

## GB-SUPERINTENDENT JOB DESCRIPTION

The School Superintendent is the chief executive officer of School Administrative Unit 41 (SAU 41) and its local school districts, and is responsible for its overall leadership and administration.

### Qualifications:

1. New Hampshire superintendent certification or eligibility for certification
2. Skills, competencies and knowledge necessary to perform the duties in NH DOE Administrative Rule Part ED 302
3. Experience as a superintendent, in educational administration or supervision, and/or other qualifications as specified by the SAU 41 Governing School Board

### Duties

The Superintendent shall perform the *Duties of School Superintendents* as specified in the New Hampshire Department of Education (NH DOE) Administrative Rules Chapter Ed 300, Part Ed 302. The Superintendent shall comply with statutory requirements, state administrative rules, and school district policies. The SAU 41 Governing School Board may assign additional duties as needed.

The Superintendent reports to the SAU41 Governing School Board and is evaluated in accordance with SAU 41 Governing School Board policy.

Legal Reference: NH DOE Administrative Rule Part ED 302

1st Reading: October 29, 2013

2nd Reading: February 10, 2014

3rd Reading: February 17, 2014

Adopted: February 17, 2014