreement with each of the unions. The Board Chairs can identify who would be appointed to work on this effort.

Ms. Seeley has spoken with the SAU's labor attorneys; Tom Closson, Esq. has that position for the Hollis and COOP school districts and William Phillips, Esq. for Brookline. The attorneys will provide necessary guidance with regard to the potential sidebar agreements. Sometime in March, a discussion will need to take place with all of the boards around the sole issue of the potential for a change in health insurance. If all parties are in agreement, each board could consider their sidebar agreement to their respective Collective Bargaining Agreement (CBAs), and take their own positions on that. That would be for the professional CBA as well as support staff CBA. If sidebar agreements are reached in each district, the boards and the SAU would then move forward with the process of moving to Interlocal Trust.

1 Superintendent Corey stated such a move would benefit employees and each of the districts as well as the SAU.

2  
3 Chairman Solon questioned the latest date at which a decision could be reached to allow for implementation for the next  
4 fiscal year. Ms. Seeley responded in order for ease of transition, March 31<sup>st</sup> has to be the deadline. When asked what  
5 the date is after which this could not be put in place for the next fiscal year, Ms. Seeley stated she was uncertain. There  
6 is the need for open enrollment to occur, which generally begins June 1<sup>st</sup>. She suggested the need to have a minimum of  
7 one month's time to have all of the pieces in place. Ms. Seeley noted the need to also make the current provider aware of  
8 a change.

9  
10 Chairman Solon questioned if a sidebar agreement could be placed on an extended contract noting his understanding the  
11 Brookline School District does not currently have an active contract. Superintendent Corey responded a sidebar  
12 agreement can be reached through the agreement of both parties. The Brookline CBA does include language regarding  
13 healthcare. In each of the contracts the language would be continuing. Ms. Seeley stated she spoke earlier in the day  
14 with legal counsel who did not seem to think that would be an issue.

15  
16 AGENDA BUILDING

17  
18 The next meeting of the SAU 41 Governing Board is scheduled for May 11, 2017.

19  
20 NON-PUBLIC SESSION

21  
22 **MOTION BY MEMBER MILLER THAT THE BOARD, BY ROLL CALL, GO INTO NON-PUBLIC SESSION PURSUANT**  
23 **TO RSA 91-A:3 II (a) THE DISMISSAL, PROMOTION OR COMPENSATION OF ANY PUBLIC EMPLOYEE AND RSA**  
24 **91-A:3 II (c) TO DISCUSS A MATTER, WHICH IF DISCUSSED IN PUBLIC, WOULD LIKELY AFFECT ADVERSELY**  
25 **THE REPUTATION OF A PERSON, OTHER THAN A MEMBER OF THE BODY OR AGENCY ITSELF**  
26 **MOTION SECONDED BY MEMBER MAGUIRE**

27  
28 *A Viva Voce Roll Call was taken, which resulted as follows:*

29  
30 Yeah: Eric Pauer, Lauren DiGennaro, Erin Sarris, Michelle St. John, Laurie Miller, Matthew Maguire, Tom Solon,  
31 Elizabeth Brown, Krista Whalen, Holly Deurloo Babcock, and Cindy VanCoughnett

32  
33 Nay: 11  
34 0

35 **MOTION CARRIED**

36 *The Board went into non-public session at 7:15 p.m.*

37  
38 *The Board came out of non-public session at 9:37 p.m.*

39  
40 **MOTION BY MEMBER WHALEN TO APPROVE THE SUPERINTENDENT'S EVALUATION**  
41 **MOTION SECONDED BY MEMBER BROWN**  
42 **MOTION CARRIED**

43 **8.5-0.5**

44 *Member Pauer voted in opposition*

45  
46 ADJOURNMENT

47  
48 **MOTION BY MEMBER BROWN TO ADJOURN**  
49 **MOTION SECONDED BY MEMBER WHALEN**  
50 **MOTION CARRIED**

51 **9-0**

52  
53 The February 22, 2017 meeting of the SAU 41 Governing Board was adjourned at 9:45 p.m.

54  
55  
56  
57 SAU Governing Board Chair \_\_\_\_\_ Date: \_\_\_\_\_