

## **BDB-BOARD OFFICERS**

The officers of the SAU 41 School Board shall include a Chairperson, Vice-Chairperson, Treasurer, and Secretary. The officers shall be elected at the board's re-organizational meeting following the school district annual meeting. Board officers will serve a one-year term, concluding at the re-organizational meeting the following year, at which time a new election of officers will occur. Each school district shall be entitled to have a representative serve as an officer. Any vacancy in any of such offices may be filled at any meeting of the Board provided that all members of the Board have been notified prior to the meeting that the vacancy will be filled at such meeting.

The Superintendent is the chief executive officer and an ex-officio member of the Board and shall be the Executive Secretary ex-officio.

### **Chairperson:**

The Chairperson shall preside at all meetings and shall not originate or second motions; however, the Chairperson shall have the right to vote on all matters before the Board. The Chairperson shall consult with the Superintendent on the preparation of the agenda for each meeting, shall have authority to sign contracts and other instruments as approved by the Board in its name and on its behalf, and shall have such other powers and duties as the Board may from time to time determine.

### **Vice-Chairperson:**

The Vice-Chairperson will have the powers and duties of the Chairperson in his/her absence or for the duration of the disability, and such other powers and duties as the Board may from time to time determine. Additionally, the Vice-Chairperson shall lead the Superintendent Performance Evaluation Committee (SPEC).

### **Treasurer:**

The Treasurer shall be responsible for financial matters as directed by the Chairperson or the Board. Additionally, the Treasurer shall be responsible for conducting the SAU Budget process and Budget Hearing.

### **Secretary:**

The Secretary shall be responsible for Board correspondence when directed by the Chairperson.

*Effective Date: April 1, 2014*

*Statutory Reference: RSA 194-C:5I; School Administrative Units*

First Reading: November 21, 2013

Second Reading: Waived

Third Reading: Waived

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